

March 15, 2016

Dear Contractor:

Your 2015-2016 contractor registration will expire on April 30, 2016. In order to obtain a permit after April 30th your registration must be current. The form for renewal is enclosed. **Current Electrical Licenses must be submitted with registration form, (if licensed outside of City of Rock Island) and \$27.50 registration fee.**

Please keep the following other Contractor Responsibilities in mind when performing work in Rock Island:

- City code requires that permits must be pulled before work is performed and that permit must be retained on the job site. This office understands that emergency repairs/replacements do occur, and those permits must be submitted as soon as possible.
- City code requires that inspections are conducted during applicable stages in the build and that a final inspection or occupancy inspection is conducted in order to close the permit. **Every permit issued requires an inspection.** It is the responsibility of **the contractor** to call all inspection requests to the Inspection Division upon completion of work in a timely manner. **There is a mandatory 24 hour notice for all inspection requests.**
- If there is a change in the scope of work, the proposed change must be submitted to this office in writing and it must be approved by the Building Official before modifications are initiated.

LOW VOLTAGE WIRING

All low voltage wiring requires a permit and inspections are required.

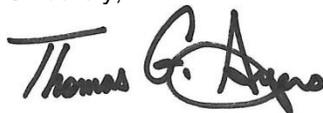
The City of Rock Island currently uses the 2009 International Codes (Building, Residential, Fire, Energy Conservation, Mechanical, Fuel Gas, and Existing), 2008 NEC, the 2004 Illinois Plumbing Code, and the IPC for matters not covered by the IL Plumbing Code. You may request copies of local amendments by contacting us via email at Inspection@rigov.org or calling us at 309.732.2910 during normal business hours. We will also order any of the codebooks for you at our cost.

There are copies of the local amendments as well as permit applications and fee schedules are available on the city website: <http://www.rigov.org>

The regional building departments continue to work together to further the goal of using the same codes throughout the region. We have begun to study the 2012 International Codes. Keep an eye on the ILLOWA Building Official's Association website, <http://www.illowaicc.org> for details on our progress. ILLOWA also offers copies of code publications at a reduced cost.

I look forward to working with you throughout the year.

Sincerely,



Thomas G. Ayers
Chief Building Official



Office Use Only			
Fee:		Date:	
Approval:			
Reg #:			

2016-2017 Electrical Contractor Registration

APPLICATION IS HEREBY MADE FOR REGISTRATION AS AN ELECTRICAL CONTRACTOR AS SET FORTH IN STATE STATUTES, CITY ORDINANCES AND ALL SUBSEQUENT AMENDMENTS THERETO:

ALL FIELDS MUST BE FILLED OUT TO COMPLETE REGISTRATION

Circle One Below

New Application Renewal Application

Section 1 (Required)

Company Name _____

Company Address _____

Office Number _____ FAX Number _____

Email _____

Section 2 (Required)

License Holder (Person) _____

Name of IL Jurisdiction Issuing Electrical License _____

Check here if License Holder Address is same as Company Address

If not give address below:

Address _____

Mobile Number _____ Other Number _____

If registration purpose is for low voltage wiring **only**, check here .

The following must be included with this registration form:

- ✓ A copy of current license from your jurisdiction (Must be State of Illinois)
- ✓ \$27.50 Annual License Fee

This registration is valid from April 1, to March 31, for the following categories to which the Registrant is limited by his/her home jurisdiction and must be renewed yearly.

* Signature of License Holder

* Date of Application