



Labor Day Parade Advisory Board Meeting Minutes September 18, 2023

Board Members present: David Diaz, Kathy Garrison, , Art Milton, Grace Shirk, Bill Sowards, Edna Sowards, KJ Whitley, and Mary Chappell

Board Members absent: Vicki Hess

City Staff present: Dan Gleason, Sarah Hayden

The 12th meeting to discuss the 39th annual Rock Island Labor Day parade was called to order at 12:19 pm. The meeting was held in the conference room at the South Rock Island Township Office Building.

I. Introductions

2. Additions to the Agenda

There were no additions to the agenda.

3. Approval of the August 28, 2023, Minutes

A motion was made by A. Milton and seconded by G. Shirk to approve the minutes as presented. Motion passed.

4. Treasurer's Report

D. Gleason reported it was too early to report as invoices and payments were still being processed.

5. Review of the 2023 Parade Planning

M. Chappell asked board members to comment or feedback on 17 parade planning/staging topics.

- Send the parade position or line-up mailing earlier. Send **emails** with this info when possible.
- Review police coverage in specific areas of concern after the Police Order has been created.
- Check into using magnet signs instead of the laminated and paper signs.
- Request No Parking Signs for side streets.
- Reduce number of golf carts, reconsider radio club duties
- Reduce amount of information/detail for Citizens of the Year in the Announcer books
- Announcer Mics are sometimes an issue.
- Work to secure citizen of the year cars as soon as possible-earlier.
- Train banner carriers in advance.
- Review clean-up of horses.

6. Parade Award

G. Shirk took a moment to review the list of award recipients based on the returned ballots. Various entries were reviewed to receive the Advisory Board's Choice award. Following additional discussion, a motion was made by G. Shirk and seconded by E. Sowards to select the Los Charros Riders to receive the award. The motion passed by a unanimous vote.

A motion was also made by G. Shirk and seconded by B. Sowards to give each of the "Best" category winners a \$100 stipend for their entries. The motion passed. M. Chappell will check with the City Clerk regarding the best October meeting for the awards presentation.

7. Misc. Items of Concern

No concerns were raised. A. Milton briefly referenced a handout that listed his specific parade management duties. This information will be discussed at a future date.

8. Public Comments

No one from the public was present at the meeting.

9. Adjournment

With nothing further to discuss, a motion was made by K. Whitley and seconded by K. Garrison to adjourn. The motion passed and the meeting ended at 1:39 pm.

Respectfully submitted by Mary Chappell