

MEMORANDUM
Police Department

TO: Mr. Randy Tweet, Interim City Manager

SUBJECT: Authorization to Accept Bid
RE: Police Department Dry Cleaning Contract

NUMBER: 16-44
DATE: 10-17-16

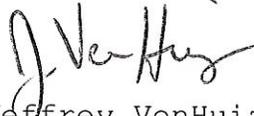
Bids have been received for the dry cleaning contract that will go into effect January 1, 2017. Bid requests were sent to Quad City area cleaners and two vendors responded, those being Sanitary Cleaners and Burke Cleaners, who both have stores located within the City of Rock Island. The sum total of the individual unit costs for items #1 through #15 listed on the bid form was \$96.53 for Sanitary Cleaners, and \$63.24 for Burke Cleaners. Based on the estimated frequency that each item will be cleaned, the usage total cost for Sanitary Cleaners is \$10,485.45 and for Burke Cleaners is \$7,721.65. Please see the attached bid comparison form for the specific price bid for each item.

RECOMMENDATION:

I recommend that the City Council authorize acceptance of the bid from Burke Cleaners in the amount of \$7,721.65. This contract will be for one year commencing January 1, 2017 with an option for two one-year extensions.



SUBMITTED BY: Lieutenant Ben Smith
Commander, Technical Services Division



APPROVED: Jeffrey VenHuizen
Chief of Police

APPROVED: Mr. Randy Tweet
Interim City Manager

CC: Lieutenant Tim McCloud

DRY CLEANING BID PRICES FOR UNIFORM AND CIVILIAN CLOTHING

Item	Quantity	Description	Burke Cleaners, Inc.		Samitary Cleaners		Difference
			Unit Cost	Total Cost	Unit Cost	Total Cost	
1.	500	<u>Shirts: Uniform Officers</u> Regular Pressing	\$ 2.46	\$ 1,230.00	\$ 2.55	\$ 1,275.00	\$ 0.09
2.	315	<u>Shirts: Uniform Officers</u> Military Crease	\$ 3.04	\$ 957.60	\$ 2.55	\$ 803.25	\$ (0.49)
3.	450	<u>Shirts: Plain Clothes Officers</u> Regular Pressing	\$ 2.46	\$ 1,107.00	\$ 2.55	\$ 1,147.50	\$ 0.09
4.	480	<u>Pants: Uniform Officers</u>	\$ 3.74	\$ 1,795.20	\$ 6.25	\$ 3,000.00	\$ 2.51
5.	425	<u>Pants: Plain Clothes Officers</u>	\$ 3.74	\$ 1,589.50	\$ 6.25	\$ 2,656.25	\$ 2.51
6.	20	<u>Sport Coats: Plain Clothes Officers</u> Dry Cleaning only	\$ 4.04	\$ 80.80	\$ 7.65	\$ 153.00	\$ 3.61
7.	65	<u>Suits: Plain Clothes Officers</u> Dry Cleaning only	\$ 7.78	\$ 505.70	\$ 11.22	\$ 729.30	\$ 3.44
8.	10	<u>Caps: Uniform Officers</u> Dry Cleaning only	\$ 1.87	\$ 18.70	\$ 5.50	\$ 55.00	\$ 3.63
9.	30	<u>Ties: Uniform Officers</u> Dry Cleaning only	\$ 1.40	\$ 42.00	\$ 3.00	\$ 90.00	\$ 1.60
10.	25	<u>Ties: Plain Clothes Officers</u> Dry Cleaning only	\$ 1.40	\$ 35.00	\$ 4.67	\$ 116.75	\$ 3.27
11.	5	<u>Light Windbreaker Jacket: Uniform Officers</u> Dry Cleaning only	\$ 4.04	\$ 20.20	\$ 8.80	\$ 44.00	\$ 4.76
12.	10	<u>Winter Overcoat: Plain Clothes Officers</u> Dry Cleaning only	\$ 7.50	\$ 75.00	\$ 11.77	\$ 117.70	\$ 4.27
13.	10	<u>Heavy Winter Jacket: Uniform Officers</u> Dry Cleaning only	\$ 6.32	\$ 63.20	\$ 11.77	\$ 117.70	\$ 5.45
14.	15	<u>Lab Coats</u>	\$ 6.90	\$ 103.50	\$ 6.00	\$ 90.00	\$ (0.90)
15.	15	<u>Blankets</u>	\$ 6.55	\$ 98.25	\$ 6.00	\$ 90.00	\$ (0.55)
TOTAL DRY CLEANING BID			\$ 63.24	\$ 7,721.65	\$ 96.53	\$ 10,485.45	\$ 33.29