

MEMORANDUM
Police Department

TO: Mr. Thomas Thomas, City Manager

SUBJECT: Police Towing Contract
RE: Renewal of Contract

NUMBER: 31-16
DATE: 09-14-16

The current Towing Contract between the City of Rock Island and Quad City Towing Inc. for the towing of vehicles at the request of the police department expires December 31, 2016. As outlined in the contract, this contract may be renewed at the request of the contractor. To do this the "Contractor must submit a written request to apply for renewal three (3) months prior to the expiration date of the contract." This written request has been received from Quad City Towing Inc. (see attached) and is being submitted for consideration by the City Council.

RECOMMENDATION:

I recommend that the City Council authorize the renewal of the towing contract with Quad City Towing Inc. for one year, expiring December 31, 2017, at the prices quoted in the existing contract.

SUBMITTED BY:


Lt. Benjamin Smith
Commander, T.S.D.

APPROVED:


Jeffrey VanHuizen
Chief of Police

APPROVED: Mr. Thomas Thomas
City Manager

CC: Ben Smith

Quad City Towing
2550 5th St
Rock Island IL 61201

August 25, 2016

Chief Jeffrey R. VenHuizen
Rock Island Police Department

Dear Chief Jeffrey R. VenHuizen

We are writing today to request one of our extensions on the current contact. Thank you for your consideration in this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "Daniel L. Forgie Sr.", written in a cursive style.

Daniel L. Forgie Sr.
President
Quad City Towing