

**Memorandum
Office of the City Clerk**

To: Randall Tweet, Interim City Manager
Subject: Quad Cities Marathon
Date: April 3, 2017



Attached are an application and route maps for the Quad Cities Marathon to be held on Sunday, September 24, 2017 beginning at 7:30 am. The route is the same as in past years with the exception of not closing either ramp on the Rock Island side of the Centennial Bridge. This will allow for fewer detours for traffic. However, the Centennial Bridge will be utilized.

Representatives from various departments (Public Works and Police) will be contacted and will meet with representatives from the Quad Cities Marathon Committee prior to the event. This meeting has proved to be very valuable in the past, since this event covers such a large area of the Quad Cities. At that time, improvements over last year's race and any last-minute issues will be addressed.

Also attached is a Resolution to be adopted by the City Council for the use of parts of Highway 67 and 92 in Rock Island.

The certificate of insurance is attached.

RECOMMENDATION:

It is recommended that Council approve the application and adopt the Resolution.

Submitted by: Judith H. Gilbert, City Clerk

Approved by: Randall Tweet, Interim City Manager



City Clerk Mail <cityclerkmail@rigov.org>

Re: 2017 Quad Cities Marathon Special Events Application & Insurance

1 message

Sherrod, Joshua A CIV CPMS (US) <joshua.a.sherrod.civ@mail.mil>

Fri, Mar 31, 2017 at 2:06 PM

To: Aleisha Patchin <patchin.aleisha@rigov.org>

Cc: Joshua Sherrod <djsherrod1@yahoo.com>

Hey Aleisha,

Hope all is well! I have attached the 2017 Rock Island Special Events Application along with the COI for Rock Island. As soon as you get the resolution completed, please let me know and I can swing down and pick it up. There are no changes to the course for 2017 (so far!! ;)) Please let me know if there is anything further you require for the special events application to move forward.

Thanks!

Joshua Sherrod
Quad Cities Marathon, Assistant Race Director
309-236-9573

3 attachments**City of Rock Island.pdf**

89K

**2017 Rock Island Special Events Application.pdf**

120K

**smime.p7s**

7K

CITY OF ROCK ISLAND

LICENSE APPLICATION



ACTIVITY PERMIT

APPLICANT INFORMATION

SPONSOR NAME/ORGANIZATION	ADDRESS	CITY	STATE	ZIP CODE
Quad Cities Marathon	2617 4th Street	East Moline	IL	61244
TELEPHONE NO.				
Joe Moreno - 309-912-1471		Joshua Sherrod - 309-236-9573		

CONTACT PERSON	ADDRESS	CITY	STATE	ZIP CODE
Joshua Sherrod	2617 4th Street	East Moline	IL	61244
TELEPHONE NO.				
309-236-9573				

ACTIVITY DETAILS

Type of Activity: (Check Appropriate Activity)

Parade	Run <input checked="" type="checkbox"/>	Walk <input checked="" type="checkbox"/>	March	Bicycle Ride	Other (specify below)
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DATE OF ACTIVITY (MONTH/DAY/YR)	EVENT START TIME (AM/PM)	EVENT END TIME (AM/PM)
09/24/2017	7:30 AM	10:45 AM
SETUP OF EVENT (MONTH/DAY/YR)	SET UP BEGINS (AM/PM)	SET UP ENDS (AM/PM)
09/24/2017	5:00 AM	11:45 AM

Estimated number of: (Place Number in Appropriate Box)

Participants: 6000	Floats:	Vehicles:	Bands:	Wheelchairs:	Horses:	Other:
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CITY OF ROCK ISLAND
LICENSE APPLICATION

Number of volunteers available for traffic control: 10

Contact the Police Department to arrange for traffic control. Telephone Number: (309) 732-2402

Tall car provided by sponsor: Yes No

Ambulance/first aid provided by sponsor: Yes No

Route for Activity: Detailed description and map of city streets and property involved in activity must be attached to this application. Starting and ending locations as well as direction of travel need to be clearly indicated. If State-owned streets are included in route, Department of Transportation permission will be required for closing of streets. Please allow additional time (at least one month to six weeks) for this to be completed.

Are any State-owned streets involved? Yes No Unknown

Identify State-owned streets, if known. 2017 Course is the same as 2016, should be on file.

Does sponsor provide barricades? Yes No

Are barricades required from City? Yes No Qty Same amount as supplied in 2014

Insurance requirements: In submitting this application, the undersigned agrees to provide certification of Liability Insurance Coverage for this event in an amount not less than \$300,000.00 for any person, and \$500,000.00 for any one accident, with the City of Rock Island being listed as additional insured for claims or damages which may arise out of said event. The undersigned further agrees to reimburse the city of Rock Island for any and all costs that exceed \$200.00 for the use of City streets and personnel.

Notification to Residents: In the case of applications for new events and/or new routes, the sponsor of said new event shall notify the residents and/or businesses located along said race route, parade route, or other, for that specific activity, in writing, at least three (3) weeks prior to City Council consideration. Prior to Council consideration, sponsor shall notify and obtain written approval or disapproval from the residents and/or businesses and submit a copy of same to the City Clerk. Any resident and/or business who objects to said event shall have the opportunity to be heard at the City Council meeting during which time the event is to be considered.

Note: The sponsor notification form for any new event/route is available in the City Clerk's office.

A copy of your application will be submitted to the Police Department for assistance with any needed traffic control. All required insurance papers must be attached to this application. Permit cannot be issued without proof of insurance.



Signature of Applicant

3/31/2017

Date of Application

CITY OF ROCK ISLAND

LICENSE APPLICATION

DO NOT WRITE BELOW THIS LINE...TO BE COMPLETED BY THE CITY CLERK'S OFFICE

City Council Approval Date

City Clerk Approval Date

Route Map and/or Information Included
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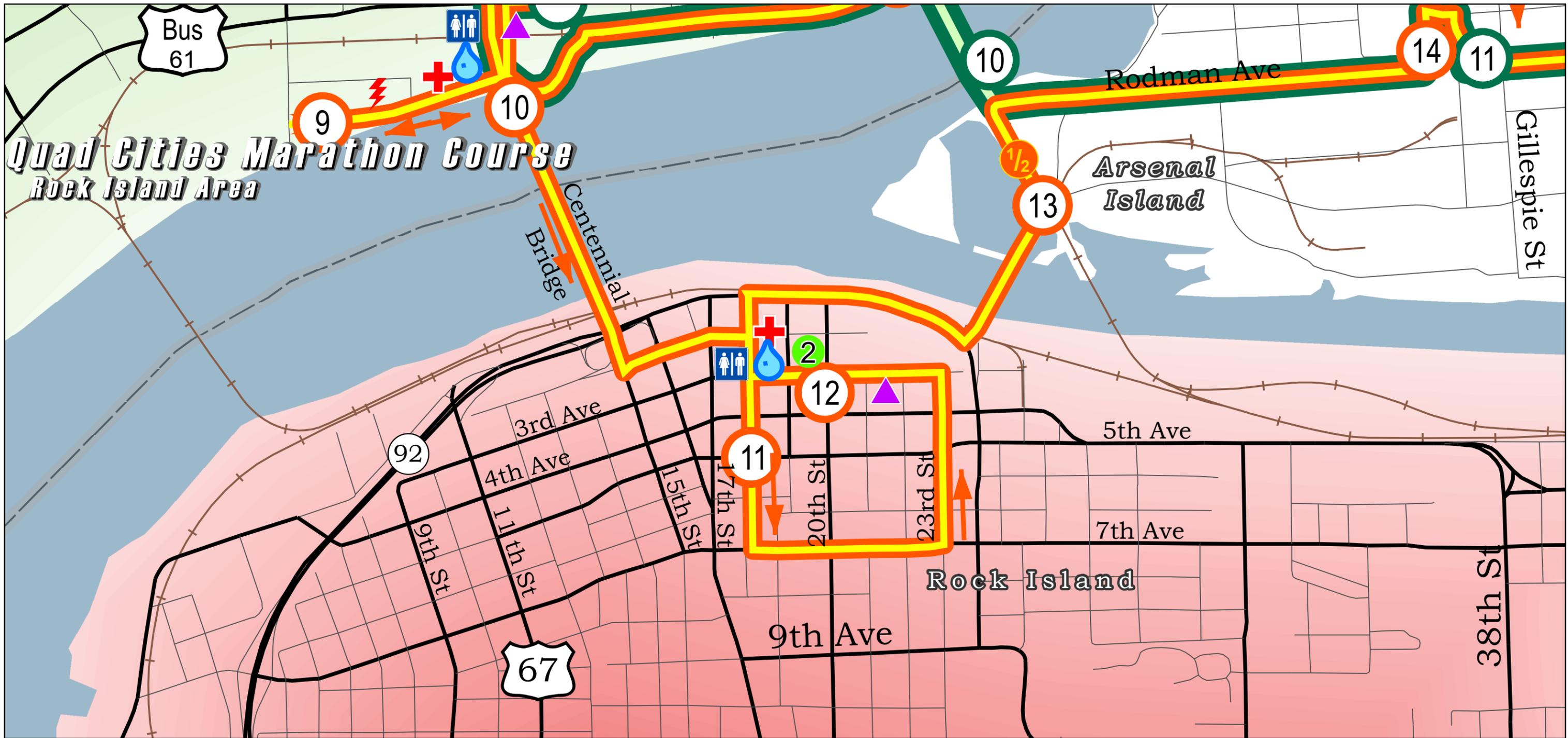
Insurance Information Included

License Number

License Printed Date

License Delivery Date

Return Completed Application to:
City Clerk's Office, 1528 3rd Avenue, Rock Island, IL, 61201
(309) 732-2010

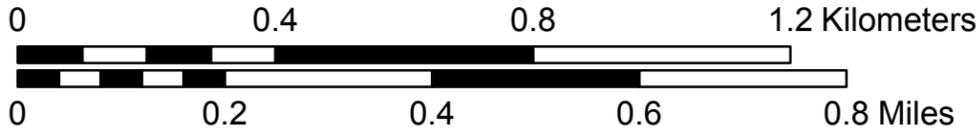


Legend

- | Full Marathon | | Half Marathon | |
|---------------|---------------|---------------|---|
| | Course | | Course |
| | Halfway Point | | Halfway Point |
| | Mile Markers | | Mile Markers
(1-8 same as full marathon) |

Amenities & Points

- | | | | |
|--|------------------|--|----------------------|
| | Water | | Sponge |
| | Medical | | Portable Toilet |
| | Sport Drink | | 5-Person Relay Point |
| | Boom! Energy Gel | | |

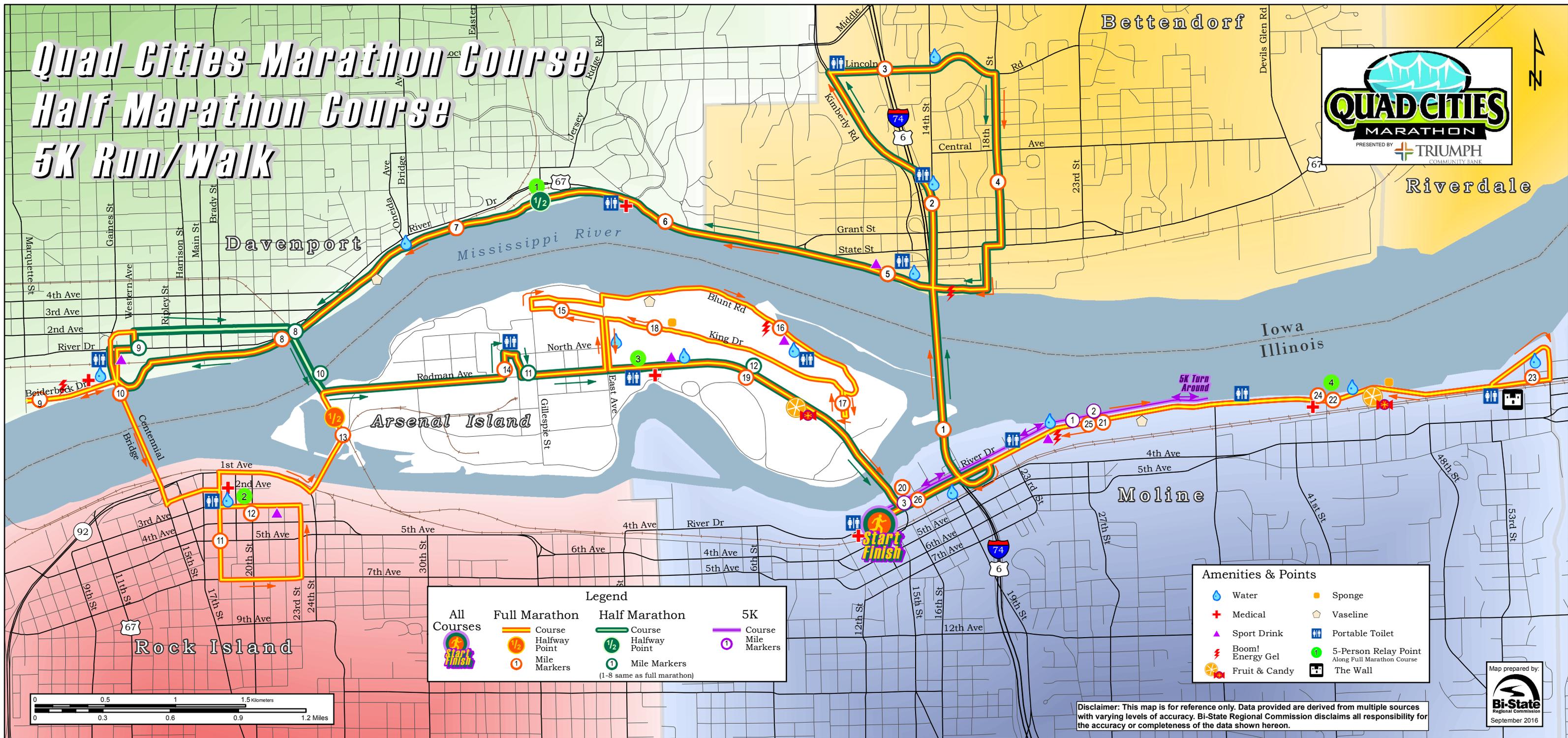


Disclaimer: This map is for reference only. Data provided are derived from multiple sources with varying levels of accuracy. Bi-State Regional Commission disclaims all responsibility for the accuracy or completeness of the data shown hereon.

Quad Cities Marathon Course

Half Marathon Course

5K Run/Walk

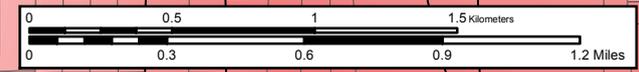


Legend

All Courses	Full Marathon	Half Marathon	5K
	Course Halfway Point	Course Halfway Point	
	Mile Markers	Mile Markers (1-8 same as full marathon)	Course Mile Markers

Amenities & Points

	Water		Sponge
	Medical		Vaseline
	Sport Drink		Portable Toilet
	Boom! Energy Gel		5-Person Relay Point Along Full Marathon Course
	Fruit & Candy		The Wall



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RESOLUTION NO. 08-2017

HIGHWAY RESOLUTION

WHEREAS, the Quad Cities Marathon is sponsoring a Marathon Road Race in the CITY of ROCK ISLAND which event constitutes a public purpose;

WHEREAS, this Marathon will require the temporary closure of the Eastern most Northbound lane on Highway 67 (Centennial Bridge), *temporary closure of Eastbound and Westbound Lanes of Highway 92 from 16th Street to the intersection of 24th Street and 4th Avenue, a State Highway in the **CITY OF ROCK ISLAND**.

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes;

NOW THEREFORE, BE IT RESOLVED by the CITY COUNCIL of the CITY of ROCK ISLAND that permission for the temporary closure of the Eastern most Northbound lane on Highway 67 (Centennial Bridge), *temporary closure of Eastbound and Westbound Lanes of Highway 92 from 16th Street to the intersection of 24th Street and 4th Avenue, a State Highway in the **CITY OF ROCK ISLAND**, as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between **7:30 A.M. and 10:45 A.M. on Sunday, September 24, 2017**.

BE IT FURTHER RESOLVED that this closure is for the public purpose of use for the Quad Cities Marathon Race Course.

BE IT FURTHER RESOLVED that traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.)* The detour route shall be as follows: Eastbound 92 traffic – shall be directed South on 16th Street to 5th Avenue East one way to Highway 92 East and onward. Additionally, Westbound 92 traffic from Moline will be conducted along 4th Avenue West one way to 15th Street North to 3rd Avenue East to 16th

Street North to 1st Avenue West (Highway 92 West) and onward.

BE IT FURTHER RESOLVED that the **Quad Cities Marathon** assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED that police officers or authorized flaggers shall, at the expense of the **Quad Cities Marathon**, be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED, that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED, that all debris shall be removed by the **Quad Cities Marathon** prior to reopening the State Highway.

BE IT FURTHER RESOLVED, that such signs, flags, barricades, etc., shall be used by the **Quad Cities Marathon** as may be approved by the Illinois Department of Transportation. These items shall be provided by the **Quad Cities Marathon**.

BE IT FURTHER RESOLVED, that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED that an occasional break shall be made in the procession so that traffic may pass through. In any event adequate provisions will be made for traffic on intersecting highways pursuant to conditions noted above. (Note: this paragraph is applicable when the Resolution pertains to a parade or when no detour is required.)

BE IT FURTHER RESOLVED, that to the fullest extent permitted by law, the **Quad Cities Marathon** shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorneys' fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. This obligation is binding upon the **Quad Cities Marathon**

regardless of whether or not such claim, damage, loss or expense is caused in part by the act, omission or negligence of the Department or its officers, employees or agents.

BE IT FURTHER RESOLVED, that the Quad Cities Marathon shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the amount of **\$1,000,000 per person and \$2,000,000 aggregate** which has the Illinois Department of Transportation and its officials, employees, and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this Resolution and to operate as part of the conditions of said permission.

ADOPTED by the CITY COUNCIL of the CITY OF ROCK ISLAND this 10th day of April, 2017, A.D.

MUNICIPAL CLERK

APPROVED by the CITY COUNCIL of the CITY of ROCK ISLAND this 10th day of April, 2017 A.D.

ATTEST: _____
MUNICIPAL CLERK

MAYOR