

**Memorandum
Office of the City Clerk**

To: Randall Tweet, Interim City Manager
Subject: Plaza Events - 2017
Date: February 14, 2017



Attached is a list of event applications that have been submitted to this office for Council consideration. Each application has been reviewed and approved by Sonia Berg, Community and Member Relations Manager for The District. The City Clerk has also reviewed and approved each application. Most street closings for each event are the same as in past years. Application fees have been submitted for these events, and certificates of insurance have been received for most and will be coming in prior to the events as they have in the past.

There are four letters requesting a waiver of fees:

RIBCO is participating in the Tour de Brew this year, which is a RAGBRAI training ride throughout the Quad Cities. It is a leisurely daytime bicycle ride touring breweries along the Mississippi River to raise awareness and support for cancer patients and their families. All proceeds will go to the NormaLeah Ovarian Cancer Foundation. RIBCO is requesting to use the entire Plaza for bicycle parking only.

In addition, RIBCO is requesting that the \$35.00 application fee and \$250.00 permit fee be waived for this event because they are not actively programming the Plaza. The letter is attached.

The District is requesting a waiver of the \$20.00 application fee and the \$35.00 permit fee for the Gallery Hop (May 5, 2017 and December 8, 2017) events and Fright Night in The District (October 26, 2017) as well as for their weekly summertime lunchtime entertainment on the Plaza, Midweek Music. As in years past, these fees have been waived. These events are provided to the public at no cost and benefit the community and local businesses. The letter is attached.

Gilda's Club Quad Cities is sponsoring Gilda's Run for Laughs, a 5K and 1 Mile Fun Run in which all funds raised will benefit the free social and emotional support services offered by Gilda's Club to all those affected by cancer. They are requesting a waiver of the \$35.00 permit fee for this event. This event is scheduled for Saturday, April 22, 2017. The letter is attached.

The Smoking Dog is hosting the 33rd Annual Gamma Alpha Beta Buckethead on Saturday, March 25, 2017 on the Plaza with games and entertainment to raise funds for Camp Kesem for children whose parents are affected by cancer. They are requesting a waiver of the \$250.00 permit fee for this event. The letter is attached. This event has been approved by Sonia Berg at The District and Augustana College.

RECOMMENDATION:

It is recommended that Council approve the events as well as the waiver of fees for the Tour de Brew, Gallery Hop (2 nights), Midweek Music on the Plaza, Fright Night, Gilda's Run for Laughs and The Smoking Dog's/Gamma Alpha Beta fundraiser.

Submitted by: Judith H. Gilbert, City Clerk
Approved by: Randall Tweet, Interim City Manager

2017 PLAZA AND DISTRICT EVENTS LIST

DATE	EVENT	HOURS	SPONSOR	LOCATION & STREET CLOSURES
Sat. Mar. 18 Setup begins 6:00 am	Shamrock Shakedown	9:00 am - 12:30 am	Daiquiri Factory	Fence-in Portion of Plaza between 18 th & 19 th Streets
Sat. Mar. 25 Setup begins 8:00am	Camp Kesem Fundraiser	11:00am to 5:00pm	The Smoking Dog & Gamma Alpha Beta Fraternity (Augustana College)	Plaza Area West & Stage Area East 2 nd Avenue
Sat. Apr. 22 Setup begins 6:00am	Gilda's Run for Laughs 5K Race and 1Mile Fun Run	8:00am - 12:00pm	Gilda's Club Quad Cities	Plaza West/East, Stage East -18 th St. between 1 st & 3 rd Ave. Race begins and ends at 18 th St. & 2 nd Ave.
Fri. May 5 Setup begins Fri. May 5 - 3:00pm	Gallery Hop	6:00pm - 10:00pm	District	Plaza West/East, Stage East & Arts Alley
Sat. May 6 Setup begins 6:00am	Tour de Brew	8:00am - 8:00pm	RIBCO	No Street Closings Use of Entire Plaza for Bicycle Parking Only Fundraiser (inside)
Fri. May 12 & Sat. May 13 Setup begins 5/12 2:00pm	Concert Series	6:00pm - 12:30am each night	RIBCO	Plaza/Stage East No Street Closings
Sat. May 20 Setup begins 2:00 pm	Concert Series	6:00pm - 12:30am	RIBCO	Plaza/Stage East No Street Closings
Fri. May 26 Setup begins 5/25 2:00 pm	Concert Series	6:00pm - 12:30am	RIBCO	Plaza/Stage East No Street Closings
June 7 – Aug 23 Wednesdays Setup begins 11 am	Midweek Music on the Plaza	Noon to 1:00 pm	District	On the Plaza No Streets Closings
Sat. Jun. 10 Setup begins 6/9 11:00am	Gumbo Ya Ya	6/10 - Noon - 12:30am	District	Plaza East/West, Stage East and Arts Alley - 2 nd Ave. between 17 th & 19 th St., 18 th St. between 1 st & 3 rd Ave. & Lot F
Fri. Jun. 16 & Sat. Jun. 17 Setup begins 6/15 1:00pm	Rock The District	6:00pm - 12:30am each night	Daiquiri Factory	Plaza East/West Stage East - 2 nd Ave. between Arts Alley & 19 th St. & 18 th St. between 1 st & 3 rd Ave. & Parking Lot F
Fri. Jun. 23 & Sat. Jun. 24 Setup begins 6/22 1:00pm	Urban Street Games	6/24 - 4:00pm - 12:30am 6/25 - 8:00am - 12:30 am	Daiquiri Factory	Plaza East/West Stage East - 2 nd Ave. between Arts Alley & 19 th St. & 18 th St. between 1 st & 3 rd Ave. & Parking Lot F

2017 PLAZA AND DISTRICT EVENTS LIST

Fri. June 30 & Sat. Jul. 1 Setup begins 6/30 2:00pm	Concert Series	6:00pm - 12:30am each night	RIBCO	Plaza/Stage East No Street Closings
Fri. Jul. 7 & Sat. Jul. 8 Setup begins 7/6 1:00pm	Daiquiri Factory's 13 th Anniversary Party	6:00pm - 12:30am each night	Daiquiri Factory	Plaza East/West Stage East - 2 nd Ave. between Arts Alley & 19 th St. & 18 th St. between 1 st & 3 rd Ave. & Parking Lot F
Sat. Jul. 15 Setup begins 7/14 8:00 am	Rivers Edge Home Brew Festive-Ale	2:00pm - 7:00pm	District	Plaza/Stage East Parking Lot F Confined to Plaza
Fri. Jul. 21 & Sat. Jul. 22 Setup begins 7/21 2:00pm	Summer Concert Series	6:00pm - 12:30am each night	RIBCO	Plaza/Stage East No Street Closings
Sat. Aug. 12 Setup begins 8/11 8:00am	Ya Maka My Weekend	3:00pm -12:30am	District	Plaza West/East, Stage East, Arts Alley & Lot F 2 nd Ave. between 17 th & 19 th St. & 18 th St. between 1 st & 3 rd Ave.
Fri. Aug. 25 & Sat. Aug. 26 Set-up begins 8/24 2 pm	Concert	6:00 pm – 12:30 am	RIBCO	Plaza/Stage East No Street Closings
Fri. Sept. 1 & Sat. Sep. 2 Setup begins 8/30 2:00pm	Summer Concert Series	6:00pm - 12:30am each night	RIBCO	Plaza/Stage East No Street Closings
Sat. Sept. 2 & Sun. Sept. 3 Setup begins 9/1 5:00 pm	Rock Island Grand Prix	9/2 – 8:00am – 6:00pm 9/3 – 8:00am - 9:00 pm	District	Downtown Streets & Parking Lot C
Fri. Sept. 15 & Sat. Sept. 16 Set-up begins 9/14 2 pm	Concert	6:00 pm – 12:30 am	RIBCO/ DAQ FAQ/ DISTRICT	Plaza/Stage East No Street Closings
Fri. Sept. 22 & Sat. Sept. 23 Set-up begins 9/21 2 pm	Concert	6:00 pm – 12:30 am	RIBCO/ DAQ FAQ/ DISTRICT	Plaza/Stage East No Street Closings
Thur. Oct. 26 Setup begins 10:00am	Fright Night in The District	5:00pm - 7:00pm	District	Plaza East/West, Stage East & Arts Alley - 2 nd Ave. between 17 th & 19 th St. & 18 th St. between 1 st & 3 rd Ave. Lot F
Fri. Dec. 8 Setup begins - 3:00pm	Gallery Hop	6:00pm - 10:00pm	District	Plaza West/East, Stage East & Arts Alley



February 8, 2017

Ms. Judith Gilbert, City Clerk
City of Rock Island
1528 Third Avenue
Rock Island, IL 61201

Dear Judith,

RIBCO Inc. is respectfully applying for the attached event permits for use of the Great River Plaza on Saturday, May 6, 2017. RIBCO will be participating the Tour de Brew, a RAGRAI training ride throughout the Quad Cities.

The event is a leisurely daytime tour of breweries along the Mississippi River Trail in an effort to raise awareness and support for cancer patients and their families. Proceeds will go to Normaleah Ovarian Cancer Foundation. We would like to use the plaza area for bicycle parking only.

As we are not actively programming the plaza, RIBOCO respectfully requests that the application and permit fees be waived.

Attached is the completed plaza activity permit. I have contacted our insurance carrier and a certificate of insurance will follow, pending approval. I will be in contact with Rock Island Police to discuss appropriate security measures.

Thank you.

Sincerely,

A handwritten signature in black ink that appears to read "Terrence G. Tilka".

Terrence G. Tilka
President
RIBCO, Inc.
1815 Second Avenue
Rock Island, IL 61201
(309) 793-0085



- Development Association of Rock Island
- Rock Island Economic Growth Corporation
- The Downtown Rock Island Arts & Entertainment District



February 7, 2017

Ms. Judith Gilbert, City Clerk
City of Rock Island
1528 Third Avenue
Rock Island, IL 61201

Dear Judith,

Enclosed please find applications for the following events:

Gallery Hop!	May 5, 2017 / December 8, 2017
Midweek Music	June through August on Wednesdays
Gumbo Ya Ya	June 10, 2017
Festiv-Ale	July 15, 2017
Ya Maka My Weekend	August 12, 2017
Rock Island Grand Prix	Sept 2, 2017 / Sept 3, 2017
TBA	September 15, 2017 / September 16, 2017
TBA	September 22, 2017 / September 23, 2017
Fright Night in the District	October 26, 2017

As in the past, we are requesting that the application and permit fees be waived for Gallery Hop, Fright Night in the District and Midweek Music. These events are non-revenue generating and the benefit the community and local business. These events are provided to the public at no cost.

I will forward all necessary certificates of insurance upon their renewal in May, 2017. A check for \$140.00 is enclosed to cover the application fees.

Sincerely,

A handwritten signature in black ink that reads "Sonia Berg".

Sonia Berg
Community and Member Relations Manager
The Downtown Rock Island Arts & Entertainment



Gilda's Run for Laughs

5K & 1 Mile Fun Run

Dear Ms. Gilbert,

We are requesting a permit for our annual 5K fundraiser, which we hope to hold in Rock Island on Saturday, April 22, 2017. All proceeds from Gilda's Run for Laughs will benefit the free social and emotional support services offered by Gilda's Club Quad Cities to all those affected by cancer.

We also request that the permit fees be waived. After 13 years of holding this 5K in downtown Bettendorf, the opportunity came 3 years ago to move the event to Rock Island. We are very excited about having this event in Rock Island again, creating an exciting new life for this family-friendly event. The event will not only draw people downtown, but all funds raised will help local families touched by any type of cancer. On our behalf, please share this letter of request with the Rock Island City Council Members to consider waiving the \$35 permit fee.

We will incorporate use of the Great River Plaza before, during and after the actual race. We are working closely with The District, Rock Island Brewing Company, and Daiquiri Factory in order to enhance the event and provide a unique experience to our participants and guests. Immediately following the race, we intend to hold a post-race celebration featuring live music and our awards ceremony on the plaza stage. Cornbelt Running Club will also provide their expertise thereby ensuring a safe and successful event.

Also enclosed please find maps of the race course. We have maintained the same route as last year which reduced the manpower necessary for traffic control and minimizes the impact on the immediate area. We plan to close only 18th Street between 1st and 3rd Avenues to accommodate the start and finish of the race, and will work with the Rock Island Police Department to control traffic throughout the course.

Proof of general liability insurance coverage will be provided once the event permits have been approved. If you have any additional questions, please call Joy McMeekan at 563-326-7504 or e-mail joy@gildasclubqc.org. Thank you for your positive consideration.

Regards,

Joy McMeekan
Development Director
Gilda's Club Quad Cities





February 2, 2017

Ms. Judith Gilbert, City Clerk
City of Rock Island
1528 Third Avenue
Rock Island, IL 61201

Dear Judith,

On Saturday, March 25th, Smoking Dog Pub, would like to host the 33rd Annual GAMMA ALPHA BETA Bucket head on the Great River Plaza.

The event will feature games and entertainment for all guests (both minor and of age) and ensure that those that are minors do not have access to the bar area. The proceeds will support Camp Kesem. All food that will be purchased for consumption by the general public, will be by licensed mobile vendors. Beverages will be sold from inside a gated area outside of Smoking Dog Pub.

The purpose of this event is to raise awareness and funding for children dealing with parents who are diagnosed with Cancer. Kesem is a nationwide community, driven by passionate college student leaders, that supports children through and beyond their parent's cancer. They are the largest national organization dedicated to this unique population – supporting children with innovative, fun-filled programs that foster a lasting community. With this in mind, we respectfully request that the ~~application~~ fees be waived.

permit King

Attached is the completed plaza activity permit. I have contacted our insurance carrier and a certificate of insurance will follow.

Thank you.

Sincerely,

Kyle Born

A handwritten signature in black ink that reads "K. Born".

309-716-6888

*Son R B
Community +
Member Relations
Manager*