

Memorandum

Public Works Department



To: City Manager
Subject: Emergency Contractor Rotation
Date: December 31, 2016
Number: 2017-001

The emergency contractor rotational list has been utilized by the Public Works Department for a period of time exceeding 30 years. The purpose of the list is to select contractors to perform emergency repairs that can't be done by City crews and must be accomplished quickly, which precludes the standard bidding procedure, for public safety.

When this list was originally instituted the Sewer Department, Water Department and Public Works were all separate departments and all had their own list of contractors for each type of work. In the 1980's, the acting City Manager combined all the departments under the Public Works Department so the lists (if they existed) all merged into one.

At that time, any contractor could be on the list. At some point it was decided that only contractors with a presence in Rock Island could be on the list. Valley and Langman due to their offices and Brandt when they opened their asphalt plant in SW Rock Island. The requirement for only Rock Island contractors was approved by the city council as official policy.

Payment to contractor's who perform repairs as part of this program is done on a force account (time and materials) basis. This method of payment pays the contractor for the actual labor, equipment and materials used to complete the repairs. The labor, material and equipment rates and wages are in accordance with procedures established by the Illinois Department of Transportation.

The Public Works Department is proposing to continue the emergency repair contractor rotation list with the following contractor's who have a presence within the City of Rock Island:

- Langman and Sons Construction,
- Valley Construction,
- Brandt Construction.

Recommendation

The Public Works Department recommends that the City Council approves the above referenced emergency contractor rotation list.

Submitted by: Larry Cook, Interim Public Works Director
Michael J. Kane, P.E., City Engineer

Approved by: Randall D. Tweet, Interim City Manager