



Board of Directors Meeting Minutes
Thursday, December 7, 2023

Minutes prepared by JJ

Members Present: Michael Glanz, James Jones, Tameka Toney, Kai Swanson, Aimee Bland, Moses Robinson, Kayla Babers, Heidi Huskamp-Collins, Jessey Hullon

Members Absent: None

Staff Present: Jerry Jones

*Requires Board Approval

- I. Call to Order by Michael at 5:04 pm
- II. Public Comment – no public comment
- III. *Approval of August, November Minutes - Heidi Huskamp-Collins motions, seconded by James Jones to approve minutes. Motion carried unanimously with no corrections.
- IV. Roles and Responsibilities

Discussion continued on understanding current practice and what the board would like to have written in policy and procedure for a dialogue with the City Council. The goal of that dialogue is to a mutual understanding and agreement of roles and responsibilities that engenders trust and respect along with legal and fiduciary compliance.

<i>Current Practice</i>	
MLK BOARD <i>Duty of Care, Duty of Loyalty, Duty of Obedience</i>	CITY OF ROCK ISLAND
<ul style="list-style-type: none"> - Determines the Mission and Vision - Determines and amends the by-laws - Strategically approves programs and services - Determines board committee structure - Assesses board performance and makes recommendations for board membership to the Mayor - Provides financial oversight - Provides direction for the budget - Resource development for programs and a portion of the facility - Reviews and approves the tax return for the MLK Center 	<ul style="list-style-type: none"> - Determines personnel policies and procedures - The City Manager manages the Executive Director <i>The board recommends that the hire, fire and evaluation of Executive Director could be done in collaboration.</i> - Determines employee compensation - One City Council Member is appointed to the MLK Board of Directors (by ordinance). - The Finance Director of the City of Rock Island is appointed to the MLK Board (by ordinance). <i>The board recommends that the ordinance requires the Finance Director to serve as Treasurer.</i> - The Mayor submits recommendation for MLK Board appointments to City Council approval - Determines financial policies and procedures - Maintains MLK financial records - Approves MLK annual budget <i>The board recommends that the board approves the non-profit budget and City approves the City portion.</i> - Facilitates annual audit and completion of annual tax return



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	<ul style="list-style-type: none"> - Provides funding and support for the facility and administration <i>Board recommends the majority of cost to supported by the City</i> - Approves expenditures over \$10,000 not included in the budget. <i>Board recommends the authority to sit with MLK Board</i>
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The board considered additional methods to strengthen understanding of the roles including inviting the City Manager to be involved with strategic planning, involve the City council in the annual meeting.

Board Candidates & Officers

Aimee Bland nominated Moses Robinson for the Vice Chair position for vote next meeting. The Board also suggested that legal expertise for the vacant position would be helpful. The board was encouraged to send Jerry candidates with this and Rock Island residency in mind.

2024 Meeting Schedule

The Board unanimously approved the following schedule:

March 20, April 17, June 19, August 21, October 16, December 18. All meetings located at The Martin Luther King Center at 5:00 pm.

Director’s Report

Jerry informed the board that:

There will be a major grant announcement for West End Revitalization in January.

6,300 plates of food were served for Thanksgiving

The Memorial Service will occur on Jan 15 @ 10:30 am. We are still accepting I Have A Dream Award nominations

The MLK Center submitted a tourism grant application to support expansion of Family Fun Day

V. Comments – None.

VI. Adjournment at 6:05 pm