

**Memorandum  
Public Works Department**



**To:** City Manager  
**Subject:** Ban Parking, Monday-Friday, 7:30 AM to 4:00 PM  
**Date:** September 16, 2020  
**Number:** 2020-146

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**SOURCE OF REQUEST:**

Mr. Jacob A. Smithers, Principal  
Jordan Catholic School  
2901 24<sup>th</sup> Street  
Rock Island, IL 61201

**NATURE OF REQUEST:**

The Traffic Engineering Committee received a request from Mr. Jacob A. Smithers, Principal, Jordan Catholic School, to ban parking Monday through Friday from 7:30 AM to 4:00 PM and install Pick Up/Drop Off signs on the east side of 24<sup>th</sup> Street between the two power poles that are in front of the school.

**MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES WARRANTS:**

Not Applicable

**CONTACTS WITH RESIDENTS:**

None

**TRAFFIC STUDY INFORMATION:**

Parking is banned on the east side of 24<sup>th</sup> Street from 31<sup>st</sup> Avenue north to the St. Pius Catholic Church and Jordan Catholic School driveway.

**COST:**

The cost to the city is minimal.

**RECOMMENDATION:**

The Traffic Engineering Committee recommends that the City Council approve the request and direct the city attorney to prepare the necessary paperwork.

**Submitted by:** Michael T. Bartels, Public Works Director  
Traffic Engineering Committee

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**Approved by:** Randall D. Tweet, City Manager



Michelle Martin &lt;martin.michelle@rigov.org&gt;

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**Re: [EXTERNAL] Re: Jordan Catholic School street signs**

1 message

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**Jacob Smithers** <jsmithers@jordanschool.com>  
To: Michelle Martin <martin.michelle@rigov.org>

Tue, Sep 8, 2020 at 10:04 AM

yes please

Thanks

On Tue, Sep 8, 2020 at 10:01 AM Michelle Martin &lt;martin.michelle@rigov.org&gt; wrote:

The No Parking signs next to the church are for Monday through Friday from 7:30 AM to 4:00 PM. Do you want to keep the same time span next to the school?

Michelle Martin  
Public Works Department  
City of Rock Island  
309-732-2223



On Fri, Sep 4, 2020 at 1:51 PM Jacob Smithers &lt;jsmithers@jordanschool.com&gt; wrote:

Good afternoon.

I am requesting the posting of 4 street signs to be located on the East side of the sidewalk that runs along the front of our school located on 24th Street. We would need them posted between the two power poles that are in the front of the school building. We need them to read:

Pick-Up & Drop-Off Only  
No parking M-F

We have rerouted our morning drop off and afternoon pick up routines for the safety of our students and we need to ensure the public does not park there and disrupt our traffic flow.

I appreciate any help and let me know if you have any questions!

--  
Mr. Jacob A. Smithers  
Principal  
Jordan Catholic School  
309-793-7366  
[www.jordanschool.com](http://www.jordanschool.com)

"To the world you might just be one person, but to one person you might just be the world."

--  
Mr. Jacob A. Smithers  
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