

**Memorandum
Office of the City Clerk**



ROCK ISLAND
ILLINOIS

To: Thomas Thomas, City Manager
Subject: People's Missionary Baptist Church - Street Closure
Date: June 11, 2012

Attached is a letter and street closing request from the People's Missionary Baptist Church located at 553 23rd Street. They are requesting to close 23rd Street between 6th Avenue to the back of the alley by the church on Sunday, June 24, 2012 from 2:00 pm to 8:00 pm for a kick-off party for Vacation Bible School that will begin on June 24, 2012 and end on July 28, 2012.

Also attached is a list of the signature of the neighbor that may be affected by the street closing. This event will include a variety of children's activities. Food will not be sold at the event and sound amplification will not be utilized. They are requesting the street closure for the safety of the children.

RECOMMENDATION:

It is recommended that Council approve the street closing for the People's Missionary Baptist Church.

Submitted by: Aleisha L. Patchin, City Clerk

Approved by: Thomas Thomas, City Manager

People's Missionary Baptist Church
553 23rd Street
Rock Island, Illinois 61201
Phone (309) 788-7697
Fax (309) 788-8537
Rev. Willie E. Jones
Cell (563) 650-8962

June 8th 2012

To: the Rock Island City Clerk

Re: Permission for Street Closing

To Whom It May Concern,

Greeting in the Matchless Name of Our Lord and Savior Jesus Christ,

This letter is to inform the Rock Island City that The People's Missionary Baptist Church is making preparations for our Vacation Bible School which will begin on Sunday, June 24th thru Thursday June 28th 2012.

On Sunday, June 24th 2012 beginning at 2:00 p.m. to 8:00 p.m we are planning several outdoors activities for our congregation to kick-off our Vacation Bible School.

In order to make this a safe & fun filled day for our small children and youths we are requesting that on the above date, from 23rd Street and 6th Avenue to the alley by the Church be closed off for the safety of our small children and our youth.

We are looking forward to a joyous and safe time in fellowshiping in the Lord. Thank you in Advance

Rev Willie E Jones

Rev. Willie E. Jones, Pastor
Sis. Bobbie Grace, Secretary



ROCK ISLAND ILLINOIS

CITY OF ROCK ISLAND PERMIT APPLICATION STREET CLOSING REQUEST

Contact Name: People's Missionary Baptist Church; Alternate Name: Bobbie Grace; Address: 553 23rd Street R.I. IL 61201; Telephone: 309-788-7697

Street area to be blocked off: (attach map if possible) 23rd St/Ave between 6th Ave and the back of the alley by the church St/Ave

Day(s): Sunday; Date(s): June 24th 2012; Start Time: 2:00 p.m.; End Time: 8:00 p.m.

TYPE OF EVENT - PURPOSE (Block Party, etc.): Vacation Bible School Activities Kick-off -

Will AMPLIFIED sound be used? YES ___ NO [X]

If YES - a Sound Amplification Permit required. Application is available from City Clerk. Fee for Sound Amplification Permit is \$25/day. Sound Amplification after 6:00 P.M. and on Sundays requires approval of City Council.

Will FOOD be SOLD? YES ___ NO [X] If YES - the City Health Inspector will be notified by the City Clerk and will contact you.

If event is open to the public, a Certificate of Insurance naming the City of Rock Island as additional insured is required.

SIGNATURES of persons affected by the street closing MUST be submitted on attached petition indicating their approval or disapproval of the street closing. (If using Sound Amplification, neighbors' approval must also be obtained and can be done on same form.)

This request requires City Council approval and must be received by the City Clerk at least two weeks before the City Council Meeting prior to your event. The City Council meets each Monday of the month excluding the last Monday of each month and holidays. In July and August, the City Council meets on the second and fourth Mondays of the month.

If approved, barricades will be delivered the Friday prior to your weekend event. If event is during the week, barricades will be delivered one working day prior to the event date. You will be responsible for setting up and taking down the barricades, and returning them to the corners where they were delivered so they may be picked up on the Monday following the weekend event/day following week day event.

Signature of Applicant: Bobbie A. Grace/Secretary

Date of Application: 6-8-12

Do not write below line - to be completed by City Clerk's Office

Table with 4 columns: Public Works, Police, City Council, Insurance. All are currently empty.

City Clerk approval: _____ Date: _____

Return completed application and additional documents to: City Clerk's Office, 1528 3rd Avenue, Rock Island, IL 61201 309-732-2010

CITY OF ROCK ISLAND
STREET CLOSING
NEIGHBORHOOD APPROVAL PETITION

We, the undersigned, approve of the requested street closing for 23rd St/Ave
 between 6th Ave. St/Ave and to the back of the alley by St/Ave
 from 2:00pm to 8:00pm on Sunday June 24, 2012
Start Time End Time Day(s) / Date(s)

We understand that a Vacation Bible School Kick-off is to be held on the aforementioned date. We have also been notified of any SOUND AMPLIFICATION in conjunction with this event.

NAME	ADDRESS	APPROVE STREET CLOSING	APPROVE SOUND AMPLIFICATION
Jesse Schultz	603 23 rd St	/	/
This street closing does not effect anyone else in this Area.			