

**Memorandum
Public Works Department**



To: City Manager
Subject: NJPA Contract Purchase
Date: September 27, 2016
Number: 2016- 188

The Public Works Department/Fleet Services Division is scheduled to purchase a fifteen inch Wood Chipper in calendar year 2017. The Department staff has discussed and agreed on the type of machine and options needed to replace the 1992 Morbark Brush Chipper currently being used by the department in tree trimming and lot cleaning operations. The National Joint Power Alliance (NJPA) contract has a 2016 Vermeer Brush Chipper in stock, which meets all of our specifications. The 1992 chipper is having a large number of breakdowns every week and repair parts have become obsolete and very difficult to obtain. The department receives two or more lot cleanups daily from the Inspection division. The lot cleanup operation is falling behind as a result of the current chipper downtime. There are currently thirty one (31) uncompleted lots on the list for this month.

Recommendation

The Public Works Department requests City Council authorize the early purchase of a new Brush Chipper and also recommends authorizing the NJPA Contract purchase of a 2016 fifteen (15) inch Brush Chipper from Vermeer Corporation, Goodfield Illinois in the amount of \$55,938.00.

Vendor: Vermeer Corporation
Payment Amount: \$55,938.00
Account Chargeable:
Fund: 601 Fleet Services
Division: 617 Fleet Services
Cost Center: 365 Automotive Replacements
Object Code: 56406 Motor Vehicle
Budget \$57,750.00

Requisition Number: R006285

Submitted by: Wm Woeckener, Fleet Services Director
Larry Cook, Interim Public Works Director

Approved by: Randall D. Tweet, Interim City Manager