

**Memorandum  
Public Works Department**



**To:** City Manager  
**Subject:** Handicap Ramp on 21<sup>st</sup> Avenue Right of Way at 2035 9<sup>th</sup> Street  
**Date:** October 3, 2016  
**Number:** 2016-190

---

Mr. William Clay, owner of 2035 9<sup>th</sup> Street has submitted a request to install a handicap ramp and platform within the 21<sup>st</sup> Avenue Right of Way (ROW) at 2035 9<sup>th</sup> Street. The ramp would be located on the south side of the building and is intended to provide handicap access to the business (see attached diagram).

Vehicular and pedestrian traffic along the avenue should not be affected by the presence of the ramp within the ROW.

An existing sanitary sewer is located within 5-feet of the proposed location of the ramp; however it should not be adversely impacted due to the presence of the ramps within the avenue ROW.

If the City grants permission to install the ramp at this location, the property owner would be required to provide the following:

1. Proof of insurance with the city listed as additional insured to hold the City harmless for any liability due to the presence of the steps within the ROW. Mr. Clay has been notified of this requirement and he has indicated that he will provide this document if permission is granted.
2. Provide a recordable agreement with the City to maintain the steps and to recognize that the City will not replace the steps if it is necessary to remove them in order to maintain any existing or future utilities.

**Recommendation**

It is recommended that City Council allow Mr. Clay to install the ramp and platform within the 21<sup>st</sup> Avenue Right of Way at the above referenced address as long as he provides proof of insurance and a recordable agreement.

**Submitted by:** Larry Cook, Interim Public Works Director  
Michael J. Kane, P.E., City Engineer

---

**Approved by:** Randall D. Tweet, Interim City Manager

## USE OF PUBLIC RIGHT-OF-WAY PERMIT APPLICATION

City of Rock Island Planning Office  
 City Hall, 1528 3rd Avenue  
 Rock Island, Illinois 61201  
 Phone: (309) 732-2900 Fax: (309) 732-2930  
 Email: planning@rigov.org



BUSINESS OWNER / APPLICANT / AGENT INFORMATION	
Name: <u>William Clay</u>	Phone:
Name of Business Establishment:	
Address: <u>2035 9th Street</u>	
Email: <u>willclay@gmail.com</u>	
PROPERTY OWNER INFORMATION	
Name: <u>William Clay</u>	Phone:
Company Name (if applicable):	
Address: <u>2035 9th Street</u>	
Email: <u>willclay@gmail.com</u>	
----- <i>If different from applicant, please attach notarized letter of authorization.</i>	
SUBMITTAL REQUIREMENTS:	

- Letter addressed to the City Council describing proposed use, including the description of object(s)/planting(s) proposed, days/hours of operation.
- Notarized authorization of the owner of the property owner allowing submittal of application.
- Drawing or sketch with dimensions, depicting the location of the object(s) or planting(s) proposed to be placed in the public ROW, no larger than 11" x 17" in size.
- NOTE: Any object(s) or planting(s) shall not impede the free passage of pedestrians or vehicular traffic. A minimum of five feet (5') of clear, unobstructed sidewalk width shall be maintained to provide for sufficient pedestrian passage. Proof of comprehensive liability coverage against personal injury and property damage in the amount of \$1,000,000. A Certificate of Insurance naming the City of Rock Island as an individual insured and requiring that the City be notified 30 days prior to any termination or decrease of coverage.

Applicant's Signature:	Date:
------------------------	-------

### FOR OFFICE USE ONLY-TO BE COMPLETED BY PUBLIC WORKS DIRECTOR

#### APPROVALS

- |                   |   |                             |                 |   |                             |
|-------------------|---|-----------------------------|-----------------|---|-----------------------------|
| CED Department    | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Planning Office | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Police Department | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Insurance       | <input type="checkbox"/> Yes            | <input type="checkbox"/> No |
| Fire Department   | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | City Council    | <input type="checkbox"/> Yes            | <input type="checkbox"/> No |

Public Works Director approval:	Date: <u>10/3/16</u>
---------------------------------	----------------------

ITALO MILANI - ARCHITECT  
 2801 12<sup>TH</sup> AVENUE, ROCK ISLAND, IL  
 O-309-788-5304 C-309-269-6498

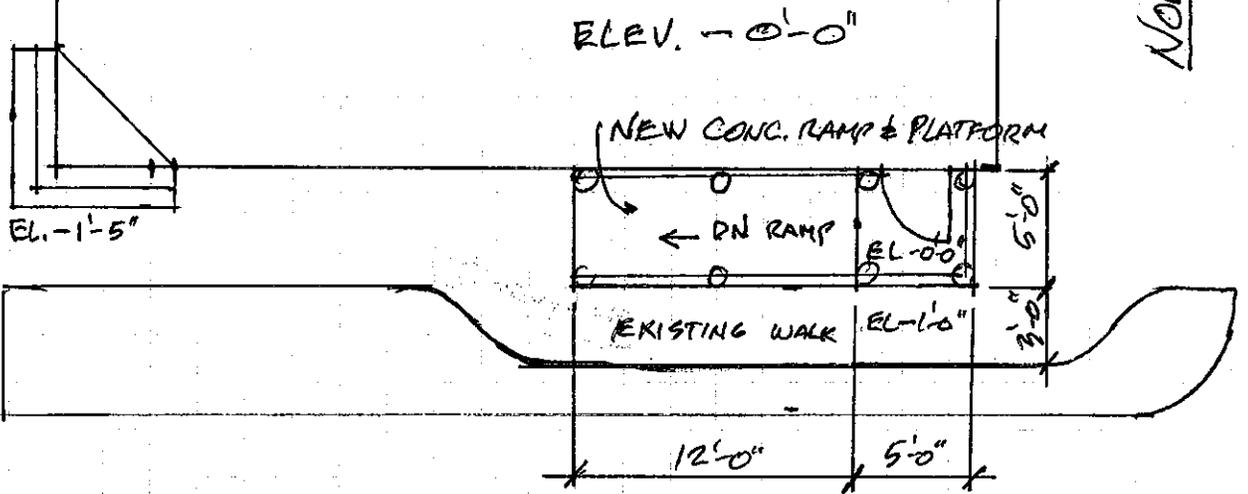


*Italo Milani*  
 Expires 11/30/2016

2035-9<sup>TH</sup> ST.

9<sup>TH</sup> STREET

NORTH ↑



21<sup>ST</sup> AVENUE

