

Rock Island Public Library Board Meeting Minutes
May 18, 2021
5pm – Downtown Library & Via Teleconference

Call to Order: President Eudell Watts III called the meeting to order at 5:07pm

Attendance: Karen Phillips (teleconference), Pat Mahar, Jo Noon, Deborah Freiburg, Dr. Yolanda Grandberry Pugh, Elizabeth Russell, Jacki Nelson, Jenni Swanson; Angela Campbell, Library Director; Lisa Lockheart, Publicity/Outreach Liaison; Malachi Kohlwey, Director of Business Office & Facilities

Public Comment: The public had the opportunity to comment in-person, via teleconference or phone, or via email. No public comment was received. Tracy Pugh, husband of newest board member Dr. Yolanda Grandberry Pugh, was introduced. Additionally, the new Business Office and Facilities Director, Malachi Kohlwey, introduced himself to the Board.

Oath of Office: Patrick Mahar, Karen Phillips, and Yolanda Grandberry Pugh took the oath of office, beginning their term which runs through April 30, 2024.

Approval of Minutes: The Board reviewed the minutes of the April 20, 2021, meeting. Without any additions or corrections, President Watts III advised the minutes be approved as written.

Board Education: None

Correspondence: Correspondence was included in the board packet.

Committee Reports:

Finance –

- Jenni Swanson presented the bills and noting nothing out of the ordinary, made a motion to approve the April bills in the amount of \$29,791.09. Jacki Nelson seconded. With no discussion, President Watts took a recorded vote. 8 Ayes – Swanson, Phillips, Nelson, Noon, Russell, Mahar, Freiburg, and Grandberry Pugh; no nays. Motion carries on a recorded voted.

Buildings and Grounds – Pat Mahar/Karen Phillips

- No report from the Committee.

Personnel & Policy – Debbie Freiburg

- No report from the Committee.

Planning & Community Relations – VACANT

1. Director Campbell reported that with Holly Sparkman’s resignation from the Board, another Board member will need to chair this committee. The group will look at Board committee assignments at the next meeting.

2. Director Campbell also gave an update on the Strategic Planning process. Her and Lisa Lockheart are currently working on a draft to present to the Planning & Community Relations Committee in the near future.

Art Committee - Pat Mahar/Jo Noon

3. No report from this committee.

Foundation:

Director Campbell reported:

- The Foundation held their quarterly meeting on May 13th and received the audit report from Kim Hoffman. Investments are going strong.
- The capital campaign is at 82% of funding, nearing the \$6M mark.
- The building has officially been purchased by the Two Rivers YMCA.
- The YMCA is currently evaluating the RFQs received, and will be interviewing firms with the hopes of hiring a construction manager and/or general contractor by the end of June.
- There will be a Community Campaign kickoff event on Tuesday, June 29, at Schwiebert Park, time TBD. All Board members are invited.

The next quarterly Foundation meeting is August 12, 2021 at 4pm.

Administrator Reports:

- Director's Reports & Statistics – Director Campbell provided a detailed report and statistics in the Board packet.
- Milan Blackhawk Area Public Library District – Director Campbell reported that the next meeting will be held May 27, 2021, 4pm, at the Southwest Branch Library. They will be discussing a grant application. They will also receive information about the Capital Campaign from the Foundation Director.

Due to technical difficulties, Trustee Phillips left the meeting.

Unfinished Business:

- *Long Range Planning – Nothing new to report while the fundraising is happening.

New Business:

- Debbie Freiburg made a motion to approve letting the public on the Mobile Library in small groups (no more than 2 adults and 2 children), that live within the same household. Jo Noon seconded. With no discussion, President Watts took a recorded vote. 7 Ayes – Swanson, Nelson, Noon, Russell, Mahar, Freiburg, and Grandberry Pugh; no nays. Motion carries on a recorded vote.
- Elizabeth Russell made a motion to approve using LibraryWebsite as the website developer and host for a new Rock Island Public Library website. Jacki Nelson seconded. The Board had follow-up questions regarding the sole source product letter provided by the vendor. They are the only vendor to provide this type of website that integrates

with the calendar of events the library is currently using. The price will range from \$15k - \$25k, depending upon how much work library employees can do in preparation for the changeover, i.e., the more time we spend helping, the less the vendor will charge. Director Campbell explained that the current site will be 7 years old – a dinosaur in the website world. Lisa Lockheart pointed out that it is an “all-inclusive” annual maintenance fee, whereas with our current vendor, we are charged just for asking questions. Following discussion, President Watts took a recorded vote. 6 Ayes – Swanson, Nelson, Noon, Russell, Freiburg, and Grandberry Pugh; 1 nay, Mahar. Motion carries on a recorded voted.

- Jenni Swanson made a motion to approve the Mobile Streaming Device policy. Debbie Freiburg seconded. Director Campbell provided some clarification that this policy will be for any devices we check out that offer streaming services. It so happens that the first devices will be ROKUs. They will have all the streaming services the library subscribes to preloaded, which opens the door for equitable access by all. With no additional discussion, President Watts took a recorded vote. 7 Ayes – Swanson, Nelson, Noon, Russell, Mahar, Freiburg, and Grandberry Pugh; no nays. Motion carries on a recorded voted.

Information Sharing:

- JCI Project
- County Clerk Pages
- New Library2Go Sign donated to Big Island stop
- Updated Board Contact info
- CDC Mask-wearing guidance
- OMA Training updates

***Closed Session – Not Necessary**

Announcements:

- \$1000 donation from a patron towards our Grow a Reader Fine Forgiveness tree
- The Library is supporting the RIMSD “Lights on for Learning” grant
- Dr. Grandberry Pugh and Jo Noon have been invited to attend Board Orientation
- Next meeting be prepared to volunteer for committee assignments.

Adjournment – Without any further business, President Watts adjourned the meeting at 5:40pm.

Respectfully Submitted,

Angela Campbell
Library Director