



MEMORANDUM
INFORMATION TECHNOLOGY DEPARTMENT

TO: Randall Tweet, Interim City Manager

Number: CY17-003

SUBJECT: Records Management Software (RMS) Maintenance

Date: 1/25/17

The City of Rock Island's share of the OSSI Records Management Software Annual Maintenance is due. This renewal is software and communications application support related to the Police Departments primary database system. The agreement with Rock Island County will cover our maintenance contract for the year from 1/1/2017 through 12/31/2017.

Recommendation:

The Information Technology Services Department recommends that the City Council authorize the City Manager to pay Rock Island County Sheriff's Office for City of Rock Island's share of the OSSI RMS Software Annual Maintenance in the total amount of \$16,093.43.

Vendor: 00957 Rock Island County Sheriff's Office.

Payment Amount: \$16,093.43

Account Chargeable:

Fund: 101 General Fund

Division: 256 Information Technology Services Department

Cost Center: 081 Information Technology Services

Object Class: 54101 Contrib/Sponsorship

Project Number: 5392000 Police Records Management

Requisition Number: R006491

Submitted by: Timothy Bain, IT Director

APPROVED: Randall Tweet, Interim City Manager

ROCK ISLAND COUNTY

Sheriff Gerry Bustos
Sheriff's Office

309 794-1230
309 794-9979 - fax

CITY OF MOLINE

Chief Kim Hankins
Moline Police Dept.

309 797-0440
309 797-0415 - fax

CITY OF ROCK ISLAND

Chief Jeff VenHuizen
Rock Island Police Dept.

309 732-2401
309 732-2406 - fax

CITY OF EAST MOLINE

Chief John Reynolds
East Moline Police Dept.

309 752-1559
309 755-5063 - fax

CITY OF SILVIS

Chief Mark VanKlaveren
Silvis Police Dept.

309 792-1841
309 792-5488 - fax

VILLAGE OF MILAN

Chief Shawn Johnson
Milan Police Dept.

309 787-8519
309 787-8536 - fax

Rock Island County Records Management Consortium

January 20, 2017

Tim Bain, IT Asst. Director
City of Rock Island
316 16th Street
Rock Island, Illinois 61201

Dear Mr. Bain:

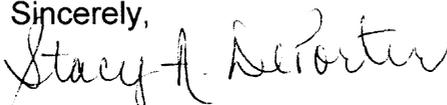
Enclosed is a Requisition for Funds in the amount of **\$16,093.43**. This represents Rock Island's share of the annual maintenance fees for OSSI's Records Management System.

A copy of this invoice is attached. The six members of the RMS Consortium (and ETSB & Arsenal) will share the cost of annual maintenance based on percentage of population, as agreed to in the RMS Consortium Agreement. A spreadsheet showing the shares is also attached.

Please make your check payable to the Rock Island County Sheriff's Office and mail to:

Rock Island County Sheriff's Office
ATTN: Molly Forslund
1317 Third Avenue
Rock Island, Illinois 61201

If you have any questions or need further information, please contact me at (309) 793-1900.

Sincerely,

Stacy A. DePorter
RMS Staff

Enclosures: Requisition / Invoice # 129211 / Share Spreadsheet

ROCK ISLAND COUNTY Records Management System CONSORTIUM

REQUISITION FOR FUNDS

TO: Tim Bain City of Rock Island 1528 Third Avenue Rock Island, Illinois 61201	PROJECT OR CONTACT NUMBER: RMS Consortium - RMS Maintenance
AMOUNT OF REQUISITION: \$ <u>16,093.43</u>	DATE OF REQUISITION: <u>January 20, 2017</u>
FOR: Percentage of yearly RMS maintenance from OSSI (January 1 – December 31, 2017).	

THE ROCK ISLAND COUNTY CONSORTIUM HEREBY REQUESTS THE ABOVE AMOUNT FOR THE PROJECT LISTED AND CERTIFIES THAT IT HAS OR WILL BE DISBURSED AS APPLICABLE IN ACCORDANCE WITH TERMS OF THE AGREEMENT.

BY


SIGNATURE

RMS Staff Support

TITLE

3/10/00

Please make check payable to the Rock Island County Sheriff's Office and remit to:

Rock Island County Sheriff's Office
ATTN: Molly Forslund
1317 Third Avenue
Rock Island, Illinois 61201