

Rock Island Public Library Board
Meeting Agenda

March 19 2019

5:00 p.m.

Downtown Library – 2nd Floor, Director’s Office

Type of Meeting: Monthly Board Meeting

Meeting Facilitator: Eudell Watts III

Invitees: Karen Phillips, Pat Mahar, Kevin Koski, Virgil Mayberry, Holly Sparkman, Elizabeth Russell; Nancy Coin(teleconferencing), Jacki Nelson

- I. Call to order

- II. In Attendance

- III. Public Comment

- IV. Approval of minutes from February 19 2019

- V. Board Education – RIPL Staff Association and Staff Appreciation Events

- VI. Correspondence

- VII. Finances and Board Member Reports
 - a) Finance - Kevin Koski
 1. *Motion whether or not to approve monthly bills for February for a total of \$53,086.84. (RC)
 - b) Buildings and Grounds - Pat Mahar
 1. March 14 2019 @3:30 p.m. – Meeting not called to order due to lack of quorum.
 2. Guard & Lawn Care Services Bids Awards:
 - *Motion whether or not to approve award of Professional Security Guard Services bid to Global Security Services LLC. in the amount of \$16.57/hr. (RC)
 - *Motion whether or not to approve award of Professional Lawn Care Services bid to Kymbyl Komplete Kare, Inc. in the amount of \$4500.00 (RC)
 3. Set Committee Meeting - 5/9 @3pm Snow Removal Services Bid Review & Recommendation

c) Personnel & Policy - Kevin Koski

1. Met – March 14 2019 @3:00 p.m.
2. Illinois Wage Payment and Collection Act Review & Discussion
3. *Motion whether or not to approve the following policies for renewal:
 - Code Adam
 - Confidentiality & Privacy
 - Customer Service Policy
 - Farmer's Market Policy
 - Grant Application Policy
 - Pest Control Policy
 - Reference Policy
 - Research Policy
 - Statement of Concern About Library Resources
4. *Motion whether or not to approve e-Card Registration Policy & Statement (RC)
5. *Motion whether or not to approved Library Director and Director of Business and Facilities participation in the City of Rock Island Car Allowance stipend for the annual amount of \$4800.00, beginning CY20.
6. Illinois Minimum Wage Increase – updates

d) Planning & Community Relations - Nancy Coin

1. Community Leadership Forums – updates
2. Set meeting – April 4 2019 @3:00 p.m.

e) Art Committee - Pat Mahar

RIPL Art Collection – updates

f) Foundation - Kathy Lelonek

1. Next meeting May 9 2019
2. Food For Thought Fundraiser – 4/11/19 6-8pm BH Watchtower Lodge

VIII. Administrator Reports – Angela Campbell

a) Director's Report & Statistics

b) Milan-Blackhawk Area Public Library District

Met – February 28 2019; next regularly scheduled meeting April 25 2019

IX. Unfinished Business

- a) *Long Range Buildings' Planning – updates
- b) *Motion whether or not to approve contracting with appraisal firm as presented in the amount of \$1400.00 for the sale of 30/31 (RC)
- c) Contracting with and cost of legal (if needed) - updates

X. New Business

a) Review of Board Member Terms

- b). *Motion whether or not to approve placement of 2019 Sculpture at Southwest Library

XI. Information Sharing

- a) Library Trustee Forum Workshop – updates
- b) Master Agenda - updates
- c) March 29th Jason Reynolds Event @RIHS
- d) Staff Development Day Evaluations Summary
- e) Nancy Coin Resignation

XII. *Closed Session

XIII. Announcements

XIV. Adjournment

*Represents a voting item