

**Memorandum
Office of the City Clerk**



To: Randall Tweet, City Manager
Subject: St. Closing/Sound/Resolution/Request to Use City
Owned Property - IL/IA Center for Independent Living
Date: June 7, 2017

Attached is a Street Closing application from the IL/IA Center for Independent Living located at 501 11th Street requesting to close off 5th Avenue between 11th Street and 12th Street on Friday, July 21, 2017 from 8:00 a.m. to 3:00 p.m. for their ADA Annual Block Party.

Also attached is an application for Sound Amplification with a list of signatures from the neighbors that may be affected by this event. In addition, a resolution is attached for the temporary closure of 5th Avenue (US 67) from 11th Street to 12th Street, a State Highway in the City of Rock Island.

The IL/IA Center for Independent Living is also requesting utilization of the City-owned lot directly across from the Center on the north side of 5th Avenue for games and activities for the participants during this celebration. This event will include refreshments, information booths, family activities and music. The certificate of insurance is attached.

RECOMMENDATION:

It is recommended that Council approve the event and requests for street closing and sound amplification; adopt the resolution for temporary closure of 5th Avenue (US 67) from 11th Street to 12th Street; and approve the request for utilization of City-owned property for the IL/IA Center for Independent living.

Submitted by: Judith H. Gilbert, City Clerk

Approved by: Randall Tweet, City Manager



Illinois/Iowa Center For Independent Living

P.O. Box 6156
Rock Island, IL 61204-6156
(309) 793-0090 V/TTY
(309) 793-5198 Fax
Email: iicil@iicil.com Website: www.iicil.com

Liz Sherwin
Executive Director

Location:
501 - 11th Street
Rock Island, IL 61201

June 7, 2017

City Clerk of Rock Island
1528 3rd Avenue
Rock Island, IL 61201

Attn: Judith Gilbert

**Re: Street Closure 5th Avenue, between 11th Street and 12th Street
Friday, July 21, 2017, 8am – 3pm**

Dear Ms. Gilbert,

We are forwarding this letter as a formal request to have the above referenced street location closed. In addition, we are requesting utilization of the City owned lot directly across the street from the Center on the North side of 5th Avenue for games and activities for the participants.

The IL/IA Center for Independent Living provides services to people with disabilities in Rock Island County. In 2014 we moved to 501 11th Street in Rock Island in which we need more space to provide our American's with Disabilities Anniversary Celebration. This event includes a voter registration booth, community resource booths, food, music and family entertainment and activities (Bingo, bounce house, children's games). Enclosed is a promotional flyer that we are distributing to the community.

We have hosted this event since 2001 and would like to continue celebrating the diversity of our community. We partner with Metropolitan Youth, Skip-A-Long Daycare, ARC and other programs to generate community participation in which 300 – 400 people attend each year.

We would appreciate any support you could provide in this matter.

Sincerely,

Liz Sherwin, Executive Director



CITY OF ROCK ISLAND

PERMIT APPLICATION

STREET CLOSING REQUEST

APPLICANT INFORMATION

CONTACT NAME	ADDRESS	CITY	STATE	ZIP CODE
Liz Sherwin	501 11th Street	Rock Island	IL	61201
TELEPHONE NO.				

ALTERNATE NAME	ADDRESS	CITY	STATE	ZIP CODE
IL/IA Center for Independent Living	501 11th Street	Rock Island	IL	61201
TELEPHONE NO.				

Street area to be blocked off: (attach map if possible) 5th Ave St/Ave
 between 11th Street St/Ave and 12th Street St/Ave

Day(s)	Date(s)	Start Time	End Time
Friday	July 21st	8am	3pm

TYPE OF EVENT – PURPOSE (Block party, etc.) ADA Annual Block Party

Will AMPLIFIED sound be used? YES NO

If YES – a Sound Amplification Permit is required. Applications are available from the City Clerk. Fee for Sound Amplification Permit is \$25.00 per day. Sound Amplification after 6:00 pm and on Sundays requires approval by the City Council.

Will FOOD be sold? YES NO

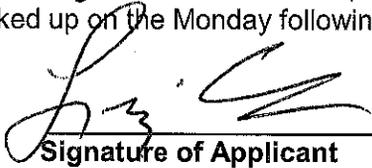
If YES – the City Health Inspector will be notified by the City Clerk and will contact you.

If event is open to the public, a Certificate of Insurance naming the City of Rock Island as additional insured is required.

SIGNATURES of persons affected by the street closing MUST be submitted on attached petition indicating their approval or disapproval of the street closing. (If using Sound Amplification, neighbors' approval must also be obtained and can be provided on same form.)

This request requires City Council approval and must be received by the City Clerk at least two weeks before the City Council Meeting prior to your event. The City Council meets each Monday of the month excluding the last Monday of each month and holidays. In July and August, the City Council meets on the second and fourth Mondays of the month.

If approved, barricades will be delivered the Friday prior to your weekend event. If event is during the week, barricades will be delivered one working day prior to the event date. You will be responsible for setting up and taking down the barricades, and returning them to the corners where they were delivered so they may be picked up on the Monday following the weekend event/day following week day event.


Signature of Applicant

6-7-17
Date of Application

DO NOT WRITE BELOW THIS LINE...TO BE COMPLETED BY THE CITY CLERK'S OFFICE

APPROVALS

Public Works	Police	City Council	Insurance
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City Clerk Approval Date

License Number

License Printed Date

License Delivery Date

Return completed application and additional documents to:
City Clerk's Office, 1528 3rd Avenue, Rock Island, IL. 61201
(309) 732-2010

STREET CLOSING NEIGHBORHOOD APPROVAL PETITION

We, the undersigned, approve of the requested street closing for 5th Ave ST/AVE
 between 11th Street ST/AVE and 12th Street ST/AVE
 from 11 am to 2pm on Friday, July 21, 2017
Start Time End Time Day (s) / Date (s)

We understand that a ADA Celebration Block Party is to be held on the aforementioned date. We have also been notified of any Sound Amplification in conjunction with this event.

NAME	ADDRESS	APPROVE STREET CLOSING	APPROVE SOUND AMPLIFICATION
QC Lawn + Landscaping	1110 5th Ave.	yes	yes
Karthik Colles	534 12th st.	yes	yes
[Signature]	532 12th st.	yes	yes
[Signature]	1121 6th Ave.	yes	yes
Dee Mojca	1119 6th Ave.	yes	yes
Not Home	1122 5th Ave.	N/A	N/A
Not Home	428 11th st.	N/A	N/A
Not Home	424 11th st.	N/A	N/A
Vacant	418 11th st.	N/A	N/A
Not Home	417 11th st.	N/A	N/A
District Council 81	520 12th st.	yes	yes



ROCK ISLAND
ILLINOIS

CITY OF ROCK ISLAND

LICENSE APPLICATION

SOUND AMPLIFICATION

FEE: \$25/ Per Day

APPLICANT INFORMATION

BUSINESS/ORGANIZATION NAME	ADDRESS	CITY	STATE	ZIP CODE
IL/IA Center for Independent Living	501 11th Street	Rock Island	IL	61201
TELEPHONE NO.				
309 - 793-0090				

APPLICANT'S NAME	ADDRESS	CITY	STATE	ZIP CODE
Liz Sherwin	501 11th Street	Rock Island	IL	61201
TELEPHONE NO.				
309-793-0090				

DATE (S) OF ACTIVITY	TIME OF ACTIVITY (TO - FROM)
Friday, July 21, 2017	10 am - 2pm
TYPE OF EVENT	WHERE EVENT WILL BE HELD
ADA Celebration Annual Block Party	5th Ave. between 11th Street and 12th street

Estimate distance sound will be thrown: 100 feet

Is the proposed location within 300 feet of the property line of any church, hospital, school or courthouse?

Yes _____ No

SIGNATURES of persons in the range of the Sound Amplification MUST be submitted on attached petition indicating their approval or disapproval of the use of Sound Amplification.

Sound Amplification after 6:00 pm and/or on Sundays requires approval of City Council and must be received by the City Clerk at least two weeks before the City Council Meeting prior to your event. The City Council meets each Monday of the month excluding the last Monday of each month and holidays. In July and August, the City Council meets on the second and fourth Mondays of the month.


Signature of Applicant

6-7-17
Date of Application

DO NOT WRITE BELOW THIS LINE...TO BE COMPLETED BY THE CITY CLERK'S OFFICE

City Council Approval
Date

City Clerk Approval
Date

License Fee

License Fee Receipt
Number

License Number

License Printed Date

License Delivery Date

Return Completed Application to:
City Clerk's Office, 1528 3rd Avenue, Rock Island, IL. 61201
(309) 732-2010

SAVE THE DATE!!!

ADA'S 27TH ANNIVERSARY



Friday, July 21, 2017
11am - 2pm

Join us for our **BLOCK PARTY** Celebration!



FREE TO THE PUBLIC



Food, Fun, Games & Entertainment
Voter Registration and Community Resources

IL IA CENTER FOR INDEPENDENT LIVING



501 11th Street between
11 & 12 St and 5 & 6 Ave
Rock Island IL, 61201



For more information contact us at V/TTY: (309) 793-0090



G
R
I
L
L

5TH AVENUE

11 STREET

FOOD

BINGO

FOOD

FOOD

BEVERAGE

YOUTH

IICIL

[Shaded Box]

BOUNCY

[Shaded Box]

BOUNCY

[Shaded Box]

GENERATOR

[Shaded Box]

DJ SWIFT

[Shaded Box]

[Shaded Box]

[Shaded Box]

[Shaded Box]

[Shaded Box]

[Shaded Box]

POTTA POTTI

12 STREET

ADA Celebration
Friday, July 22, 2016
9 a.m. – 5 p.m.
Layout

RESOLUTION NO. 09-2017

HIGHWAY RESOLUTION

WHEREAS, the **IL/IA Center for Independent Living** is sponsoring the **ADA Annual Block Party** in the CITY of ROCK ISLAND which event constitutes a public purpose;

WHEREAS, this **ADA Annual Block Party** will require the temporary closure of **5th Avenue (US 67) from 11th Street to 12th Street**, a State Highway in the CITY of ROCK ISLAND.

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes;

NOW THEREFORE, BE IT RESOLVED by the CITY COUNCIL of the CITY of ROCK ISLAND that permission to temporarily close off **5th Avenue (US 67) from 11th Street to 12th Street** as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between **8:00 A.M. and 3:00 P.M. on Friday, July 21, 2017.**

BE IT FURTHER RESOLVED that this closure is for the public purpose of **holding the ADA Annual Block Party.**

BE IT FURTHER RESOLVED that traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.)* The detour route shall be as follows: **Southbound US 67 traffic shall be detoured south along 15th Street and west along 7th Avenue to the 11th Street intersection, Northbound US 67 traffic shall be detoured north along 11th Street and eastward along 3rd Avenue to its intersection with 15th Street. This route is**

subject to change pending review and approval of the Illinois Department of Transportation.

BE IT FURTHER RESOLVED, that the **IL/IA Center for Independent Living** assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED, that police officers or authorized flaggers shall, at the expense of the **IL/IA Center for Independent Living**, be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED, that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED, that all debris shall be removed by the **IL/IA Center for Independent Living** prior to reopening the State Highway.

BE IT FURTHER RESOLVED, that such signs, flags, barricades, etc., shall be used by the **IL/IA Center for Independent Living** as may be approved by the Illinois Department of Transportation. These items shall be provided by the **IL/IA Center for Independent Living**.

BE IT FURTHER RESOLVED, that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED, that an occasional break shall be made in the procession so that traffic may pass through. In any event adequate provisions will be made for traffic on intersecting highways pursuant to conditions noted above. (Note: this paragraph is applicable when the Resolution pertains to a parade or when no detour is required.)

BE IT FURTHER RESOLVED, that to the fullest extent permitted by law, the **IL/IA Center for**

Independent Living shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorneys' fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. This obligation is binding upon the **Center for Independent Living** regardless of whether or not such claim, damage, loss or expense is caused in part by the act, omission or negligence of the Department or its officers, employees or agents.

BE IT FURTHER RESOLVED, that **IL/IA Center for Independent Living** shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the amount of **\$1,000,000 per person and \$2,000,000 aggregate** which has the Illinois Department of Transportation and its officials, employees, and agents as insured and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this Resolution and to operate as part of the conditions of said permission.

ADOPTED by the CITY COUNCIL of the CITY of ROCK ISLAND this 12th day of June, 2017 A.D.

City Clerk

APPROVED by the CITY COUNCIL of the CITY of ROCK ISLAND this 12th day of June, 2017 A.D.

Mayor Mike Thoms

Attest: _____
City Clerk