

**Rock Island Public Library Board Meeting Agenda**  
**Tuesday, September 19, 2023**  
**5:00 p.m.**  
***Rock Island Public Library – 2<sup>nd</sup> Floor, Downtown Library***

Mission:

*The Rock Island Public Library makes our community stronger by connecting people to resources, services, events, and each other.*

**Type of Meeting:** Regularly Scheduled Board Meeting

**Meeting Facilitator:** Jenni Swanson

**Invitees:** Karen Phillips, Pat Mahar, Jo Noon, Deborah Freiburg, Elizabeth Russell, Jacki Nelson, Dr. Yolanda Grandberry Pugh, Eudell Watts, III; Angela Campbell, Library Director; Kathy Lelonek, Foundation Director; Lisa Lockheart, Publicity/Outreach Liaison; Maryam Alhamdan, Prospective Student Advisor.

- I. Call to Order
- II. Attendance
- III. Public Comment
- IV. Approval of minutes
  - Board of Trustees – August 15, 2023
  - Art & Facilities Committee Meeting – August 15, 2023
  - Finance Committee Meeting – August 25, 2023
  - Community & Planning Committee Meeting – September 7, 2023
  - Personnel & Policy Committee Meeting – September 8, 2023
- V. Board Education
  - *Serving Our Public 4.0* – Chapter 13
- VI. Correspondence
  - Book Return Complaints
  - Customer Service Thanks
- VII. Committee Reports
  - A) Finance – Jenni Swanson
    1. \* Motion to approve monthly bills for August in the amount of \$45,744.13 (RC)
    2. Review of the Finance Committee Meeting on August 25, 2023
  - B) Art & Facilities – Pat Mahar
    1. Art Committee – Any updates for the proposed art project at Watts-Midtown

C) Personnel & Policy – Debbie Freiburg

1. Review of the Personnel & Policy Committee meeting on September 8, 2023.

D) Planning & Community Relations – Karen Phillips

1. Review of the Planning & Community Relations Committee meeting on September 7, 2023.

VIII. Foundation – Kathy Lelonek

1. Capital Campaign Update
2. Next Meeting – November 9, 2023 at 4pm, Downtown Library

IX. Administrator Reports

1. Director's Reports & Statistics – updates
2. Milan Blackhawk Area Public Library District
  - Next Decennial Committee Meeting: September 28, at 3:30pm, at the Southwest Branch
  - Next Regular Meeting: September 28, at 4pm, at Southwest Branch

X. Unfinished Business

1. \* South Parking Lot – Updates

XI. New Business

1. \*Motion to appoint Maryam Alhamdan as the new RIHS Teen Advisor to the Rock Island Public Library Board of Trustees. (VV)
2. \*Motion to waive the Behavior Policy's alcohol restriction regulation at the Watts-Midtown Branch on Saturday, November 4th, for the 150<sup>th</sup> Anniversary capstone event and fundraiser. (VV)
3. \*Motion to approve the updated policies: (RC)
  - Behavior Policy
  - Circulation Policy & Appendices
  - Collection Development Policy & Appendices
  - Disaster & Recovery Plan
  - Donations Policy
  - Library Vehicle Policy
  - Mobile Hotspot Policy
  - Mobile Streaming Device Policy
  - Photography & Video Policy
  - Programming Policy
  - Security Camera Policy

4. Library Budget Discussion:
  - Reserve funds – 90-Day & Assigned Reserve
    - Downtown renovations
    - Balance owed on YMCA project
    - Balance operating expenses
  - Milan-Blackhawk Truth in Taxation Hearing
  - CY 2024 Budget Presentation to Council
  - Voting on CY 2024 Budget at the October board meeting

5. \*Art curation project discussion (VV)
6. \*Door Count Compiled / Hours Discussion (VV)
7. \*Motion to approve lease agreement. (RC)

## XII. Information Sharing

1. Unique Management Reports
2. Staff Development Day Evaluations
3. PNG Grant Award Letter
4. Standing Committees List (shared at each meeting)
5. Board Contact Info & Terms

## XIII. Executive Session –

\*Motion to go into closed session for the following exception: 5 ILCS 120/2 (c) (5) The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. (RC)

## XIV. Announcements

- Next Board Meeting – October 17, 2023 at 5pm, Downtown Library

## XV. Adjournment