

Rock Island Public Library Board Meeting Minutes
May 17, 2022
5:00pm
Rock Island Public Library – 2nd Floor, Downtown Library

Type of Meeting: Regularly Scheduled Board Meeting

Meeting Facilitator: Eudell Watts III

Call to Order: President Eudell Watts III called the meeting to order at 5:00 pm.

Attendance: Elizabeth Russell, Pat Mahar, Jo Noon, Deborah Freiburg, Karen Phillips, Jacki Nelson, Jenni Swanson, Dr. Yolanda Grandberry Pugh; Angela Campbell, Library Director; Lisa Lockheart, Publicity/Outreach Liaison; Malachi Kohlwey, Business Office & Facilities Director; Kathy Lelonek, Foundation Director, Sam Baugous, RIHS Teen Advisory Member

Absent: None.

Public Comment: None.

Approval of Minutes: The Board reviewed the meeting minutes of April 19, 2022, and the meeting minutes from the Building & Grounds Committee meeting on April 28, 2022. Without any additions or corrections, President Watts advised the minutes be approved as written.

Board Education: Director Campbell discussed Chapters 9 and 10 of the *Serving Our Public IL Public Library Standards* and asked if the board had any questions.

Correspondence:

- Patron Comment about banned Book Coverage
- Ridgewood First Grade Visit

Committee Reports

Finance – Jenni Swanson

Jenni Swanson made a motion to approve monthly bills for April in the amount of \$ 40,927.54. Debbie Freiburg seconded. After no further discussion, President Watts took a recorded vote: 7 ayes – Mahar, Noon, Freiburg, Phillips, Nelson, Swanson, Grandberry Pugh; 0 nays, 1 abstain – Russell; motion carried.

Buildings and Grounds – Pat Mahar

The Building and Grounds Committee met on April 28, 2022, at 11 am. Facilities Director Kohlwey advised that the Committee approved Paragon Commercial Interiors as the interior furniture and

bookshelves vendor for the new Watts-Midtown Library. Additionally, Facilities Director Kohlwey provided an update on the progress of purchasing the South parking lot near the Downtown Library. Pat requested quotes for the discussed reconstruction of the parking lot.

Personnel & Policy – Debbie Freiburg

No report from this committee.

Planning & Community Relations – Karen Phillips

No report from this committee.

Art – Pat Mahar

No report from this committee. Pat added that the Downtown Library's painted address marker needs a touch-up, and Facilities Director Kohlwey will look into it.

Foundation – Kathy Lelonek

Foundation Director Lelonek provided an update on the Capital Campaign. Additionally, invitations have been sent for the Food for Thought event at Iconic and Arts Alley on June 9th from 6-8:30pm. Director Campbell added that there will be a silent auction at the event. The next meeting of the Foundation Board will be August 11, 2022, at 4 pm at the Downtown Library.

Administrator Reports

Director's Reports & Statistics – Director Campbell advised that the Library is launching the Book a Librarian service to provide basic tech support assistance for patrons who create a reservation. The Library staff is working hard on the Library's Strategic Plan items. Director Campbell is really excited about the Summer Reading kickoff event at the Quad Cities Botanical Center on June 1st from 4-6:30pm. Additionally, Director Campbell met with the new City Manager Todd Thompson to discuss the Library's partnership with the city.

Milan Blackhawk Area Public Library District

Director Campbell advised that the next Milan Blackhawk Board meeting is on May 26, 2022, at 4 pm at the Southwest Library.

Unfinished Business

1. Facilities Director Kohlwey provided a furniture update from the Building & Grounds Committee Meeting. Director Campbell added that the board will vote on the Lawn Care and Snow Removal vendors at next month's board meeting.

New Business

1. Eudell Watts III, Jenni Swanson, and Debbie Freiburg were re-inducted as board members of the Rock Island Public Library Board of Trustees.
2. The board reviewed the Standing Committee List.
3. Karen Phillips motioned to approve contract for services with the Milan-Blackhawk Area Public Library District for another three (3) years, beginning July 1, 2023. Elizabeth Russell seconded.

Karen asked if there have been any changes to the contract since it was last signed; Director Campbell advised that the only section of the contract that was adjusted was updating its service years. After no further discussion, President Watts took a recorded vote: 8 ayes – Russell, Mahar, Noon, Freiburg, Phillips, Nelson, Swanson, Grandberry Pugh; 0 nays; motion carried.

4. Debbie Freiburg motioned to approve the color scheme as presented, except for using the grey countertop material in the alcoves, study rooms, and staff room. Director Campbell and Facilities Director Kohlwey presented the materials and discussed the layout. After no further discussion, President Watts took a recorded vote: 8 ayes – Russell, Mahar, Noon, Freiburg, Phillips, Nelson, Swanson, Grandberry Pugh; 0 nays; motion carried.
5. Director Campbell advised that the Libraries' April Fine Free Friday events recovered 179 items totaling \$457.00. The Library board discussed the fine-free event and the progression of other Libraries changing to go fine-free. Additionally, Director Campbell advised that the Library Foundation's Birdies for Charity money will go towards offsetting the cost of Library Fines.
6. Director Campbell advised that she met with the city's new ARPA manager and presented the Library's list of ARPA requests.
7. Director Campbell asked the board what items would they want to be included in the CIP request. The board discussed and decided that the CIP will consist of all of the Library's ARPA request items.

Information Sharing

- Unique Management Report
- Southwest Sculpture Replacement
 - Director Campbell advised that the outdoor sculpture at the Southwest branch will be replaced with a new sculpture.
- Circulation Return on Investment

***Closed Session – Not needed**

Announcements:

Adjournment – President Watts adjourned the meeting at 6:01 pm.

Next meeting is Tuesday, June 21, at 5:00 pm, on the 2nd Floor of the Downtown Library.

Respectfully submitted,
Malachi Kohlwey, Business Office & Facilities Director