

The Rock Island City Council met in Budget session on Monday, November 16, 2015 at 6:30 pm in City Council Chambers of Rock Island City Hall. Present were Mayor Dennis E. Pauley presiding and Aldermen P.J. Foley, Stephen L. Tollenaer, Kate Hotle, Charles O. Austin III, Ivory D. Clark and Virgil J. Mayberry. Staff present included City Manager Thomas Thomas, Finance Director Cynthia Parchert and Budget Coordinator Don Reichert. Other staff entered the room at various times of the evening pertinent to their presentations. Alderman Joshua Schipp arrived at 6:45 pm.

BUDGET OVERVIEW

Ms. Parchert advised that each department will follow the same Agenda which includes; reviewing staffing changes; reviewing budgeted projects, reviewing new or renewed contracts; reviewing changes to revenue or fee structures; reviewing changes in level of services; reviewing operational changes; reviewing new or renewed grants; and reviewing departmental projects or expenses within the CIP using Gaming or General Fund carryover funds. Ms. Parchert then explained how the 2016 Budget documents are organized.

INFORMATION TECHNOLOGY (IT)

Information Technology Department Director Timothy Bain presented the Information Technology Department's 2016 Budget to Council.

Mr. Bain indicated that overall, staffing levels remain the same at seven employees, however, IT expects one retirement (Mark Nenninger) this summer and at that time, the department will look towards filling that position.

In the area of projects, Mr. Bain stated that the IT Department has budgeted \$150,000.00 for replacing computer equipment. Mr. Bain then referred to the Technology Disaster Recovery Survey that was completed this year and indicated that this document collects information from every department. Mr. Bain discussed the results of this survey. Mr. Bain advised that more than 60% of the applications used are now dependent on the internet. Mr. Bain added that internet access is extremely important to the operation of the City. Mr. Bain stated that it all boils down to how dollars are spent for computer replacement equipment. Mr. Bain further discussed the survey.

Mr. Bain referred to the second document that was distributed to Council concerning the website. Mr. Bain stated that the IT Department has requested and budgeted \$30,000.00 for CY2016 to provide a facelift to the City's website. Mr. Bain offered that the current website has been in service since 2001; Civic Plus hosts the site and there is a content management solution in place. Mr. Bain indicated that the current website does not address the growth that has been seen in mobile users. Mr. Bain explained that this is specifically related to devices such as i-phones, i-pads, androids, etc. Mr. Bain referred to the document and noted that this information is provided by Google Analytics and it gives some idea as to what percentage of the viewing public is actually using a mobile device. Mr. Bain commented that this trend is increasing; more people are accessing the

City's website using a mobile device rather than the traditional PC. Mr. Bain referred back to the documents and showed what the current website looks like as someone is trying to access it from their mobile device. Mr. Bain noted that it is really not user friendly; it is inadequate.

Mr. Bain stated that staff would like to do a responsive design; the intent is to provide the same experience when a user is accessing the website with a mobile device as they do when accessing the website from their regular computer. Mr. Bain added that they would also integrate mega menus. Mr. Bain commented that this would be an enhancement or a move towards providing a much smoother interface for device viewing. Mr. Bain stated that there has been a lot of communication on developing an application (app), which would be the next step and that is what the committee will be working on in 2016. Council and Mr. Bain further discussed this item.

Mr. Bain advised that in the area of contracts, the financial side includes GEMS, Northstar, iNovah and Attendance Enterprise. Mr. Bain added that on the spatial side, there is AutoCAD and ArcGIS. It was noted that on the enterprise side, there is Google for email, Civic Plus for the website and Amazon is a new cloud based service that is being used for certain applications like GIS and Cityworks. Mr. Bain advised that this year, they have substantially completed Marina Dockmaster, Duncan Parking, Fleet Assetworks and a couple of interfaces to iNovah. Mr. Bain noted that they are working through a few issues. Mr. Bain pointed out that a big change for 2016 will be the Parks and Recreation software; they are moving towards a hosted solution and moving away from a piece of software (CLASS) that has been on the City servers for many years. Mr. Bain commented that the new system will be called ActiveNet. Mr. Bain further discussed this item as it related to cost. It was noted that Cityworks is another one that is out on the internet and they are looking at email backup for CY2016. Mr. Bain also discussed upgrades to Internet Bandwidth.

Mr. Bain indicated that the IT Department does not have any revenue. Mr. Bain discussed changes in service. Mr. Bain offered that there are significant changes that will be taking place with the departments that interact with the Police Department. Mr. Bain added the Police Department will be moving to the new building; they have all new mobile data terminals, new fleet, new cameras, radios, videos, wireless, etc., and it may take some time to adjust from the physical separation from City Hall to the new building. Mr. Bain further discussed this subject.

Mr. Bain discussed operational changes as it related to more tablets, more apps, and the mobile workforce. Items Mr. Bain discussed included; City Council iPads, Library android tablets, Parks and Recreation tablets for credit card transactions at the golf course, Fire Department laptops in ambulances, Public Works androids, determining how CED will use tablets, and an iPad for the Martin Luther King Center for credit card purposes. Mr. Bain advised that there is a shift in how the end user for the City is expecting more and more in terms of mobility access. Mr. Bain further discussed this subject. Mr. Bain stated that the IT Department does not have any grants.

Council further discussed the Information Technology Department's 2016 Budget.

FINANCE

Finance Director Cynthia Parchert accompanied by Budget Coordinator Don Reichert presented the Finance Department's Budget for 2016.

Ms. Parchert stated that there are no staffing changes scheduled for CY2016.

Ms. Parchert discussed budgeted projects. Ms. Parchert advised that during CY2014, Finance assisted with the implementation of Marina software and Fleet software. Ms. Parchert added that there are a few items that need to be adjusted to get those two items fully operational. Ms. Parchert commented that Finance will continue to work with Public Works to finish the implementation of both those software packages. Ms. Parchert stated that during CY2015, the Parks and Recreation Department began replacing their CLASS software and Finance has been assisting with that implementation.

Ms. Parchert discussed ongoing projects, which included; annual audit, annual budget, annual CIP budget, monthly close and monthly budget analysis. Ms. Parchert then discussed debt to be issued for 2016. Ms. Parchert noted that the IL EPA loans for any water or waste water fund debt was not listed on the document. Ms. Parchert noted the various street projects, some of which included; 18th Avenue Resurfacing at \$600,000.00, 38th Street Resurfacing at \$375,000.00 and 25th Avenue Resurfacing at \$300,000.00.

Ms. Parchert stated that in the area of budgeted contracts, the 2016 audit is in its fifth and final year with Bohnsack & Frommelt. Ms. Parchert added that 2016 is the last year on the contracts for banking services with American Bank and JP Morgan Chase Bank. Ms. Parchert indicated that the City has a three year contract with a two year extension for Actuary Services with Nyhart that was awarded in 2014, and 2016 will be the last year of the original three year contract. However, there is the option of the two year extension. Ms. Parchert stated that there was also a three year contract with a two year extension awarded in 2014 to Menard Consulting for Other Pension Employment Benefit (OPEB) Services and 2016 will be the last year of the original three year contract. Ms. Parchert commented that the Investment Consulting Group was awarded a five year Police Pension contract in 2014 and Marquette Associates was awarded a three year contract with a two year extension option in 2014 for the Fire Pension.

Ms. Parchert advised that during 2015, the City entered into the contract with Azavar for sales tax audit and the work is done. Ms. Parchert added that they were able to identify three entities within Rock Island in which the City wasn't getting credit for their sales tax; it has now been corrected. Ms. Parchert discussed other contracts, which included; bad debt collection contracts with Quad Corp and Tek-Collect, parking enforcement with Per Mar and parking software with Duncan Solutions. In addition, Ms. Parchert stated that the City has a contract with Cost Recovery Corporation for completing the City's monthly excise tax computations.

Ms. Parchert noted that there are no revenues specific to the Finance Department.

Ms. Parchert advised that there are really no changes in the level of services with the exception of the Police Department moving to their new location. Ms. Parchert added that the Finance Department has started working with the Police Department to better serve the City's customers through customer service.

Ms. Parchert discussed operational changes. Ms. Parchert commented that parking enforcement was moved from Public Works to Finance during 2015. Ms. Parchert noted that Finance also stepped up efforts for collection of past due accounts. Council and Ms. Parchert discussed this item as it related to the hiring of a collections manager and the process for collections in reference to collection agencies. Ms. Parchert commented that the refinement of centralized billing and receivable monitoring continues. Ms. Parchert stated that they continue to refine the month end close process as well as the budget and CIP process. Ms. Parchert commented that now, the departments review their budgets monthly. Ms. Parchert indicated that the new residential packet has been completed and Finance is currently getting prices for the printing of the packets. Council and Ms. Parchert further discussed this item. Ms. Parchert stated that the Finance Department continues to look for ways to strengthen internal controls as well as to enhance investment income. Ms. Parchert noted that the City has not been in compliance with the current investment policy. Ms. Parchert added that because of low interest rates, the banks do not want to bid on the City's CD's because it actually costs more to ensure those deposits than what they are getting, and as a result, the City is limited to 20% in any one financial institution. Ms. Parchert noted that the City is over the limit. Ms. Parchert and Council further discussed this subject.

Ms. Parchert stated that Finance does not administer any grants and there are no projects in this department that are funded by Gaming or General Fund carryover.

Council and Ms. Parchert further discussed the Finance Department's 2016 Budget.

HUMAN RESOURCES

Human Resources Director John Thorson accompanied by Risk Manager Patrick Doherty presented the Human Resources Department's 2016 Budget.

Mr. Thorson stated that in regards to staffing, the Human Resources Department has four employees and no new positions are planned for CY2016. Mr. Thorson added that Benefits Coordinator, Jackie Hendershot retired in October of this year and Risk Manager Patrick Doherty will be retiring at the end of CY2016. Mr. Thorson indicated that Human Resources Assistant Cherise Schwabe was promoted to the position of Benefits Coordinator and they will be recruiting for the Human Resources Assistant position. Mr. Thorson advised that the department does not have any budgeted capital projects for CY2016.

Mr. Thorson discussed the primary contracts that the Human Resources Department oversees. Mr. Thorson advised that the department oversees legal services, which include City Attorney, Labor Attorney and Worker's Compensation Attorney; temporary service employee contract with Quality Controlled Staffing; employee assistance program; and medical services, which include Concentra (worker's compensation and health), Blue Cross Blue Shield (medical, third party administration and COBRA administration), CVS (pharmacy), MetLife (dental), Aevivis (vision), Extend Health (medicare exchange) and Crawford Company (worker's compensation third party administration). Mr. Thorson added that other contracts include health consulting and actuarial services with Holmes-Murphy; risk management insurance with Arthur Gallagher; City-wide vending; and the health intergovernmental agreement with Rock Island County and South Rock Island Township for the use of the Wellness Center. Mr. Thorson further discussed this item.

Council and Mr. Thorson discussed the impact of Rock Island County not continuing to be part of the Wellness Center contract as it related to cost. Mr. Thorson commented that Rock Island County pays 40% and South Rock Island Township pays 1.5%. Mr. Thorson added that \$79,621.00 has been budgeted and the City has collected to date \$9,599.00. Mr. Thorson noted that the collections are a little bit higher due to Concentra's rising costs. Mr. Thorson further discussed this subject.

Risk Manager Patrick Doherty discussed the wellness initiative as it related to healthcare insurance premiums. Mr. Doherty also discussed Concentra as it related to the Wellness Center contract in terms of services that the Concentra staff provides. Council discussed this item.

Mr. Thorson advised that overall, revenues are budgeted at \$6,775,370.00 and for CY2016, there will be a decrease of \$48,962.00 compared to the current year. Mr. Thorson stated that self insurance revenues will increase about 7.3% or \$110,508.00 in CY2016. Mr. Thorson added that this fund is in a deficit position. Mr. Thorson commented that they are building up extra money in the fund this year to get the fund in compliance because the Financial Policy requires that one year of operating expenses is to be kept on hand.

Mr. Thorson stated that health insurance revenues will decrease 3.1% or \$163,851.00 in CY2016. Mr. Thorson explained that part of the reason for the decrease is due to the fund balance in the health fund, which is at \$3,675,550.00. Mr. Thorson noted that by policy, the health fund balance should be maintained at 25% to 50% of operating costs and currently, there is enough money to fund 67% of next year's operation, which is positive. Mr. Thorson noted that part of the excess fund balance will be used for next year's premiums. Mr. Thorson further discussed this item as it related to reducing health insurance premiums. Mr. Thorson commented that the Cafeteria Plan revenues will increase 6.4% or about \$4,381.00 for CY2016. Mr. Thorson stated that this relates to employee funds for dependent care reimbursement and medical reimbursement for out-of-pocket expenses.

Mr. Thorson stated that no changes in service levels are expected for the next year for internal or external customers.

Mr. Thorson advised that in the area of operational changes, the department is reviewing the hours for the Wellness Center since Rock Island County will be ending its participation in this program. It was noted that the Wellness Center Nurse's hours are 30 hours per week and the Nurse Practitioner currently works 36 hours per week. Mr. Thorson commented that they are looking at the whole model as well as getting request for proposals out for services. Mr. Thorson further discussed this item as it related to cost.

Mr. Thorson discussed grants. Mr. Thorson advised that the department receives funding for the Retiree Drug Subsidy. Mr. Thorson explained that the drug subsidy payment is to help offset the Medicare retiree's prescription drug usage that is currently paid for. Mr. Thorson commented that this is the last year the City will receive this funding from the RDS due to moving everyone to Extend Health. Mr. Thorson advised that the department does not have any Capital Improvement Plan (CIP) requests for CY2016.

Mr. Thorson referred to the chart and discussed healthcare as it related to employer's history concerning premium rates from 2003 to 2016. Mr. Thorson commented that there has been a leveling off of the rates between 2011 and 2016. Mr. Thorson noted that premiums for CY2016 will be 4.4% less than the current year. Mr. Thorson further discussed this item. Mr. Thorson also discussed the fund balance as it related to various factors contributing to the positive balance. Various factors discussed included; negotiated changes that were done in 2005; implementation of the Onsite Nursing Program in 2009; and the implementation of the Nurse Practitioner Program in 2011. Mr. Thorson further discussed this item.

Council discussed the Human Resources Department's 2016 Budget.

CITY MANAGER, MAYOR, ALDERMEN AND CITY CLERK

Ben McCready, Assistant to the City Manager presented the City Manager's, Mayor's, Aldermen's and City Clerk's 2016 Budget.

Mr. McCready advised that 68% of this budget is driven by personnel expenditures and another 88% is directly part of the General Fund. Mr. McCready referred to the budget review documents and noted that there are no anticipated changes to staffing levels in these departments. Mr. McCready commented that staffing includes the City Manager, Assistant to the City Manager, Executive Secretary and City Clerk. Mr. McCready added that the list also includes Council consisting of the Mayor and seven Aldermen. Mr. McCready stated that the CED Director serves a dual role as the Assistant City Manager; this is not reflected in the budget.

Mr. McCready indicated that there is a partnership where the department works with Augustana College to support a paid intern. Mr. McCready stated that the intern is in

large part provided with the help of a State grant that Augustana College administers. Mr. McCready further discussed this item.

Mr. McCready discussed funding. Mr. McCready advised that the activities of the City Manager's Office, City Clerk's Office, Mayor and Aldermen are supported by six funds, which include the General Fund and three TIF district funds as well as the Gaming fund and the Labor Day Parade fund. Mr. McCready added that the Gaming fund and Labor Day Parade fund are associated with specific programs.

Mr. McCready explained that there are six different types of revenue administered by General Administration, which include alcoholic beverages, tobacco dealers, games/amusements, junk yard, miscellaneous business licenses and private parking lots. Mr. McCready discussed various miscellaneous licenses, some of which included; itinerant merchant, raffles, plaza licenses and filling station. Mr. McCready advised that these six different revenues are projected to exceed \$175,000.00 for CY2016. Council and Mr. McCready further discussed this item.

Next, Mr. McCready discussed expenditures. Mr. McCready indicated that expenditures for CY2016 are down by 7.2% or \$56,549.00 compared to the current year. It was noted that the decrease is attributed to a one-time professional service expenditure in the current year. Mr. McCready explained that the item staff budgeted for was the analysis of the Parks and Recreation Department. Mr. McCready noted that it has been paid for and completed. Council discussed this item as it related to whether there would be a presentation on the analysis. City Manager Thomas stated that the consultant will be coming on December 7th to present it at the study session. Mr. McCready further discussed expenditures.

Mr. McCready discussed service levels and operations. Mr. McCready stated that General Administration continues to coordinate cross departmental projects, represents the City to intergovernmental partners and community partners, continues to prepare the monthly operational reports and reviews performance measures on an ongoing basis. Mr. McCready added that the Executive Secretary will continue to administer liquor license applications and coordinate the Labor Day Parade. Mr. McCready commented that the City Clerk will continue to process the Agenda, manage and coordinate FOIA requests for the City, coordinate study sessions and manage the license and permit process. Mr. McCready further discussed service levels and operations.

Mr. McCready discussed a number of ongoing projects that General Administration is involved in, which include; annual strategic planning, economic development, annual Labor Day Parade, performance audits, annual budget, licensing application process, communications and marketing program, deer management and intern program. Mr. McCready further discussed these projects.

Council discussed overall personnel costs as it related to the CY2015 and CY2016 budgets. Council discussed the FOIA process as it related to the increase in requests and the time component. In addition, Council discussed fiscal policy as it related to reviewing

the policy that governs how funds are allocated in reference to their budget, how much is allocated and what are appropriate expenditures. After much discussion on this subject, City Manager Thomas stated that there will be a study session on this item.

MARTIN LUTHER KING CENTER

Martin Luther King Center Director Dwight Ford addressed Council and presented the King Center's 2016 Budget.

Mr. Ford stated that staffing has decreased from 43 to 32. Mr. Ford added that although there was a reduction, no employees were terminated. Mr. Ford explained that they were able to go to 43 employees because CY2015 was a good year for grants and it allowed the Martin Luther King Center to hire individuals with specific skills to come and assist with the afterschool program and summer program. Mr. Ford added that the grants ended at the end of the summer commitment and the King Center chose not to rehire for those specific positions. Mr. Ford advised that with reduction down to 32, the King Center has not lost capacity; the King Center still serves 65 kids every day for the afterschool program and the King Center serves up to 100 kids in the summer. Mr. Ford advised that there are seven full-time employees and 25 part-time positions are budgeted for seasonal staff. Mr. Ford further discussed this item. Mr. Ford commented that there are no new projects to be started or completed for the King Center for CY2016.

Mr. Ford discussed the janitorial contract and snow removal. Mr. Ford advised that the janitorial contract has increased from \$10,484.00 in CY2015 to \$27,262.00 for CY2016. Mr. Ford noted that rentals have increased and more people are coming to the King Center and the center needs to look professional to keep up the image. Mr. Ford thanked Council and Public Works in regards to snow removal. Mr. Ford further discussed this item. Mr. Ford discussed facility rental as it related to the Ida Robinson Banquet Room. Mr. Ford commented that the rental fees for the banquet room are \$250.00 for the first three hours and \$100.00 for each additional hour. Mr. Ford added that for non-profits, the rental fee is \$200.00 for the first three hours and \$75.00 for each additional hour. Mr. Ford stated that the King Center gets so many requests to use the facilities at no cost and the board has agreed with staff in limiting that amount. Mr. Ford further discussed this item. Mr. Ford commented that the King Center's newest endeavor to create more revenue is to lease a portion of the south end of the building. Mr. Ford further discussed this item as it related to revenue.

Mr. Ford discussed operational changes. Mr. Ford noted that Kristia Leshoure is currently the Facility Manager, and it is being proposed to move the position of Facility Manager to Director of Programs and Services. Mr. Ford added that Ms. Leshoure will fit into that position well. Mr. Ford commented that it will allow for the position to be written into some grants, which would assist with the coverage of the salary as well as to better align services. Mr. Ford further discussed this item.

Mr. Ford advised that due to the changes in the Community Development Block Grant (CDBG), administrative expenditures concerning salaries are not eligible costs; all

expenses have been moved to account 901, which is all allowable by the Federal grant. Mr. Ford indicated that the State of Illinois Teen REACH Program grant has been discontinued. Mr. Ford added that this is one of the most regulated, audited, detailed and data driven programs. Mr. Ford stated that at the State level, they are doing a lot of organizing so it is hoped that it may be included, but the King Center is moving forward. Mr. Ford commented that the grant was \$107,000.00. Mr. Ford noted that the grant had allowed 20% for administration costs, which was \$21,400.00. Mr. Ford further discussed this grant.

Mr. Ford advised that they have submitted a letter of intent for the Fidelity Foundation grant. Mr. Ford added that the grant if awarded would be \$107,000.00. Mr. Ford further discussed this grant. Mr. Ford stated that the King Center would like to apply for the United Way of the Quad Cities Emergency grant. Mr. Ford noted that the King Center is in dialogue with them and this grant would help to supplement the reduction of \$7,000.00 in the Department of Health Services Substance Abuse Prevention Program. Mr. Ford further discussed this grant.

Mr. Ford advised that the Martin Luther King Center received \$20,000.00 two weeks ago from the Amy Helpenstell Foundation two year grant, which will go towards the CY 2016 budget. Mr. Ford added that they received a \$15,000.00 single year grant this year from the Amy Helpenstell Foundation for the Metropolitan Youth Program. Mr. Ford advised that a grant was received from the John R. & Anita Horne Jenkins Family Foundation in the amount of \$20,000.00 last year to support the King Center's community outreach initiatives and they have invited the King Center to reapply for that grant again, and the King Center expects to receive it again. Mr. Ford advised that the King Center is receiving about 12 grants from foundations; one grant, which is Federal (CDBG) and two State grants. Mr. Ford added that there are about 15 sources of revenue the King Center has coming in. Mr. Ford further discussed the grants.

Council and Mr. Ford discussed the King Center's 2016 Budget.

LIBRARY

Library Director Angela Campbell along with Kellie Kerns presented the Library's 2016 Budget. Ms. Campbell stated that the Library has had a difficult year. Ms. Campbell advised that the Library's original deficit was projected to be \$500,000.00, but the goal was to get as close to a \$200,000.00 deficit because that would at least help keep the Library at the 120 day reserves. Ms. Campbell explained that the Library Board voted to eliminate three vacant positions to help reduce the budget deficit. Ms. Campbell stated that by the elimination of these positions \$100,916.44 was saved. Ms. Campbell advised that the Library Board also voted to reduce part-time staff hours to an average of 18.5 hours per week and that saved about \$51,000.00. Ms. Campbell commented that the overall savings of the staffing changes was approximately \$151,709.44. Ms. Campbell further discussed this item.

Next, Ms. Campbell stated that in the area of budgeted projects, funds were made available for the Main Library restoration project for the past two years to eliminate water damage and restore the stone. Ms. Campbell added that this is coming to an end and it probably will not have to be carried over. Ms. Campbell advised that in CY2016, there will be a feasibility fundraising study that goes hand in hand with the long range plan and that is included in the budget.

Ms. Campbell discussed contracts. Ms. Campbell advised that there are no changes to the budgeted contracts for CY2016. Some of the contracts discussed included; Conference Technology for AV equipment; Phelps for weekly floor mat cleaning service, which is cooperative with the City; Per Mar for security service at all locations; Janus Building Services for annual window cleaning service; Kone for elevator maintenance and inspection; and Walt Lambach for fire extinguisher service.

Ms. Campbell discussed revenues. Ms. Campbell advised that the EAV (equal assessed value) went up and the Library Board did approve a 2.0% increase in property tax revenue, which is about \$40,412.00 or a little more than \$1.00 per resident. Council and Ms. Campbell discussed the EAV as well as the rate increase.

Library Board member Kevin Koski stated that about 92% of the Library's revenue comes from property taxes and the rest of it comes from State grants, which are currently in jeopardy. Mr. Koski added that the Library is very dependent on taxes and the library does not have much of an opportunity to generate fees or other kinds of things for make-up money. Mr. Koski further stated that the amount of money that is in the City's budget for the Library is at the same rate as last year; it is a higher number because the EAV went up. Mr. Koski added that the Library Board approved a request to Council to raise the Library's levy. Mr. Koski stated that he wanted to make the Council aware that this is what the Library is seeking. Ms. Koski noted that the amount of tax dollars that the Library has received has not been raised in five years.

Mr. Koski advised that the tax levy is currently .44 and the State allows the Library some autonomy in setting up their budget but it is limited to only 30% to 60%; the Library needs Council's help with the rest of it. Mr. Koski added that the levy rate for home rule is unlimited, but there is a practical limit, which is about .60 to .69 and the Library is at .44. Mr. Koski advised that when the State set up the requirements and gave the Library Board some autonomy to set its own budget, the State allowed or maybe required a separate itemization for the Library tax levy, so the Library should be seeing on the tax bill its own separate Library tax levy. Council and Mr. Koski further discussed this subject.

Ms. Campbell discussed State money as it related to whether or not the Library would receive it because of the State's financial situation. Ms. Campbell added that if the money is cut, it could mean a \$61,100.00 cut in overall revenue for the Library. Ms. Campbell advised that if the Library does not receive that money, the Library is looking at moving from a \$241,000.00 deficit to a \$300,000.00 deficit. Ms. Campbell further discussed this subject. Ms. Campbell advised that the fee structures will remain the same for CY2016.

**CITY OF ROCK ISLAND
CITY COUNCIL MEETING – BUDGET**

**November 16, 2015
MINUTES**

Various fees Ms. Campbell discussed included; fines, lost and paid items, photo copies, merchandise sales, historical research and collections.

Next, Ms. Campbell discussed changes in the level of services. Ms. Campbell indicated that she didn't really know how the staffing changes that were made will affect operations of the Library. Ms. Campbell added that the Library continues to be frugal in regards to staffing cuts and materials. Ms. Campbell advised that the Library is returning back to the PrairieCat system. Ms. Campbell added that one of the main reasons for this decision was that it will save staff time and it offers about three or four million more items for patrons to choose from. Ms. Campbell further discussed this item.

Ms. Campbell advised that operationally, the Library will not have as many programming opportunities for adults; the Library will stay with offering early literacy opportunities and children's services. Ms. Campbell further discussed this item.

Ms. Campbell stated that the Library has the State Per Capita Grant for the City Library and the District Library. Ms. Campbell added that most grants for the Library are applied for by the Library Foundation. Ms. Campbell added that the Library continues to partner with Thurgood Marshall Learning Center for the Empowering Potential Partnership. Ms. Campbell stated that an opportunity came up by moving back with PrairieCat where the Library could apply for some technology money. Ms. Campbell noted that they submitted the application and should know in January as to whether the Library will receive the money; it could be around \$40,000.00.

Ms. Campbell stated that in regards to the CIP for budgeted projects, funds were requested and granted to install security cameras throughout the Main Library.

Council and Ms. Campbell further discussed the Library's 2016 Budget as it related to programming. Council and Ms. Campbell discussed revenue as it related to the tax levy. In addition, the Library's total budget was discussed as it related to expenses concerning operational costs and the overall deficit.

RECESS

A motion was made by Alderman Foley and seconded by Alderman Hotle to recess to Monday, November 23, 2015 at 5:00 pm. The motion carried by the following Aye and No vote: Those voting Aye being; Alderman Foley, Alderman Tollenaer, Alderman Hotle, Alderman Schipp, Alderman Austin, Alderman Clark and Alderman Mayberry; those voting No, none.

The meeting was recessed at 9:15 pm.

Aleisha L. Patchin, City Clerk