

**Memorandum  
Office of the City Clerk**

**To:** Randall D. Tweet, Interim City Manager  
**Subject:** Street Closing/Sound Amp. – Watson CD Bash  
**Date:** October 7, 2016



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Attached is a Street Closing application from Brianna Watson requesting to close off 9<sup>th</sup> Street between 6<sup>th</sup> Avenue and 7<sup>th</sup> Avenue on Sunday, October 23, 2016 from noon to 8:00 pm for a CD Release Bash block party to be held at the Martin Luther King Jr. Park at 601 9<sup>th</sup> Street.

Also attached is an application for Sound Amplification (4:00 pm to 8:00 pm) with a list of signatures from the neighbors that may be affected by this event. The certificate of insurance is attached.

This community oriented event will consist of a variety of activities including various styles of music, children's activities and vendors. Food and alcohol will be sold. It is noted that ID's will be checked and wristbands will be utilized in regards to the alcohol component. The Police Department has been contacted in regards to the event. In addition, a map is attached in reference to the layout of the event.

Brianna Watson has obtained permission from Rock Island Parks and Recreation to use the park for this event. The letter of permission is attached.

**RECOMMENDATION:**

It is recommended that Council approve the street closing and sound amplification applications for Brianna Watson's event.

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**Submitted by:** Aleisha L. Patchin, City Clerk  
**Approved by:** Randall D. Tweet, Interim City Manager



ROCK ISLAND  
ILLINOIS

# CITY OF ROCK ISLAND

## PERMIT APPLICATION

### STREET CLOSING REQUEST

#### APPLICANT INFORMATION

|                |              |             |       |          |
|----------------|--------------|-------------|-------|----------|
| CONTACT NAME   | ADDRESS      | CITY        | STATE | ZIP CODE |
| BRIANNA WATSON | 1033-20th ST | Rock Island | IL    | 61201    |
| TELEPHONE NO.  |              |             |       |          |
| 309-721-7737   |              |             |       |          |

|                   |              |             |       |          |
|-------------------|--------------|-------------|-------|----------|
| ALTERNATE NAME    | ADDRESS      | CITY        | STATE | ZIP CODE |
| NICOLE WATSON-LAM | 1033-20th ST | Rock Island | IL    | 61201    |
| TELEPHONE NO.     |              |             |       |          |
| 309-269-7725      |              |             |       |          |

Street area to be blocked off: (attach map if possible) 9th ST St/Ave  
 between 6th Ave St/Ave and 7th Ave St/Ave

|        |                           |            |          |
|--------|---------------------------|------------|----------|
| Day(s) | Date(s)                   | Start Time | End Time |
| 1      | Sunday<br>Oct. 23rd, 2016 | 12 p       | 8p       |

TYPE OF EVENT – PURPOSE (Block party, etc.) CD release Bash [Block party]

Will AMPLIFIED sound be used? YES X NO \_\_\_\_\_

If YES – a Sound Amplification Permit is required. Applications are available from the City Clerk. Fee for Sound Amplification Permit is \$25.00 per day. Sound Amplification after 6:00 pm and on Sundays requires approval by the City Council.

Will FOOD be sold? YES X NO \_\_\_\_\_ inside King center

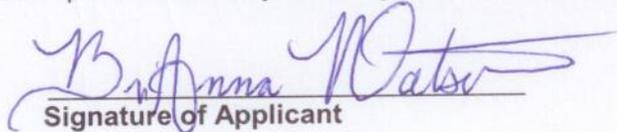
If YES – the City Health Inspector will be notified by the City Clerk and will contact you.

If event is open to the public, a Certificate of Insurance naming the City of Rock Island as additional insured is required.

SIGNATURES of persons affected by the street closing MUST be submitted on attached petition indicating their approval or disapproval of the street closing. (If using Sound Amplification, neighbors' approval must also be obtained and can be provided on same form.)

This request requires City Council approval and must be received by the City Clerk at least two weeks before the City Council Meeting prior to your event. The City Council meets each Monday of the month excluding the last Monday of each month and holidays. In July and August, the City Council meets on the second and fourth Mondays of the month.

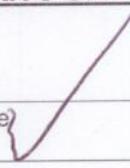
If approved, barricades will be delivered the Friday prior to your weekend event. If event is during the week, barricades will be delivered one working day prior to the event date. You will be responsible for setting up and taking down the barricades, and returning them to the corners where they were delivered so they may be picked up on the Monday following the weekend event/day following week day event.

  
Signature of Applicant

10-4-16  
Date of Application

**DO NOT WRITE BELOW THIS LINE...TO BE COMPLETED BY THE CITY CLERK'S OFFICE**

**APPROVALS**

|              |        |              |                                                                                                |
|--------------|--------|--------------|------------------------------------------------------------------------------------------------|
| Public Works | Police | City Council | Insurance  |
|--------------|--------|--------------|------------------------------------------------------------------------------------------------|

|                          |
|--------------------------|
| City Clerk Approval Date |
|--------------------------|

|                |
|----------------|
| License Number |
|----------------|

|                      |
|----------------------|
| License Printed Date |
|----------------------|

|                       |
|-----------------------|
| License Delivery Date |
|-----------------------|

Return completed application and additional documents to:  
City Clerk's Office, 1528 3<sup>rd</sup> Avenue, Rock Island, IL. 61201  
(309) 732-2010

## STREET CLOSING NEIGHBORHOOD APPROVAL PETITION

We, the undersigned, approve of the requested street closing for 9th ST ST/AVE  
 between 6th ave ST/AVE and 7th AVE ST/AVE  
 from 12p to 8p on Sun Oct 23rd, 2016  
Start Time End Time Day (s) / Date (s)

We understand that a CD release BASH is to be held on the aforementioned date. We have also been notified of any Sound Amplification in conjunction with this event.

| NAME                                                     | ADDRESS                    | APPROVE STREET CLOSING | APPROVE SOUND AMPLIFICATION |
|----------------------------------------------------------|----------------------------|------------------------|-----------------------------|
| Ivory Clark                                              | 626 10th ST                | ✓                      | ✓                           |
| <i>Ch-Beth</i>                                           | 618 10th ST                | ✓                      | ✓                           |
| 9-29-16 10-3-16<br>9-30-16 10-4-16                       | 614 10th ST                | Knocked 4 times        | ✓                           |
| 9-29-16 10-3-16<br>9-30-16 10-4-16                       | 608 10th ST                | Knocked 4 times        | ✓                           |
| Wanda Britton                                            | <del>625</del> 613 10th ST | ✓                      | ✓                           |
| Maryjo Stuckel                                           | 617 10th ST                | X                      | X                           |
| <i>[Signature]</i>                                       | 621 10th ST                | X                      | X                           |
| K. Muth                                                  | 625 10th ST                | X                      | X                           |
| <del>XXXXXXXXXX</del> 9-29-16 10-3-16<br>9-30-16 10-4-16 | 910 7th AVE                | Knocked 4 times        |                             |
| <i>Cy &amp; Sue</i>                                      | 912 7th AVE                | YES                    | YES                         |
| JEANETTE CASTANEDA                                       | 922 7th AVE                | YES                    | YES                         |
| Debra Jones                                              | 924 7th AVE                | X                      | X                           |
|                                                          |                            |                        |                             |
|                                                          |                            |                        |                             |



ROCK ISLAND  
ILLINOIS

# CITY OF ROCK ISLAND

## LICENSE APPLICATION

### SOUND AMPLIFICATION

FEE: \$25/ Per Day

#### APPLICANT INFORMATION

|                            |         |      |       |          |
|----------------------------|---------|------|-------|----------|
| BUSINESS/ORGANIZATION NAME | ADDRESS | CITY | STATE | ZIP CODE |
| N/A                        | N/A     | N/A  | N/A   | N/A      |
| TELEPHONE NO.              |         |      |       |          |
| N/A                        |         |      |       |          |

|                  |              |             |       |          |
|------------------|--------------|-------------|-------|----------|
| APPLICANT'S NAME | ADDRESS      | CITY        | STATE | ZIP CODE |
| Brianna Watson   | 1033-20th ST | Rock Island | IL    | 61201    |
| TELEPHONE NO.    |              |             |       |          |
| 309-721-7737     |              |             |       |          |

|                               |                                      |
|-------------------------------|--------------------------------------|
| DATE (S) OF ACTIVITY          | TIME OF ACTIVITY (TO - FROM)         |
| Sunday October 23rd, 2016     | 4-8p                                 |
| TYPE OF EVENT                 | WHERE EVENT WILL BE HELD             |
| CD release BASH [Block party] | Martin Luther King Jr. Park : Center |

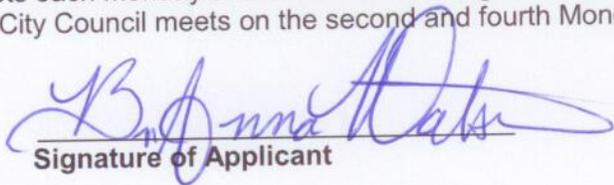
Estimate distance sound will be thrown: 300 Ft.

Is the proposed location within 300 feet of the property line of any church, hospital, school or courthouse?

Yes X No \_\_\_\_\_

SIGNATURES of persons in the range of the Sound Amplification MUST be submitted on attached petition indicating their approval or disapproval of the use of Sound Amplification.

Sound Amplification after 6:00 pm and/or on Sundays requires approval of City Council and must be received by the City Clerk at least two weeks before the City Council Meeting prior to your event. The City Council meets each Monday of the month excluding the last Monday of each month and holidays. In July and August, the City Council meets on the second and fourth Mondays of the month.

  
Signature of Applicant

\_\_\_\_\_  
Date of Application

**DO NOT WRITE BELOW THIS LINE...TO BE COMPLETED BY THE CITY CLERK'S OFFICE**

|                               |
|-------------------------------|
| City Council Approval<br>Date |
|                               |

|                             |
|-----------------------------|
| City Clerk Approval<br>Date |
|                             |

|             |
|-------------|
| License Fee |
|             |

|                               |
|-------------------------------|
| License Fee Receipt<br>Number |
|                               |

|                |
|----------------|
| License Number |
|                |

|                      |
|----------------------|
| License Printed Date |
|                      |

|                       |
|-----------------------|
| License Delivery Date |
|                       |

Return Completed Application to:  
City Clerk's Office, 1528 3<sup>rd</sup> Avenue, Rock Island, IL. 61201  
(309) 732-2010

**Event:**

Brii Watson's CD Release Bash

Sunday October 23<sup>rd</sup>, 2016

Martin Luther King Jr. Park 601 7<sup>th</sup> ave & Martin Luther King Jr. Center

630 7<sup>th</sup> ave.

4-7p

**Purpose:**

- To release BriAnna Watson's debut album

**Description:**

- A community oriented event including the talents of local and visiting performers as opening acts for the headlining artist, Brii Watson.
- Children 12 and under: FREE, Adults: \$3

**\*\*VARIOUS PERFORMERS\*\*****Activities:**

- Bounce Houses [Provided by Jumping Joeys]
- Face Painting [Volunteers (Rock Island High School Art Students)]
- Mascots [ Justin's Mascots (Paw Patrol & Elsa)]
- Vendors [local businesses, and organizations]

**Food:**

Concession Stand [Rooster's Sports Bar & Grill]

- Menu Items- Hot Dogs, Walking Tacos, Pretzels, Popcorn, Gatorade, Water, Soda

**Alcohol:**

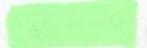
16oz Beer Cans, No hard liquor or BYOB [Rooster's Sports Bar & Grill]

- Consumers will be I.D. when purchasing alcohol and given a wrist band to distinguish persons of age in the event.
- Security will be located at the entrances and exits to insure alcohol does not leave the premises
- Security will continuously observe and regulate the event to insure persons consuming alcohol are wearing a wrist band and are of age.

**Security:**

- 6 security guards will be stationed between the entrance, exit, opening between the kid's area and the concert area [Beer garden], concession stand, vendor area, bathrooms
- 4 more security guards along with 2 off duty officers will be designated to roam the entire event to maintain safety.

 Bounce Houses  
 vendors  
 Face painting

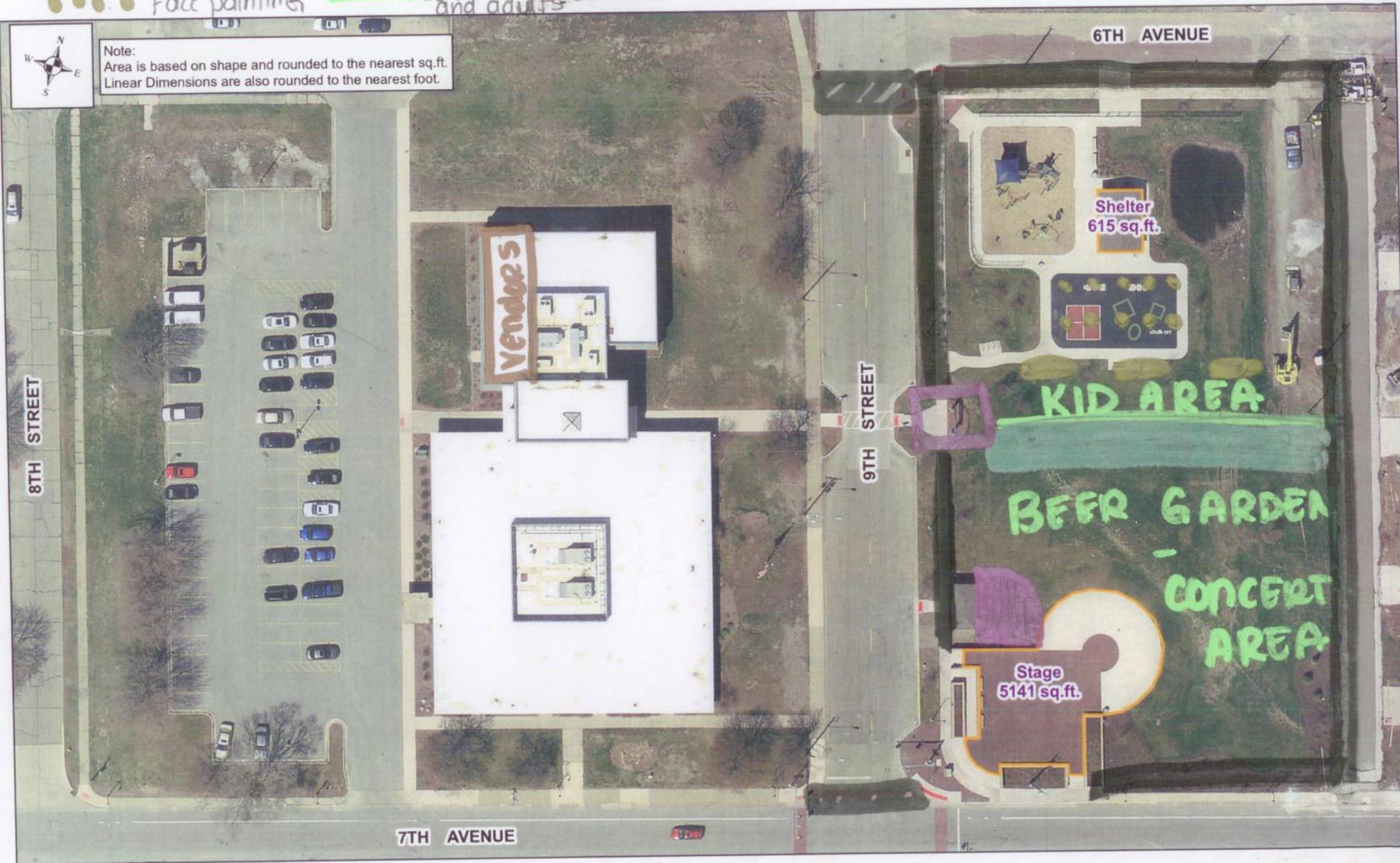
 BEER / Food vendor  
 divider between kids and adults

 Surroundings Gate  
 street closures

 entrance/exit



Note:  
 Area is based on shape and rounded to the nearest sq.ft.  
 Linear Dimensions are also rounded to the nearest foot.



8TH STREET

9TH STREET

6TH AVENUE

7TH AVENUE

Vendors

Shelter  
615 sq.ft.

KID AREA

BEER GARDEN

CONCERT AREA

Stage  
5141 sq.ft.

September 28, 2016

Dear BriAnna,

The Rock Island Park Board has reviewed your special event permit application, and has granted you permission to use the following:

Location: Martin Luther King Jr. Park - Entire

Date: Sunday October 23<sup>rd</sup>, 2016

Name of Event: Brii Watson's CD Release Bash

Time: 11am-10pm

Facility Rental: \$400 (Daily rate of \$400 x 1 Days)

Non-Profit Alcohol Vendor Fee: \$50

*Refundable* Security Deposit: \$200

Total Due: \$450+ \$200 refundable security deposit

**\*\*\*All Fees & Event Insurance Due by Friday October 14<sup>th</sup> (week prior) for Park Permit**

The following event plans & insurance are due with final event payment for issuance of permit.

**Alcohol:** For the successful addition of alcohol sales to your event you must provide me the following:

- **Event Layout via Printed Map indicating location of bar & fenced in "beer garden" area**
- **Fencing Plan (who is providing fencing and location). Fence must be rented from outside agency/rental company**
- **Copy of Dramshop insurance listing both event days**
- **Copy of City of Rock Island Event Temporary Alcohol Licence listing both event days**
- **Copy of State of Illinois Alcohol Event License listing both event days**
- **Written Security Plan to keep alcohol within fenced in area & ID Plan to curb underage drinking. Volunteers may act as event security but they must stay stationed at entrance to beer area to monitor that all consumption takes place in permitted area**
- **\$50 Non Profit Alcohol Fee (Listed in attached invoice)**

**Event Liability Insurance:** You must provide me the following:

**Copy of General Liability Insurance for both event days with a minimum of \$1 Million Dollar of coverage listing (3) additional certificate holders being (City of Rock Island, Martin Luther King Jr. Center and Rock Island Parks & Recreation)**

New Policy

**Policy ID:** 10-2016-6953  
A Stock Insurance Company

## DECLARATION, Special Event - Illinois

|                                                                             |                                            |                                                                                                                                                       |
|-----------------------------------------------------------------------------|--------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Mail To:</b><br>BriAnna Watson<br>1033 20th St.<br>Rock Island, IL 61201 | <b>Named Insured(s):</b><br>BriAnna Watson | <b>Agency:</b><br>Nelson Brothers Schroder Insurance, Inc.<br>940 Lincoln Rd<br>Bettendorf, IA 52722<br>Work: (309) 762-4173<br>Other: (563) 323-9233 |
|-----------------------------------------------------------------------------|--------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|

|                                                                         |                                                                          |
|-------------------------------------------------------------------------|--------------------------------------------------------------------------|
| <b>Policy Term Effective Date:</b><br>10/23/2016, 12:01AM Standard Time | <b>Policy Term Expiration Date:</b><br>10/24/2016, 12:01AM Standard Time |
|-------------------------------------------------------------------------|--------------------------------------------------------------------------|

The current Declaration replaces all previously issued policy Declarations, if any. The policy effective date and expiration date stated above constitutes the policy period.

This policy applies only to those coverages indicated below for the limit of coverage as shown and for which a premium has been charged. The limit for each coverage shall not be more than the amount stated for such coverage, subject to all the terms and conditions of this policy.

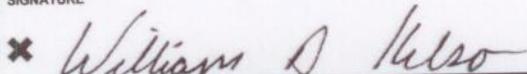
In return for the payment of the premium, and subject to all the terms of this policy, we agree with you to provide the insurance as stated in this policy. All fees are fully earned and will not be returned if this policy is cancelled.

This policy consists of the following coverage parts for which a premium is indicated. This premium may be subject to adjustment.

\*\*\* Contained in the limit field indicates either limits do not apply or is included in another coverage limit.

location #1 - 601 9th St. - Rock Island IL 61201 - Rock Island County Property: 1 of 1

| Section I                                     | COVERAGE LIMIT                | PREMIUM  |
|-----------------------------------------------|-------------------------------|----------|
| Special Event                                 | (\$1,000,000)<br>(Occurrence) | \$250.00 |
|                                               | (\$1,000,000)<br>(Aggregate)  |          |
| Federal Terrorism Risk Insurance Act Coverage | ***                           | Incl.    |
| Policy Fee                                    | ***                           | \$35.00  |
| Optional Items                                | COVERAGE LIMIT                | PREMIUM  |
| Additional Insured                            | ***                           | \$100.00 |

|                                                                                                         |                           |
|---------------------------------------------------------------------------------------------------------|---------------------------|
| <b>SIGNATURE</b><br> | <b>DATE</b><br>10/06/2016 |
|---------------------------------------------------------------------------------------------------------|---------------------------|

|                   |          |
|-------------------|----------|
| Coverage Premium: | \$350.00 |
| Fees:             | \$35.00  |
| Total:            | \$385.00 |

**RATING INFORMATION:**

■ **Special Event**

"A" Rate for Hazard Group 4 (\$):

Classification: *Hazard Group 2 (Events 9 days or less) - Community Festival including fairs, Auctions, Car shows, etc (Expected Daily Attendance under 500)*

Number of Days: 1

■ **Additional Insured**

# of Additional Insureds: 3

■ **Legal Entity**

Type: *No answer provided*

■ **Policy subject to the following forms and endorsements:**

Forms List: *No answer provided*

■ **Subjectivities**

**Policy Subject to the Following Forms and Endorsements:** GL-200 1.0 Commercial General Coverage (Broad Form Coverage), CL-100 1.0 Common Policy Conditions, CL 0120 10 08 Amendatory Endorsement - Illinois, GL-907 1.2 Employment - Related Practices Exclusion Endorsement, GL 0215 10 05 Silica Exclusion, CL 1045 01 15 Certified Terrorism Loss, CL 0605 01 15 Certified Terrorism Loss Disclosure of Premium and Federal Share of Insured Losses, GL 0250 01 15 Certified Terrorism Loss, CL-300 1.0 Amendatory Endorsement, CL 0678 02 11 Civil Unions Amendment - Illinois, GL 0163 01 08 Exclusion -- War And Military Action, GL-404 1.2 Employment - Related Practices - Illinois - (GL-100, GL-200, & GL-600 Only) - GL404, GL 0439 10 08 Amendatory Endorsement - Illinois, GL-890 1.0 Lead Liability Exclusion (Advisory), GL 0908 10 08 Pollution Exclusion Exception (GL-200 Only), GL 0940 07 09 Amendatory Endorsement - Defense Costs Reimbursement - Illinois, GL 0243 10 05 Amendment of Contractual Liability Coverage, GL 0950 12 99 Known Injury or Damage Amendments, GL 1020 09 09 Other Insurance Amendment (GL-100 and GL-200 only), GL 1022 09 09 Information Distribution And Recording Violations Exclusion, GL-894 2.1 Punitive Damages Exclusion - Illinois, BP 0742 01 04 Expanded Liquor Liability Exclusion, GL-214 1-87 Exclusion - Coverage M - Medical Payments , GL-202 1.0 Exclusion - Athletic or Sports Participants, GL-853 2.2 Exclusion - Abuse or Molestation, GL-224 1.0 Liability Coverage - Designated Premises, SPR 100 03 12 Policyholder Notice of Consumer Complaints, SPR SE1 10 12 Special Event Endorsement, GL 0209 10 05 ASBESTOS EXCLUSION, GL 0718 10 05 Additional Insured - Designated Person or Organization , GL-887 3.0 Additional Insured - Non-Profit Organizations Members, Officials, and Volunteer Workers, GL-899 1.0 Cross Liability Exclusion, GL 1023 12 09 Exclusion - Communicable Disease, GL 1353 09 14 Exclusion -- Data Breach Liability

**ADDITIONAL INTEREST(S):**

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■ Rock Island Parks & Recreation  
1300 24th St  
Rock Island, IL 61201  
Interest: *additional insured*

■ Martin Luther King Jr. Park Center  
630 9th St.  
Rock Island, IL 61201  
Interest: *additional insured*

■ City of Rock Island  
1528 3rd Avenue  
Rock Island, IL 61201  
Interest: *additional insured*

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