

## **PARKS AND RECREATION 2021 BUDGET SUMMARY**

### **STAFFING CHANGES**

The Department is staffed by 15 full time employees, 43 part time employees, and 109 seasonal staff. Functions are divided into four Divisions: Administration, Golf, Horticulture/Sport Maintenance and Recreation. FTE's are 58.18, down 2.73 from 2020.

The Assistant Horticulturist position remains vacant.

### **BUDGETED PROJECTS**

**Naturalized Areas:** The Department will continue working with IDNR and Augustana College on naturalized areas within our parks. These areas contain native species. These areas help with erosion control, storm water runoff, dangerous maintenance areas, reducing fuel consumption and provide educational and training opportunities.

**Douglas:** Final touches will be completed to the turf at Douglas Park on the youth ball field and multi use sport field. Phase 1 of the multi use sport field lighting will be completed. The firehouse roof and windows will be replaced. Work will continue at the Firehouse restoration made possible by HUD and DCEO funding.

**Whitewater Junction Slide Painting:** All waterslides will have exterior painting completed.

**RIFAC Fitness Equipment:** The cardio equipment at RIFAC will be traded in to go toward new cardio equipment. This is a 5 year rotating program to ensure the equipment is kept up to date and functional.

**Saukie Golf Course:** The irrigation will be repaired at Saukie. There are a number of sprinkler heads and connections that will be addressed. There will also be some tree removal from storm damage.

**Highland Springs Golf Course:** There will be a number of ash trees removed at Highland due to disease. Bunker projects on holes 9 and 11 will also be completed.

**Parks:** The sign along 18<sup>th</sup> Avenue at Longview Park will be replaced. Planting beds at Longview Park, Whitewater Junction, The District and the bridge will be reworked. The large shelter at Longview will have the roof replaced due to severe leakage and age.

**Hauberg Improvements:** Two ADA bathrooms will be installed at the Carriage House. There will also be some tuck pointing done at the Carriage House.

**The following has been requested in gaming funds for 2021:**

### **CY 2021 Requested CIP Projects**

#### **1. Tree Canopy Management Plan-Lincoln, Longview, Sunset, others: Continuation Project: \$65,000**

- a. Need – This project was started in 2020 in cooperation with the Public Works Department. There are several large older trees in the parks that need to be addressed for disease and safety concerns.
- b. Fit – The parks are heavily used, especially during COVID-19, and safety remains a high priority.
- c. Feedback – The parks in Rock Island rank extremely high on survey results.

#### **2. Hauberg Estate Improvements: \$30,000**

- a. Need – The Hauberg Estate is operated and maintained through an operational agreement between the Friends of Hauberg and the Parks & Recreation Department. The facility is over 100 years old and requires annual maintenance.
- b. Fit – Hauberg is a facility that is valued by the community. It hosts over 50 events annually.
- c. Feedback – Hauberg ranks extremely high on survey results.

#### **3. Lincoln Park Band Shell Handicap Parking & Seating: \$150,000**

- a. Need – Lincoln Park is home to the longest standing concert series in the Quad Cities. The Starlight Revue Concert Series has been held in the park for over 60 years. This concert series attracts a lot of people, many of which are senior citizens that require handicap parking and seating.
- b. Fit – The Starlight Revue Concert Series will live on and the need for handicap parking and seating will remain.
- c. Feedback – This project ranks high with Lincoln Park user groups.

#### **4. Sport Court Resurfacing: \$80,000**

- a. Need – The tennis, basketball and pickleball courts in the parks have not been resurfaced/painted in 10yrs. Many of the sport courts need crack repair and paint. This would increase playability and overall look in the parks.
- b. Fit – The sport courts in the parks are heavily used by the community. The safety and appearance of the courts are important to the community and Department.
- c. Feedback – This project has ranked very high in user group surveys.

#### **5. Mobile Concession Truck: \$60,000**

- a. Need – Concession operation is a large portion of the Department's facility revenue. The Department feels that concession revenues can be expanded to the sport practice locations and special events to maximize revenue within the captive markets.
- b. Fit – This will be a good way to serve customers at the sport practices that occur around dinner time. It will also allow the Department to capture more revenue at practices and special events.
- c. Feedback – The Department has received several requests for food service at sport practices where there are hundreds of people around dinner time. The Department has done pop up concession offerings, but they do not keep up with demand and limit what can be offered / earned.

#### **Budgeted Contracts**

- Millard Group – RIFAC cleaning services 867
- Integrity Solutions – RIFAC window cleaning 867
- Vander Vending – RIFAC vending 867
- W P Beverage (formerly A D Huesing) – RIFAC vending 867
- Northwest Mechanical – RIFAC Heating and Cooling monitoring and repairs 867
- Pure Fitness Innovations – RIFAC repairs to cardio equipment 867
- HMS (Home Maintenance Services) & Kymbyl Komplete Kare for contracted mowing 822
- Harris Golf Carts and GPS Technologies – Highland Springs and Saukie golf carts 854, 834

- Shutter Bug Photography – sports programs professional photos 813

## **PROGRAM AND REPORTING CHANGES**

**Virtual Experiences:** The Department will continue to grow virtual offerings. COVID has forced the Department to move in this direction. While it has been challenging at times, it has opened other revenue doors.

**Outdoor Fitness:** The Department will expand on outdoor fitness opportunities. COVID opened the door for this opportunity and it has been very well received by our customers.

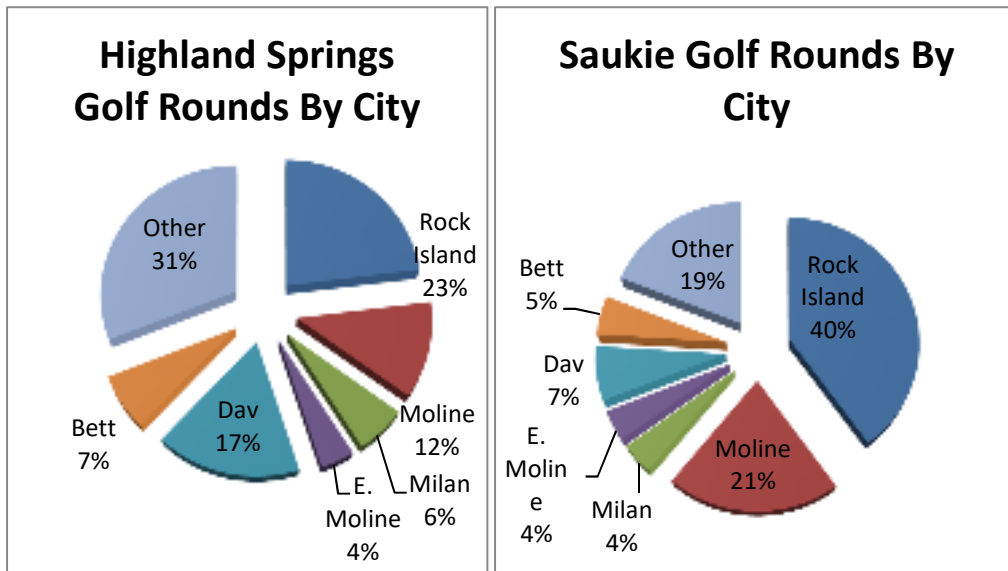
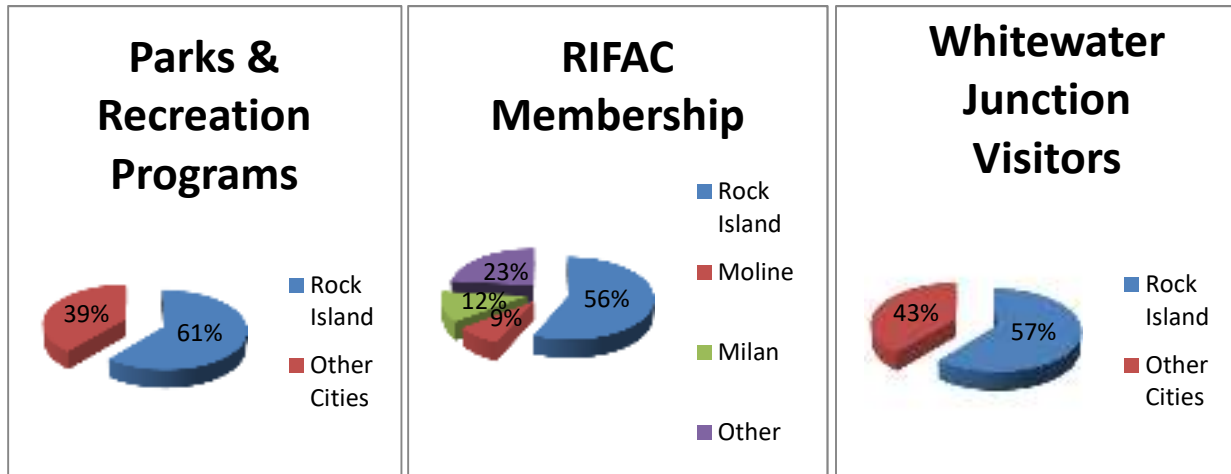
**Mini Sport Clinics:** Programming will be expanded to include mini sport clinics in accordance with the state COVID guidelines. Many of these will be in cooperation with the local schools for coaches and leaders.

**Youth Camps & School Breaks:** Youth camps and school break programming will be done in small groups spread out in the parks and RIFAC. Temperature checks and PPE will be required.

**All Facilities, Programs & Events:** The Department will continue to be creative in our offerings to the public as the state guidelines continue to evolve.

**Expanded Sports Programming:** Youth baseball will be expanding. Youth basketball programming will be expanding as well. Mini sport camps will also be added during school breaks.

**INFORMATIONAL GRAPHS 2015 - 2019**



**Summary:**

While COVID-19 has financially hurt the Department, I am extremely proud of the Department and what has been offered to the community during the pandemic. The importance of the parks, facilities, programs and events has never been more impactful to the mental, physical and social well being of the community.

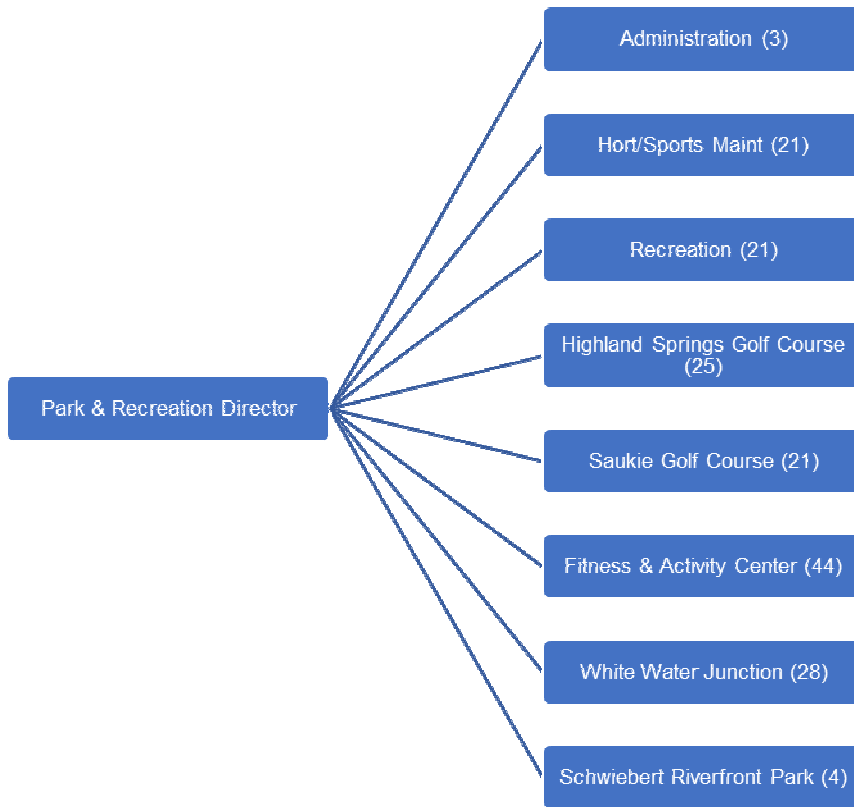
In a typical year, Rock Island Parks & Recreation generates thousands of facility, program and special event visits throughout the City. On average, 44% of those visits are from people living outside of Rock Island. This level of traffic is critical in generating

revenue for the City and offsetting two thirds of the Parks & Recreation Department budget.

Through diligence, partnerships, the 5 year strategic plan and professional staff, the Department is looking forward to the challenge of recovering from COVID-19 and rebuilding the Parks reserves.

The Parks & Recreation Board and staff take great pride in the services provided by the Rock Island Parks & Recreation Department.

# PARKS & RECREATION DEPARTMENT



## DEPARTMENT OVERVIEW

The Park and Recreation Department maintains the City's open space lands and building facilities and implements cultural, physical, and recreation programs. There are 30 plus locations which include nearly 900 acres of outdoor facilities. These areas include the Rock Island Fitness and Activity Center (RIFAC), Hauberg Estate, Alan Campbell Sports Complex, Whitewater Junction, Highland Springs and Saukie Golf Courses, Schwiebert Riverfront Park, Douglas Park, Lincoln Performing Arts Structures, Longview Gardens and Greenhouses, Sunset Park, Entryways, Municipal Landscape areas in the downtown and a variety of parks and playgrounds.

## ORGANIZATIONAL STRUCTURE

The Department is staffed by 15 full time employees, 43 part time employees, and 109 seasonal recreation and maintenance (Sport & Horticulture) workers. Functions are divided into four Divisions: Administration, Parks (Sport & Horticulture), Golf, and Recreation. Recreational programming is provided by professional staff supplemented by part time, seasonal, and volunteer workers. The staff within the department holds various professional certifications to carry out mandated tasks associated with operating the facilities.

## STAFFING CHANGES

CY 2021 brings minor changes. FTE's are 58.18, down 2.73 from 2020. The reductions are in seasonal and part time hours. The Assistant Horticulturist position is vacant.

## PROGRAM CHANGES

A number of new programs have been added

- Beginner Fitness
- All Day Preschool
- Fast Pitch Softball
- First Tee Camp
- Toddler Art Classes
- Movies at the Sports Complex
- Doggie Fest
- Virtual Fitness Programs
- Outdoor Fitness Programs
- Virtual Concerts
- Several Mini Sport Camps
- Several Mini Day Camps

## MISSION STATEMENT

The mission of the Park and Recreation Department is to enrich the quality of life for our community through exceptional recreational and park experiences.

## ACCOMPLISHMENTS

- Development of the Parks & Recreation Department 5 Year Strategic Plan
- Douglas Park Renovations
- Hauberg / Carriage House Renovations
- Several Day of Caring Volunteer Projects in the Parks
- Virtual Parks & Recreation Experiences
- Virtual Parks & Recreation Program Guide
- Opening / operating Department facilities and programming under strict state guidelines
- Development of a Youth & Family Scholarship Fund
- Expanded Partnerships
- All Day Accredited Preschool Program at RIFAC
- Interdepartmental Cooperation – HUD, CDBG, Maintenance, all other city departments
- Obtained state and local certification to conduct prescribed burns in naturalized areas
- Illinois Best of the Best Award in the Partnership Category

## GOALS AND OBJECTIVES

- **Regional Collaboration for Reduced Cost of Service Delivery:**

**Douglas Park:** Continued collaboration with the Friends of Douglas Park, Bush Turf, State of Illinois and other funding sources. As the park nears completion, programming partnerships will



be developed with other agencies to ensure all children have access to programming. The goal for the firehouse is to develop it into an after school and summer learning center for youth.

**Hauberg Estate:** Continue the collaboration with the Friends of Hauberg. Refurbish the Carriage House for learning and rental opportunities. Collaborate with the FOH for grants, donations and fundraising efforts.

**City of Moline:** Continue collaborating with Moline Parks & Recreation to offer additional programming and special events. Conduct program analysis to identify opportunities.

**Rock Island County Forest Preserve / Black Hawk State Park:** Collaborate with the RI County Forest Preserve & Black Hawk State Park to conduct controlled burns and naturalized area management.

**River Action:** Collaborate with River Action to raise funds for naturalized areas.

- **Planning Goals**

**Parks:** Maintain safe, clean and user-friendly parks. Address broken, damaged and blighted park elements. Develop a long-term plan for tree maintenance. Prioritize long term amenity upgrades and capital projects. Plan for future program/event use of parks.

**Recreation:** Develop a robust and diverse program/event offering. Be on the forefront of programming trends. Utilize resources effectively and identify strategic partners. Develop programs and events with regional attraction.

**Facilities:** Develop a realistic capital improvement plan. Utilize progressive marketing, pricing and promotions to attract customers. Seek strategic partnerships and alternative funding for facility upgrades.

## PERFORMANCE MEASURES

Performance Measures - Parks & Recreation				
Indicator	Actual CY 2018	Actual CY 2019	Estimated CY 2020	Proposed CY 2021
Attendance at facilities	251,113	248,538	93,000	270,000
RIFAC and Whitewater members	5,470	5,364	3,000	5,500
Rounds of Golf at Saukie and Highland Springs	45,075	41,427	32,000	47,000
Unit Point of purchases at facilities and events	273,770	264,202	200,000	300,000
Number of registrations for programs	8,782	8,847	5,300	8,800
Number of rentals at facilities	459	817	406	800

## DIVISION OVERVIEW

### PARKS ADMINISTRATION

Parks and Recreation Administration direct operations for the Parks and Recreation Board which has responsibility for the Parks, Recreation, Golf, Aquatic and RIFAC Divisions. Functions include staff support for policy, accounting, payroll, accounts payable and public information. Administrative staff also

carries out "representation" duties for the City on special project responsibilities that impact more than just the department.

It is staffed by the Director, Administrative Office Manager and (50%) Assistant Director.

#### PARKS HORTICULTURE AND SPORTS FIELD MAINTENANCE

The Parks Horticulture comprises of the Chief and Assistant Horticulturist (Asst Horticulturist position is vacant) and provides services which maintain landscaping grounds, floral displays for all the parks, entry points to the city and municipal areas. Seasonal workers are brought in during the warm months to supplement maintenance of these areas. Sport Maintenance is staffed by one fulltime employee and minimal seasonal staff. They maintain the Sports Complex, Douglas Park and all other sport fields in the city.

#### RECREATION PROGRAMS

The Recreation Programs Budget consists of General Recreation, Sports Complex, and Adventure Camp. The recreation managers implement the programs, marketing, budget and staff all leisure programs and activities sponsored by the Parks and Recreation Department. These activities include all age groups and everything from special events to special interest programming. Many of these programs are held at various locations including the Sport Complex, RIFAC and several parks. Revenue for recreational programs held at RIFAC is reported as part of the RIFAC budget.

Staffing includes: (50%) Assistant Director, (50%) Special Events and Fundraising Manager, (100%) Community Recreation Manager, (67%) Sport Manager, (20%) Marketing Manager. In addition (100%) Sport Field Lead Maintenance Employee, (50%) of the Front Office Manager and the rest of the staffing is made up of part time and seasonal workers.

#### WHITEWATER JUNCTION AQUATIC CENTER

Whitewater Junction is the Family Aquatic Center for Rock Island. The facility provides a zero depth pool edge, 2 water slides, 2 drop slides, geysers, concessions, and splash "toys". Programs include open swims, lessons, special events, game days, and rentals.

Staffing includes (25%) Fitness and Aquatic Manager, (20%) Marketing Manager and the rest are seasonal employees made up of cashiers, ticket takers, concession workers, lifeguards, instructors and a seasonal maintenance employee.

#### HIGHLAND SPRINGS GOLF COURSE

Highland Springs is a full service golf course stretching from 5,154 yards to over 6,800 yards from the four sets of tees. It offers many diverse challenges, such as large undulating greens, numerous sand bunkers, deep ravines, and mature trees. Several water hazards and naturalized roughs come into play that provides quality golf. Amenities include a Driving Range, Pro Shop, Beverage Cart; GPS cart location, Snack Bar with beer and spirit sales, and a pavilion used by private rentals/outings.

Staffing includes (100%) Highland Golf Maintenance Superintendent, (20%) Marketing Manager and the rest are seasonal maintenance workers or clubhouse personnel.

#### SAUKIE GOLF COURSE

Saukie Golf Course is Rock Island's executive length (approximately 5000 yards/par 66) golf course. The terrain is rolling with hundreds of mature oak trees and deep ravines. Cross country skiing is allowed during the winter months with 4" of snow or more. It is a well maintained course with the target group of golfers looking for a good golfing experience at a fair value. The core group of golfers has been residents within Rock Island and the west side of Moline as well as seniors, ladies and youth, however Saukie has

been able to expand on this with the bundling of course fee with the cart. Staffing includes (100%) Saukie Golf Maintenance Superintendent, (20%) Marketing Manager and the rest are seasonal maintenance workers or clubhouse personnel.

## GOLF PRO SHOP

The Golf Pro Shop is a service to patrons that provides basic golf supplies at both courses. Highland Springs provides limited sales of basic golf items and special orders. Saukie is intended to provide basic support items such as balls and tees.

Staffing consists of one seasonal worker.

## RI FITNESS & ACTIVITY CENTER

The Rock Island Fitness and Activity Center (RIFAC) is a recreational, fitness and program facility serving Rock Island residents and surrounding communities. RIFAC is supported by revenue generated from membership fees, program fees, private rentals and some tax supported funds for the recreation portion of programming. Programming includes sport league offerings, pre-school, fitness and swimming classes in addition to opportunities for personal fitness programs. This recreational facility provides self-esteem, physical and social benefits to its participants and the community. RIFAC offers a sliding scale for membership based on income.

Staffing consists of (50%) Front Office Manager, (33%) Sports Recreation Manager, (75%) Fitness and Aquatic Manager, (20%) Marketing Manager, (4) Four Full time Preschool Teachers and the rest are part time workers who guard the pool, supervise the facility or take registrations each day.

## SCHWIEBERT RIVERFRONT PARK

Schwiebert Riverfront Park is a daily use and special event location along the Mississippi River waterfront. The outdoor auditorium and stage are intended to be rental areas for music, arts, weddings, and other activities that lend themselves to an outdoor setting. The daily use activities include a place to eat a lunch, play on the playground, enjoy the spray pad and watch the boats go through the locks and view the river.

Staffing consists of (33%) Assistant Horticulturalist, (50%) Special Events and Fundraising Manager and the rest consist of seasonal workers. Please note that the Assistant Horticulturalist position has not been eliminated and remains vacant.

## DEPARTMENT STAFFING

Department Staffing / Park & Recreation						
Staffing:	Actual CY 2017	Actual CY 2018	Actual CY 2019	Actual CY 2020	Proposed CY 2021	Diff. (fte)
Parks & Rec Dir (1)	1	1	1	1	1	0
Asst Parks & Rec Dir (1)	1	1	1	1	1	0
Park Admin Office Manager (1)	1	1	1	1	1	0
Comm Rec Mgr Adult	1	0	0	0	0	0
Comm Rec Mgr Youth	1	0	0	0	0	0
Special Events & Fund Mgr (1)	0	1	1	1	1	0
Community Rec Manager (1)	0	1	1	1	1	0

**Department Staffing / Park & Recreation**

Marketing Manager (1/2)	0	0.5	0.5	0.5	0.5	0
Hauberg Liaison	0	0.5	0.5	0	0	0
Grnds & Fac Maint Sup	1	0	0	0	0	0
Grnds & Fac Maint Lead	3	3	0	0	0	0
Parks Maintenance Mgr	1	1	0	0	0	0
Chief Horticulturalist (1)	1	1	1	1	1	0
Sports Field Maint Mgr (1)	0	1	1	1	1	0
Assistant Hort (1)	1	1	1	1	1	0
Lead Mechanic & Maint	1	1	0	0	0	0
Turf Equip Mech Highland (1)	1	1	1	1	1	0
Mechanic/Maint Tech	1	1	0	0	0	0
Spray Tech - Highland (1)	1	1	1	1	1	0
Asst Golf Course Supt (2)	2	2	2	2	2	0
Rec & Grnds Maint Wrkr	1	1	0	0	0	0
Fitness & Aquatic Mgr (1)	1	1	1	1	1	0
Sports & Rec Mgr (1)	1	1	1	1	1	0
Grnds Maint Wrkr Parks	1	1	0	0	0	0
Front Office Manager (1)	1	1	1	1	1	0
Seasonal (109)	29.61	31.09	31.18	31.18	28.93	-2.25
Part Time (43)	15.69	12.1	14.23	14.23	13.75	-0.48
<b>Total Staffing (167)</b>	<b>68.3</b>	<b>67.19</b>	<b>61.41</b>	<b>60.91</b>	<b>58.18</b>	<b>-2.73</b>

**TOTAL DEPARTMENT EXPENDITURES**

**Total Department Expenditures by Object / Park & Recreation**

<b>Expense by Object:</b>	<b>Actual CY 2017</b>	<b>Actual CY 2018</b>	<b>Actual CY 2019</b>	<b>Budget CY 2020</b>	<b>Estimated CY 2020</b>	<b>Proposed CY 2021</b>	<b>% Var</b>
Personnel	2,834,733	3,689,420	590,596	2,299,589		2,371,077	3%
Supplies	835,259	821,515	842,631	944,312		887,500	-6%
Services	1,372,703	1,417,983	1,735,431	1,969,006		1,397,981	-29%
Other	30,912	35,028	30,213	19,373		17,337	-11%
Capital	87,843	3,328	-	60,221		8,000	-87%
Debt Service	3,896,019	1,163,248	1,255,462	278,055		361,500	30%
Transfers	425,742	378,307	812,013	904,750		755,834	-16%
Contingency	508,750	457,880	507,101	549,477		564,759	3%
<b>Total Department</b>	<b>9,991,961</b>	<b>7,966,709</b>	<b>5,773,447</b>	<b>7,024,783</b>	<b>-</b>	<b>6,363,988</b>	<b>-9%</b>

**Total Department Expenditures by Fund / Park & Recreation**

<b>Expenditure by Fund:</b>	<b>Actual CY 2017</b>	<b>Actual CY 2018</b>	<b>Actual CY 2019</b>	<b>Budget CY 2020</b>	<b>Estimated CY 2020</b>	<b>Proposed CY 2021</b>	<b>% Var</b>
Gaming	205,000	30,934	70,718	132,000		-	-100%
Debt Service	3,657,683	947,187	1,035,149	1,120		1,114	-1%
Parks & Rec	6,129,278	6,988,588	4,667,580	6,891,663		6,362,874	-8%
<b>Total Department</b>	<b>9,991,961</b>	<b>7,966,709</b>	<b>5,773,447</b>	<b>7,024,783</b>	<b>-</b>	<b>6,363,988</b>	<b>-9%</b>

# PARKS & RECREATION FUND

The Parks & Recreation Fund (555) is utilized by the following areas within the Parks and Recreation Department: Administration, Recreation, Whitewater Junction, Schwiebert Riverfront Park, Sports Field Maintenance, Horticulture, Highland Springs Maintenance, Highland Springs Clubhouse, Golf Pro Shop, Saukie Maintenance, Saukie Clubhouse, RIFAC (Rock Island Fitness & Activity Center) and various donation accounts.

Parks & Recreation revenue is generated through admission fees, concession sales, facility rentals, property taxes, program registrations, membership pass sales, sponsorships, grants and donations.

Expenditures in Parks & Recreation are primarily used for the following: full-time salaries, part-time salaries, seasonal salaries, insurance, park maintenance services, utilities, fleet maintenance, supplies, chemicals, depreciation, internal charges and equipment.

## TOTAL PARKS & RECREATION REVENUES

Total Park & Recreation Fund (555) Revenue							
Revenue by Object:	Actual CY 2017	Actual CY 2018	Actual CY 2019	Budget CY 2020	Estimated CY 2020	Proposed CY 2021	% Var
Property Taxes	1,920,041	1,815,309	2,037,052	1,933,913		1,934,314	0%
Grants	2,000	5,000	260,273	260,900		-	-100%
Charges for Services	1,881,549	1,828,976	1,790,776	1,934,950		1,922,500	-1%
Program Fees	433,993	447,955	579,894	548,554		557,050	2%
Concessions	414,120	400,835	408,335	460,066		455,400	-1%
Rents & Royalties	412,586	376,414	342,704	440,100		434,400	-1%
Transfers	334,225	126,923	216,647	278,823		57,700	-79%
Investments & Loans	8,433	6,973	10,289	3,000		1,000	-67%
Contributions	41,484	52,467	534,676	83,000		48,200	-42%
Sale of Fixed Assets	5,005	-	-	-		-	0%
Other	68,386	83,717	35,416	37,900		26,300	-31%
<b>Total Fund</b>	<b>5,521,822</b>	<b>5,144,569</b>	<b>6,216,062</b>	<b>5,981,206</b>	<b>-</b>	<b>5,436,864</b>	<b>-9%</b>

## TOTAL PARKS & RECREATION EXPENDITURES

Total Department Expenditures by Object / Park & Recreation							
Expenditure by Object:	Actual CY 2017	Actual CY 2018	Actual CY 2019	Budget CY 2020	Estimated CY 2020	Proposed CY 2021	% Var
Personnel	2,834,733	3,689,420	590,596	2,299,589		2,371,077	3%
Supplies	835,259	821,515	842,631	944,312		887,500	-6%
Services	1,371,265	1,417,076	1,734,817	1,967,886		1,396,867	-29%
Other	30,912	35,028	30,213	19,373		17,337	-11%
Capital	87,843	3,328	-	60,221		8,000	-100%
Debt Service	239,774	216,968	220,927	278,055		361,500	30%
Transfers	220,742	347,373	741,295	772,750		755,834	-2%
Contingency	508,750	457,880	507,101	549,477		564,759	3%
<b>Total Department</b>	<b>6,129,278</b>	<b>6,988,588</b>	<b>4,667,580</b>	<b>6,891,663</b>	<b>-</b>	<b>6,362,874</b>	<b>-8%</b>

\*Note: Contingency (depreciation) is recorded as an expense, but it does not impact cash.

## PARKS & RECREATION REVENUES FOR ADMINISTRATION

Park & Recreation (555) Revenue / Administration							
Revenue by Object:	Actual CY 2017	Actual CY 2018	Actual CY 2019	Budget CY 2020	Estimated CY 2020	Proposed CY 2021	% Var
Investments & Loans	8,433	6,973	10,289	3,000		1,000	-67%
Transfers	225	30,935	5,718	50,000		-	-100%
Contribution & Donations	-	2,131	56	-		-	0%
Other	-	498	443	-		-	0%
<b>Total Fund</b>	<b>8,658</b>	<b>40,537</b>	<b>16,506</b>	<b>53,000</b>	<b>-</b>	<b>1,000</b>	<b>-98%</b>

### REVENUE ANALYSIS

Contributions and Donations are recognized when received.

## PARKS & RECREATION EXPENDITURES FOR ADMINISTRATION

Park & Recreation Fund Expenditure / Park & Recreation – Administration							
Expenditure by Object:	Actual CY 2017	Actual CY 2018	Actual CY 2019	Budget CY 2020	Estimated CY 2020	Proposed CY 2021	% Var
Personnel	569,752	1,287,485	(1,232,101)	291,961		310,667	6%
Supplies	3,323	1,653	1,441	929		1,100	18%
Services	100,072	146,058	151,467	157,109		152,839	-3%
Other	4,904	6,751	5,115	5,772		6,532	13%
Transfers	166,000	186,000	192,510	199,248		206,221	3%
Contingency	218,349	183,252	225,312	265,852		272,855	3%
<b>Total Department</b>	<b>1,062,400</b>	<b>1,811,199</b>	<b>(656,256)</b>	<b>920,871</b>	<b>-</b>	<b>950,214</b>	<b>3%</b>

### EXPENDITURE ANALYSIS

Contingency consists of depreciation and a contingency fund for unforeseen expenditures. All other changes are minimal.

## PARKS & RECREATION REVENUES FOR PARKS MAINTENANCE

Park & Recreation (555) Revenue / Parks Maintenance							
Revenue by Object:	Actual CY 2017	Actual CY 2018	Actual CY 2019	Budget CY 2020	Estimated CY 2020	Proposed CY 2021	% Var
Property Taxes	1,059,167	1,001,366	1,123,643	1,067,172		1,067,393	0%
Grants	2,000	-	260,273	260,900		-	-100%
Rents & Royalties	19,100	18,215	18,650	30,700		30,700	0%
Transfers	205,314	51,619	109,486	122,295		38,776	-68%
Contributions/Donations	6,419	4,775	468,883	30,000		2,000	-93%
Other	1,271	40,650	3,250	-		-	0%
<b>Total Fund</b>	<b>1,293,271</b>	<b>1,116,625</b>	<b>1,984,185</b>	<b>1,511,067</b>		<b>-</b>	<b>-25%</b>

### REVENUE ANALYSIS

Revenues will be down due to grants and contributions being recognized as received. Some grant funds will be carried over as part of the Roy J Carver Trust and OSLAD grants to complete projects at Douglas Park.

## PARKS & RECREATION EXPENDITURES FOR PARKS MAINTENANCE

Park & Recreation Fund Expenditure / Park & Recreation - Parks Maintenance							
Expenditure by Object:	Actual CY 2017	Actual CY 2018	Actual CY 2019	Budget CY 2020	Estimated CY 2020	Proposed CY 2021	% Var
Personnel	659,190	719,571	269,538	278,680		263,843	-5%
Supplies	126,329	124,383	108,312	92,272		83,935	-9%
Services	256,368	251,785	574,730	638,426		254,798	-60%
Other	280	1,070	257	262		250	-5%
Capital	87,843	3,328	-	52,221		-	0%
Transfers	24,289	150,531	498,785	548,502		549,613	0%
Contingency	7,662	5,699	12,860	5,699		12,860	126%
<b>Total Department</b>	<b>1,161,961</b>	<b>1,256,367</b>	<b>1,464,482</b>	<b>1,616,062</b>		<b>-</b>	<b>-28%</b>

### EXPENDITURE ANALYSIS

Park Maintenance expenses are done through a transfer to Public Works. These expenses may see a reduction due to budget constraints. The Department will work diligently to identify alternate sources of funding to complete certain projects.



## PARKS & RECREATION REVENUES FOR RECREATION PROGRAMS

Park & Recreation (555) Revenue / Recreation Programs							
Revenue by Object:	Actual CY 2017	Actual CY 2018	Actual CY 2019	Budget CY 2020	Estimated CY 2020	Proposed CY 2021	% Var
Property Taxes	700,650	662,463	743,322	705,425		705,571	0%
Charges for Services	2,143	2,170	1,750	1,750		300	-83%
Program Fees	177,122	177,784	170,919	173,300		165,500	-5%
Concessions	80,168	60,080	83,375	100,716		98,550	-2%
Rents & Royalties	23,469	14,025	2,225	24,850		24,150	-3%
Transfers	-	-	15,000	17,000		-	-100%
Contributions	5,027	14,163	38,199	32,500		30,700	-6%
Other	1,458	602	-	5,000		-	-100%
<b>Total Fund</b>	<b>990,037</b>	<b>931,287</b>	<b>1,054,790</b>	<b>1,060,541</b>	<b>-</b>	<b>1,024,771</b>	<b>-3%</b>

### REVENUE ANALYSIS

Programs and services are annually reviewed to adjust to current trends. While the revenue may be down, the return on the programs offered generate a higher profit margin. Concessions are heavily based on weather conditions however offerings have been updated to generate a higher revenue return.

## PARKS & RECREATION EXPENDITURES RECREATION PROGRAMS

Park & Recreation Fund Expenditure / Park & Recreation – Recreation Programs							
Expenditure by Object:	Actual CY 2017	Actual CY 2018	Actual CY 2019	Budget CY 2020	Estimated CY 2020	Proposed CY 2021	% Var
Personnel	370,013	419,431	406,471	478,575		481,310	1%
Supplies	98,607	91,968	111,604	134,566		108,155	-20%
Services	153,670	182,284	161,431	204,790		168,713	-18%
Other	4,177	4,695	4,179	4,765		3,545	-26%
Capital	-	-	-	-		-	0%
<b>Total Department</b>	<b>626,467</b>	<b>698,378</b>	<b>683,685</b>	<b>822,696</b>	<b>-</b>	<b>761,723</b>	<b>-7%</b>

### EXPENDITURE ANALYSIS

A rise in minimum wage will affect personnel costs as reflected throughout the parks budget. This will have an impact on services.

## PARKS & RECREATION REVENUES FOR WHITEWATER JUNCTION AQUATIC CENTER

Park & Recreation (555) Revenue / Whitewater Junction Aquatic Center							
Revenue by Object:	Actual CY 2017	Actual CY 2018	Actual CY 2019	Budget CY 2020	Estimated CY 2020	Proposed CY 2021	% Var
Charges for Services	248,774	271,951	253,109	263,900		263,900	0%
Program Fees	1,429	2,139	1,978	1,500		1,500	0%
Concessions	83,280	74,880	72,497	82,500		82,500	0%
Rents & Royalties	12,058	11,082	9,379	12,000		12,000	0%
Transfers	-	-	-	-		-	0%
Other	19	-	2,030	-		-	0%
<b>Total Fund</b>	<b>345,560</b>	<b>360,052</b>	<b>338,993</b>	<b>359,900</b>	-	<b>359,900</b>	<b>0%</b>

### REVENUE ANALYSIS

The weather was brutal for CY 2019. All of May and the first two weeks of June were basically a wash out. All outdoor services were affected. Staff did an excellent job maximizing revenue and reducing expense whenever possible. The weather plays a major role in the seasonal facilities.

## PARKS & RECREATION EXPENDITURES WHITEWATER JUNCTION AQUATIC CENTER

Park & Recreation Fund Expenditure / Park & Recreation - Whitewater Junction Aquatic Center							
Expenditure by Object:	Actual CY 2017	Actual CY 2018	Actual CY 2019	Budget CY 2020	Estimated CY 2020	Proposed CY 2021	% Var
Personnel	176,759	158,286	147,617	180,720		195,667	8%
Supplies	79,794	89,786	87,118	106,960		97,350	-9%
Services	74,651	72,370	76,094	82,113		76,432	-7%
Other	280	1,983	903	1,270		1,300	2%
Debt Service	-	-	-	-		-	0%
Contingency	128,443	127,279	127,279	127,278		127,278	0%
<b>Total Department</b>	<b>459,927</b>	<b>449,704</b>	<b>439,011</b>	<b>498,341</b>	-	<b>498,027</b>	<b>0%</b>

### EXPENDITURE ANALYSIS

Please note that contingency (depreciation) is \$127,278. This amount does not impact cash. Whitewater Junction is very weather dependent. Staff does an excellent job managing staff levels around this. Personnel will be seeing an increase due to minimum wage requirements.

## PARKS & RECREATION REVENUES FOR HIGHLAND SPRINGS GOLF COURSE

Park & Recreation (555) Revenue / Highland Springs Golf Course Dept							
Revenue by Object:	Actual CY 2017	Actual CY 2018	Actual CY 2019	Budget CY 2020	Estimated CY 2020	Proposed CY 2021	% Var
Charges for Services	433,007	402,895	364,506	470,000		458,000	-3%
Program Fees	19,591	41,113	67,341	65,000		65,000	0%
Concessions	150,850	144,640	140,646	155,000		155,000	0%
Rents & Royalties	206,114	187,090	160,613	200,750		200,750	0%
Contributions & Donations	50	-	500	3,000		-	-100%
Sale of Fixed Assets	5,005	-	-	-		-	0%
Other	34,581	13,788	12,514	15,000		15,000	0%
<b>Total Fund</b>	<b>849,198</b>	<b>789,526</b>	<b>746,120</b>	<b>908,750</b>	<b>-</b>	<b>893,750</b>	<b>-2%</b>

### REVENUE ANALYSIS

Highland Springs did not have a spring season due to the pandemic. Although the golfing season started very late due to the pandemic guidelines, mid and late season revenues have surpassed expectations.

## PARKS & RECREATION EXPENDITURES FOR HIGHLAND SPRINGS GOLF COURSE

Park & Recreation Fund Expenditure / Park & Recreation - Highland Springs Golf Course							
Expenditure by Object:	Actual CY 2017	Actual CY 2018	Actual CY 2019	Budget CY 2020	Estimated CY 2020	Proposed CY 2021	% Var
Personnel	356,106	367,951	267,085	287,430		306,471	7%
Supplies	227,219	238,067	246,937	279,944		283,910	1%
Services	188,521	174,930	182,539	188,168		149,583	-21%
Other	3,318	3,841	3,038	3,385		3,150	-7%
Debt Service	-	-	2,467	36,698		33,000	-10%
Contingency	3,241	1,696	1,696	1,695		2,260	33%
<b>Total Department</b>	<b>778,405</b>	<b>786,485</b>	<b>703,762</b>	<b>797,320</b>	<b>-</b>	<b>778,374</b>	<b>-2%</b>

### EXPENDITURE ANALYSIS

Several projects were put on hold until revenue was able to be generated. Staff also did an excellent job practicing yield management. Personnel will be seeing an increase due to minimum wage requirements.

## PARKS & RECREATION REVENUES FOR SAUKIE GOLF COURSE

Park & Recreation (555) Revenue / Saukie Golf Course							
Revenue by Object:	Actual CY 2017	Actual CY 2018	Actual CY 2019	Budget CY 2020	Estimated CY 2020	Proposed CY 2021	% Var
Charges for Services	306,547	297,951	296,648	316,500		317,500	0%
Program Fees	7,215	5,686	6,700	7,000		5,000	-29%
Concessions	62,556	64,118	67,923	66,000		70,000	6%
Rents & Royalties	107,031	105,184	102,273	126,000		126,000	0%
Contributions & Donations	-	-	-	-		-	0%
Other	21,669	4,075	11,343	7,000		3,500	-50%
<b>Total Fund</b>	<b>505,018</b>	<b>477,014</b>	<b>484,887</b>	<b>522,500</b>	<b>-</b>	<b>522,000</b>	<b>0%</b>

### REVENUE ANALYSIS

Saukie did not have a spring season due to the pandemic. Although the golfing season started very late due to the pandemic guidelines, mid and late season revenues have surpassed expectations.

## PARKS & RECREATION EXPENDITURES FOR SAUKIE GOLF COURSE

Park & Recreation Fund Expenditure / Park & Recreation - Saukie Golf Course							
Expenditure by Object:	Actual CY 2017	Actual CY 2018	Actual CY 2019	Budget CY 2020	Estimated CY 2020	Proposed CY 2021	% Var
Personnel	220,632	201,873	209,133	263,471		262,672	0%
Supplies	125,457	129,550	158,523	157,343		172,525	10%
Services	115,097	125,217	120,708	113,788		121,955	7%
Other	1,550	1,975	1,683	2,265		1,910	-16%
Debt Service	-	-	-	26,207		33,000	26%
Transfers	18,240	-	-	-		-	0%
Contingency	3,315	1,659	1,659	1,659		2,212	33%
<b>Total Department</b>	<b>484,291</b>	<b>460,274</b>	<b>491,706</b>	<b>564,733</b>	<b>-</b>	<b>594,274</b>	<b>5%</b>

### EXPENDITURE ANALYSIS

Saukie supplies and services will see an increase due to necessary equipment replacements. A top dresser and a buffalo blower will be purchased on 2021. Both are critical to the maintenance of the course. Services will also see an increase due to the necessary tree clean up and removal due to the severe wind storm.

## PARKS & RECREATION REVENUES FOR GOLF PRO SHOP

Park & Recreation (555) Revenue /Golf Pro Shop							
Revenue by Object:	Actual CY 2017	Actual CY 2018	Actual CY 2019	Budget CY 2020	Estimated CY 2020	Proposed CY 2021	% Var
Concessions	32,443	41,977	33,326	42,000		36,000	-14%
Other	480	1,144	960	300		300	0%
<b>Total Fund</b>	<b>32,923</b>	<b>43,121</b>	<b>34,286</b>	<b>42,300</b>	-	<b>36,300</b>	<b>-14%</b>

### REVENUE ANALYSIS

The sales from the pro shop are for convenience items including tees, balls, hats, and limited clothing. Only basic golfing items are available to reduce inventory liability.

## PARKS & RECREATION EXPENDITURES FOR GOLF PRO SHOP

Park & Recreation Fund Expenditure / Park & Recreation - Golf Pro Shop							
Expenditure by Object:	Actual CY 2017	Actual CY 2018	Actual CY 2019	Budget CY 2020	Estimated CY 2020	Proposed CY 2021	% Var
Personnel	-	540	494	635		-	-100%
Supplies	24,982	33,738	28,149	26,000		20,000	-23%
Services	-	389	389	800		250	-69%
Other	389	-	-	250		-	-100%
<b>Total Department</b>	<b>25,371</b>	<b>34,667</b>	<b>29,032</b>	<b>27,685</b>	-	<b>20,250</b>	<b>-27%</b>

### EXPENDITURE ANALYSIS

Costs are expected to be less in CY 2021 due to inventory carrying forward from CY 2020.

## PARKS & RECREATION REVENUES FOR RI FITNESS & ACTIVITY CENTER

Park & Recreation (555) Revenue / RI Fitness & Activity Center							
Revenue by Object:	Actual CY 2017	Actual CY 2018	Actual CY 2019	Budget CY 2020	Estimated CY 2020	Proposed CY 2021	% Var
Property Taxes	160,224	151,480	170,087	161,316		161,350	0%
Charges for Services	886,023	850,309	869,853	882,800		882,800	0%
Program Fees	228,636	209,156	322,757	287,754		310,050	8%
Concessions	2,515	4,813	4,166	5,000		5,000	0%
Rents & Royalties	26,768	27,778	32,617	29,300		29,300	0%
Transfers	75,000	-	-	-		-	0%
Contributions	-	50	2,081	-		-	-100%
Other	6,419	22,960	3,532	6,100		6,000	-2%
<b>Total Fund</b>	<b>1,385,585</b>	<b>1,266,546</b>	<b>1,405,093</b>	<b>1,372,270</b>	<b>-</b>	<b>1,394,500</b>	<b>2%</b>

### REVENUE ANALYSIS

Program fees have increased due to new program offerings. There have also been a number of new rental packages added.

## PARKS & RECREATION EXPENDITURES FOR RI FITNESS & ACTIVITY CENTER

Park & Recreation Fund Expenditure / Park & Recreation - RI Fitness & Activity Center							
Expenditure by Object:	Actual CY 2017	Actual CY 2018	Actual CY 2019	Budget CY 2020	Estimated CY 2020	Proposed CY 2021	% Var
Personnel	411,257	471,375	473,022	454,362		499,479	10%
Supplies	141,118	84,064	82,700	121,723		95,625	-21%
Services	452,770	434,598	429,843	442,895		444,021	0%
Other	627	1,040	1,804	1,404		650	-54%
Capital	-	-	-	8,000		8,000	0%
Debt Service	239,774	216,968	218,460	215,150		295,500	37%
Transfers	12,213	2,207	-	-		-	0%
Contingency	147,740	138,295	138,295	147,294		147,294	0%
<b>Total Department</b>	<b>1,405,499</b>	<b>1,348,547</b>	<b>1,344,124</b>	<b>1,390,828</b>	<b>-</b>	<b>1,490,569</b>	<b>7%</b>

### EXPENDITURE ANALYSIS

Please note that contingency (depreciation) is recorded at \$147,294. This does not impact cash. Personnel will be seeing an increase due to minimum wage requirements.

## PARKS & RECREATION REVENUES FOR SCHWIEBERT RIVERFRONT PARK

Park & Recreation (555) Revenue / Schwiebert Riverfront Park							
Revenue by Object:	Actual CY 2017	Actual CY 2018	Actual CY 2019	Budget CY 2020	Estimated CY 2020	Proposed CY 2021	% Var
Grants	-	5,000	-	-	-	-	0%
Charges for Services	5,055	3,700	4,910	-	-	-	---
Program Fees	-	12,077	10,199	14,000	-	10,000	-29%
Concessions	2,308	10,327	6,402	8,850	-	8,350	-6%
Rents & Royalties	18,046	13,040	16,947	16,500	-	11,500	-30%
Transfers	53,686	44,369	86,443	89,528	-	18,924	-79%
Contributions	29,988	31,348	24,957	17,500	-	15,500	-11%
Other	2,489	-	1,344	4,500	-	1,500	-67%
<b>Total Fund</b>	<b>111,572</b>	<b>119,861</b>	<b>151,202</b>	<b>150,878</b>	<b>-</b>	<b>65,774</b>	<b>-56%</b>

### REVENUE ANALYSIS

Revenue is down due to fewer transfers for funded projects and the pandemic.

## PARKS & RECREATION EXPENDITURES FOR SCHWIEBERT RIVERFRONT PARK

Park & Recreation Fund Expenditure / Park & Recreation - Schwiebert Riverfront Park							
Expenditure by Object:	Actual CY 2017	Actual CY 2018	Actual CY 2019	Budget CY 2020	Estimated CY 2020	Proposed CY 2021	% Var
Personnel	71,024	62,908	49,337	63,755	-	50,968	-20%
Supplies	8,430	28,306	17,847	24,575	-	24,900	1%
Services	30,116	29,445	37,616	139,797	-	28,276	-80%
Other	15,387	13,673	13,234	0	-	-	---
Transfers	-	8,635	50,000	25,000	-	-	100%
<b>Total Department</b>	<b>124,957</b>	<b>142,967</b>	<b>168,034</b>	<b>253,127</b>	<b>-</b>	<b>104,144</b>	<b>-59%</b>

### EXPENDITURE ANALYSIS

Schwiebert Riverfront Park has been hit hard by the pandemic and the guidelines. While the park was closed for many months, the maintenance needs remained.