



## Labor Day Parade Advisory Board Meeting Minutes August 9, 2021

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**Board Members present:** Art Milton, Grace Shirk, Kaye Whitley, Edna Sowards, Bill Sowards, Patricia Vincent and Mary Chappell

**City Staff present:** Nathan Parch

**Absent:** Vicki Hess and Kathy Garrison

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The fifth meeting to plan the 37<sup>th</sup> annual Rock Island Labor Day parade started at 12:06 p.m. and was held in person at the South Rock Island Township Office Building.

### 1. Introductions

M. Chappell thanked everyone for coming.

### 2. Additions to the Agenda

There were no additions to the agenda.

### 3. Approval of July 26, 2021, Minutes

A motion was made by K. Whitley and seconded by A. Milton to approve the July 26, 2021, minutes as presented. The motion passed.

### 4. Treasurer's Report

No update was available.

### 5. Entries received to Date

N. parch passed out the current list of parade entries. The list has grown to a total of 38 – including the bands and musical groups. K. Whitley is working with Hy-Vee management to develop a menu for the post parade lunch served to the WIU band members.

### 6. Discussion of 2021 Parade

M. Chappell encouraged members to continue to watch for unique entry possibilities for the parade. K. Whitley reviewed new shirt options. N. Parch provided a brief update on the Citizen of the Year contest. There was discussion regarding the deadline date. Mr. Parch will check on this and send an email to the members. M. Chappell reminded everyone of the need to find open cars for the Citizen of the Year candidates and the Parade Marshal. K. Whitley confirmed that the RI County Health Department has agreed to be part of the Heroes Section in the parade. A review was made of the parade volunteer sheet.

### 7. Staging Items

A. Milton confirmed that the Rock Island High School Soccer team will provide banner support for the parade and be paid a stipend of \$300.00. A motion was made by E. Sowards and seconded by G. Shirk to increase the stipend for the post parade clean-up group from \$250.00 to \$300.00. The motion passed. The Youth Services Bureau will provide post parade clean-up services. N. Parch noted that the parade permit is on tonight's City Council's agenda.

**8. Parade Promotion**

M. Chappell noted that the remaining item on the promotion list is the final Press Release that is typically sent out a week prior to the event. N. Parch was going to see about posting the basic parade post card to Facebook.

**9. Misc. Items of Concern/Public Comments**

There were no members of the public present.

**10. Adjournment**

With nothing further to discuss, a motion was made by A. Milton and seconded by N. Parch to adjourn. Motions passed with no objections. Meeting ended at 1:15 p.m.

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Respectfully submitted by Mary Chappell