

**Memorandum
Office of the City Clerk**

To: Randall D. Tweet, Interim City Manager
Subject: Second Baptist Church - Street Closing
Date: October 18, 2016



Attached is an application from Moses Robinson on behalf of the Second Baptist Church located at 919 6th Avenue. They are requesting a street closure at 6th Avenue between 9th Street and 10th Street and a portion of 10th Street between 5th and 6th Avenue on Monday, October 31, 2016 from 5:00 pm to 9:00 pm for their 5th Annual Halloween Trunk or Treat event.

The purpose of the street closing is for the safety of the children and families during this event. The event will include games, face painting and other age appropriate activities.

It is a requirement that signatures be obtained from the neighbors that may be affected by this event. However, Second Baptist Church has stated that to the east of the church is an open lot and to the south of the church is the park on the west side and another open lot on the east side. Attached is a map of the area to be blocked off.

No sound will be utilized and food will not be sold. The certificate of insurance is forthcoming.

RECOMMENDATION:

It is recommended that Council approve the street closing for Second Baptist Church.

Submitted by: Aleisha L. Patchin, City Clerk
Approved by: Randall D. Tweet, Interim City Manager



ROCK ISLAND
ILLINOIS

CITY OF ROCK ISLAND

PERMIT APPLICATION

STREET CLOSING REQUEST

APPLICANT INFORMATION

Second Baptist Church

CONTACT NAME Moses Robinson	ADDRESS 924 6th Street	CITY Rock Island	STATE IL	ZIP CODE 61201
TELEPHONE NO. (309) 314-1606				

ALTERNATE NAME Bonnie Jacobs	ADDRESS 43rd Street	CITY Rock Island	STATE IL	ZIP CODE 61201
TELEPHONE NO.				

Street area to be blocked off: (attach map if possible) 6th Ave & 10th street St/Ave
 between 9th Street & 10th Street St/Ave and 6th Ave & 5th Ave St/Ave

Day(s)	Date(s)	Start Time	End Time
(1) Day	October 31st, 2016	5:00pm	9:00pm

TYPE OF EVENT – PURPOSE (Block party, etc.) 5th Annual Trunk or Treat Event

Will AMPLIFIED sound be used? YES _____ NO X _____

If YES – a Sound Amplification Permit is required. Applications are available from the City Clerk. Fee for Sound Amplification Permit is \$25.00 per day. Sound Amplification after 6:00 pm and on Sundays requires approval by the City Council.

Will FOOD be sold? YES _____ NO X _____

If YES – the City Health Inspector will be notified by the City Clerk and will contact you.

If event is open to the public, a Certificate of Insurance naming the City of Rock Island as additional insured is required.

SIGNATURES of persons affected by the street closing MUST be submitted on attached petition indicating their approval or disapproval of the street closing. (If using Sound Amplification, neighbors' approval must also be obtained and can be provided on same form.)

This request requires City Council approval and must be received by the City Clerk at least two weeks before the City Council Meeting prior to your event. The City Council meets each Monday of the month excluding the last Monday of each month and holidays. In July and August, the City Council meets on the second and fourth Mondays of the month.

If approved, barricades will be delivered the Friday prior to your weekend event. If event is during the week, barricades will be delivered one working day prior to the event date. You will be responsible for setting up and taking down the barricades, and returning them to the corners where they were delivered so they may be picked up on the Monday following the weekend event/day following week day event.



Signature of Applicant

10/18/14

Date of Application

DO NOT WRITE BELOW THIS LINE...TO BE COMPLETED BY THE CITY CLERK'S OFFICE

APPROVALS

Public Works	Police	City Council	Insurance
--------------	--------	--------------	-----------

City Clerk Approval Date

License Number

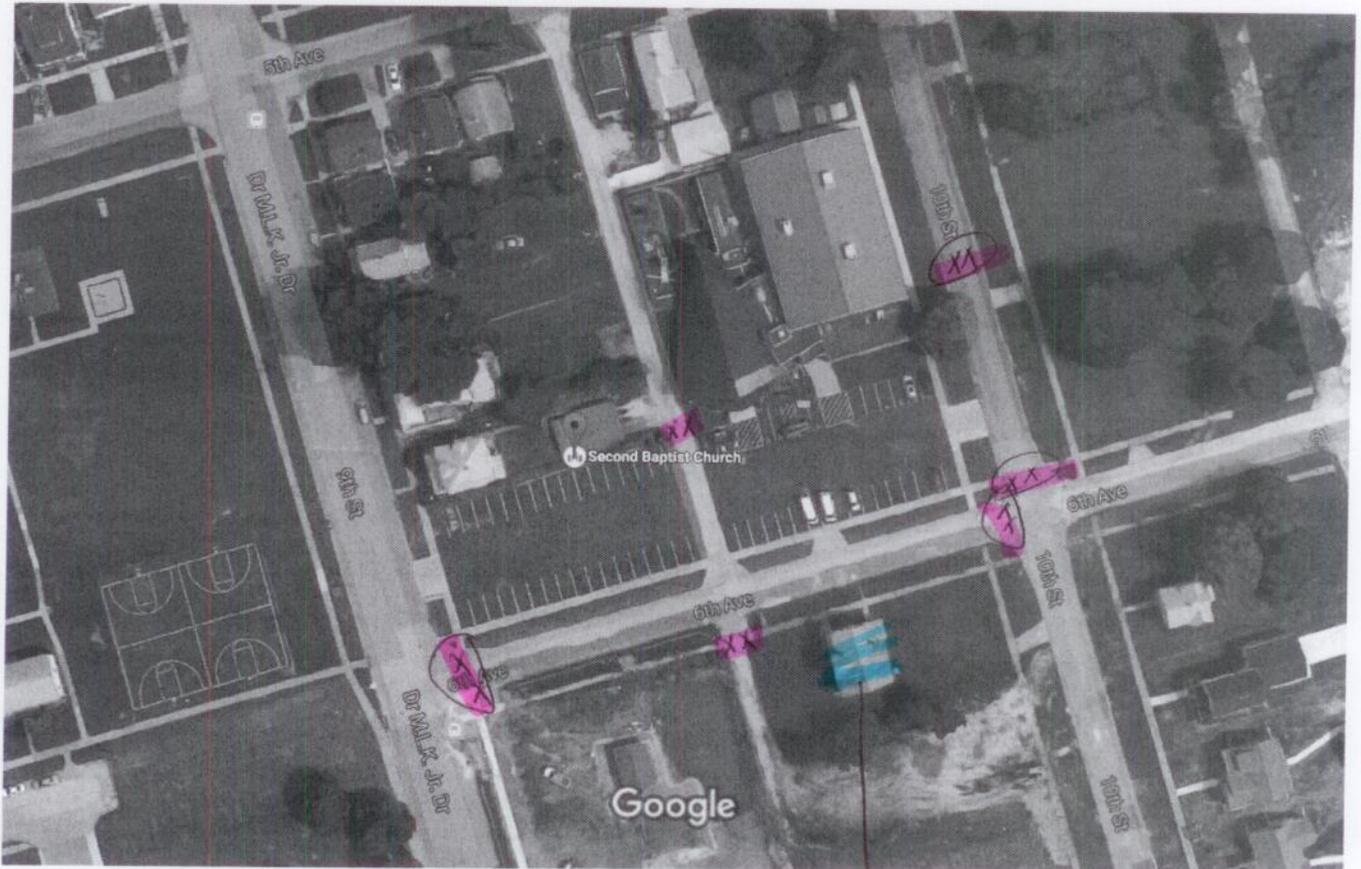
License Printed Date

License Delivery Date

Return completed application and additional documents to:
City Clerk's Office, 1528 3rd Avenue, Rock Island, IL. 61201
(309) 732-2010

Google Maps Second Baptist Church

Area around the Church property, the house across the street on the south side has been removed



Imagery ©2016 Google, Map data ©2016 Google 50 ft

The Area circled is where we will like to have blocked off, All of 6th Ave between 9th street + 10th street And half of 10th St. 6th Ave to 5th Ave.

House no longer here