

**MEMORANDUM  
FINANCE DEPARTMENT**

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**TO:** Randall Tweet, Interim City Manager  
**SUBJECT:** Reallocation of CY 2016 CIP Funds

**Number:** 038 – 16  
**Date:** 12-09-16

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As part of the Capital Improvement Plan (CIP) for CY 2016, the Parks & Recreation Department was provided with \$40,000 in gaming funds for the purchase of two riding mowers. At this time the designated CIP purchase has been completed for a total of \$34,358.58.

A review of additional equipment needs by the Parks & Recreation Department has been completed, and it is requested that the \$5,641.42 remaining in the budget from the initial designated CIP purchase be reallocated to cover a portion of the cost of rebuilding the department's sprayer. It has been determined that rebuilding of the sprayer at this time is more cost effective than the estimated \$40,000 replacement cost.

**Recommendation:** Council approve the reallocation of CIP funds in the amount of \$5,641.42 for use by the Parks & Recreation Department to cover a portion of the cost of rebuilding the department's sprayer.

**Submitted by:** Stephanie Masson, Finance Director  
Donald Reichert, Budget Coordinator

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**Approved:** Randall Tweet, Interim City Manager