

**Memorandum
Office of the City Clerk**

To: Randall Tweet, Interim City Manager
Subject: Angel-Maynard Alley Closing Request
Date: May 16, 2017



Attached is an application from Phyllis Angel-Maynard requesting to close off the Alley between 610 12th Avenue and 1215 6th Street on Saturday, May 27 from 4:00 p.m. to midnight for a family reunion.

Also attached is a list of signatures of the neighbors that may be affected by the alley closing. There are mostly vacant homes and empty lots surrounding the alley.

Food will not be sold. Sound amplification will not be used.

RECOMMENDATION:

It is recommended that Council approve the application for the alley closing.

Submitted by: Judith H. Gilbert, City Clerk

Approved by: Randall Tweet, Interim City Manager



ROCK ISLAND
ILLINOIS

CITY OF ROCK ISLAND

PERMIT APPLICATION

STREET CLOSING REQUEST

APPLICANT INFORMATION

CONTACT NAME	ADDRESS	CITY	STATE	ZIP CODE
Phyllis Angel-Maynard	10727 52nd St. Court W.	Milan	IL	61264
TELEPHONE NO.				
(309) 781-1328				

ALTERNATE NAME	ADDRESS	CITY	STATE	ZIP CODE
Sheila Parker	8408 22nd Street	Rock Island	IL	61201
TELEPHONE NO.				
(309) 235-0865				

Street area to be blocked off: (attach map if possible) Alley St/Ave
 between 610 12th Avenue St/Ave and 1215 6th Street St/Ave

Day(s)	Date(s)	Start Time	End Time
One Day Saturday	5/27/17	4:00 pm	12:00 am

TYPE OF EVENT – PURPOSE (Block party, etc.) Family Reunion

Will AMPLIFIED sound be used? YES _____ NO

If YES – a Sound Amplification Permit is required. Applications are available from the City Clerk. Fee for Sound Amplification Permit is \$25.00 per day. Sound Amplification after 6:00 pm and on Sundays requires approval by the City Council.

Will FOOD be sold? YES _____ NO

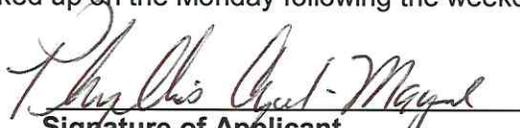
If YES – the City Health Inspector will be notified by the City Clerk and will contact you.

If event is open to the public, a Certificate of Insurance naming the City of Rock Island as additional insured is required.

SIGNATURES of persons affected by the street closing MUST be submitted on attached petition indicating their approval or disapproval of the street closing. (If using Sound Amplification, neighbors' approval must also be obtained and can be provided on same form.)

This request requires City Council approval and must be received by the City Clerk at least two weeks before the City Council Meeting prior to your event. The City Council meets each Monday of the month excluding the last Monday of each month and holidays. In July and August, the City Council meets on the second and fourth Mondays of the month.

If approved, barricades will be delivered the Friday prior to your weekend event. If event is during the week, barricades will be delivered one working day prior to the event date. You will be responsible for setting up and taking down the barricades, and returning them to the corners where they were delivered so they may be picked up on the Monday following the weekend event/day following week day event.


Signature of Applicant

5/16/17
Date of Application

DO NOT WRITE BELOW THIS LINE...TO BE COMPLETED BY THE CITY CLERK'S OFFICE

APPROVALS

Public Works	Police	City Council	Insurance
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City Clerk Approval Date

License Number

License Printed Date

License Delivery Date

Return completed application and additional documents to:
City Clerk's Office, 1528 3rd Avenue, Rock Island, IL. 61201
(309) 732-2010

