

**Memorandum
Office of the City Clerk**

To: Randall Tweet, City Manager
Subject: Street Closing/Sound Amp. – Jazz & Heritage Festival
Date: June 22, 2017



Attached is a Street Closing application from Anthony Sconyers requesting to close off 9th Street between 5th Avenue and 7th Avenue and the alley behind the residence at 626 10th Street on Friday, August 18, 2017 and Saturday, August 19, 2017 from 11:00 a.m. to 10:00 p.m. for the Bill Bell Jazz and Heritage Festival to be held at the Martin Luther King Jr. Park at 601 9th Street. This is the fourth year for the Jazz and Heritage Festival event.

Also attached is an application for Sound Amplification with a list of signatures from the neighbors that may be affected by this event. The certificates of insurance are attached.

Mr. Ray Williams has obtained permission from Rock Island Parks and Recreation to use the park for this event. The letter of permission is attached.

This event will consist of a variety of activities including various styles of music, crafts, food and historical and cultural demonstrations. The event is free and open to the public.

RECOMMENDATION:

It is recommended that Council approve the street closing and sound amplification applications for the Bill Bell Jazz and Heritage Festival.

Submitted by: Judith H. Gilbert, City Clerk

Approved by: Randall Tweet, City Manager

P.O. Box 63
Colona, IL 61241
June 21, 2017

Ms. Judith Gilbert
City Clerk
City of Rock Island
1528 Third Avenue
Rock Island, IL 61201-8678

Dear Ms. Gilbert:

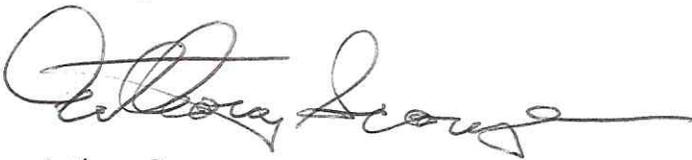
I have enclosed two applications: one, a street closure request, and the second a sound amplification license application. Both are submitted in support of the Bill Bell Jazz and Heritage Festival, to be held August 18 and 19, 2017 at Martin Luther King Park, and August 20, 2017 in Davenport at River Music Experience. This will be the fourth year the festival been held. The festival has been re-named in honor of the late Bill Bell. Bill was a native of the Quad Cities whose life work was as a dedicated musician and educator.

In support of the applications I have enclosed:

- a. Petition of neighbors who reside adjacent to Martin Luther King Park
- b. A short synopsis of the background of the jazz and heritage festival
- c. Flyer for last year's festival (flyer for this year's festival is in progress)
- d. ~~Souvenir booklet for last year's festival~~
- e. Approval letter from the Rock Island Park Board
- f. Certificate of Liability Insurance for the City of Rock Island
- g. Certificate of Liability Insurance for the Martin Luther King Jr. Community Center
- h. Certificate of Liability Insurance for Rock Island Parks and Recreation
- i. Check to the City of Rock Island for the fee for the sound amplification permit for \$50

We appreciate your assistance in this matter.

Sincerely,



Anthony Sconyers

Treasurer, Polyrhythms



ROCK ISLAND
ILLINOIS

CITY OF ROCK ISLAND

PERMIT APPLICATION

STREET CLOSING REQUEST

APPLICANT INFORMATION

CONTACT NAME	ADDRESS	CITY	STATE	ZIP CODE
Anthony Sconyers	1046 Oak Drive	Colona	IL	61241
TELEPHONE NO.	(309) 751-7153			

ALTERNATE NAME	ADDRESS	CITY	STATE	ZIP CODE
Nate Lawrence	719 7th Street	East Moline	IL	61244
TELEPHONE NO.	(309) 373-0790			

Street area to be blocked off: (attach map if possible) 9th Street St/Ave
 between 7th Avenue St/Ave and 6th Avenue and 5th Avenue St/Ave
 Alleg Closed behind 626 10th st.

Day(s)	Date(s)	Start Time	End Time
Friday	Aug 18	11:00 am	10:00 pm
Saturday	Aug 19	11:00 am	10:00 pm

TYPE OF EVENT - PURPOSE (Block party, etc.) Jazz & Heritage Festival

Will AMPLIFIED sound be used? YES NO

If YES - a Sound Amplification Permit is required. Applications are available from the City Clerk. Fee for Sound Amplification Permit is \$25.00 per day. Sound Amplification after 6:00 pm and on Sundays requires approval by the City Council.

Will FOOD be sold? YES NO

If YES - the City Health Inspector will be notified by the City Clerk and will contact you.

If event is open to the public, a Certificate of Insurance naming the City of Rock Island as additional insured is required.

SIGNATURES of persons affected by the street closing MUST be submitted on attached petition indicating their approval or disapproval of the street closing. (If using Sound Amplification, neighbors' approval must also be obtained and can be provided on same form.)

This request requires City Council approval and must be received by the City Clerk at least two weeks before the City Council Meeting prior to your event. The City Council meets each Monday of the month excluding the last Monday of each month and holidays. In July and August, the City Council meets on the second and fourth Mondays of the month.

If approved, barricades will be delivered the Friday prior to your weekend event. If event is during the week, barricades will be delivered one working day prior to the event date. You will be responsible for setting up and taking down the barricades, and returning them to the corners where they were delivered so they may be picked up on the Monday following the weekend event/day following week day event.


Signature of Applicant

June 21, 2017
Date of Application

DO NOT WRITE BELOW THIS LINE...TO BE COMPLETED BY THE CITY CLERK'S OFFICE

APPROVALS

Public Works	Police	City Council	Insurance
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City Clerk Approval Date

License Number

License Printed Date

License Delivery Date

Return completed application and additional documents to:
City Clerk's Office, 1528 3rd Avenue, Rock Island, IL. 61201
(309) 732-2010



ROCK ISLAND
ILLINOIS

CITY OF ROCK ISLAND

LICENSE APPLICATION

SOUND AMPLIFICATION

FEE: \$25/ Per Day

APPLICANT INFORMATION

BUSINESS/ORGANIZATION NAME <i>Quad Cities Jazz Festival, LTD</i>	ADDRESS <i>P.O. Box 166</i>	CITY <i>East Moline</i>	STATE <i>IL</i>	ZIP CODE <i>61244</i>
TELEPHONE NO. <i>(309) 373-6790</i>				

APPLICANT'S NAME <i>Anthony Sconyers</i>	ADDRESS <i>1046 Oak Drive</i>	CITY <i>Colona</i>	STATE <i>IL</i>	ZIP CODE <i>61241</i>
TELEPHONE NO. <i>(309) 757-7153</i>				

DATE (S) OF ACTIVITY <i>Aug. 18 & 19 2017</i>	TIME OF ACTIVITY (TO - FROM) <i>11:00 a.m. - 10:00 pm</i>
TYPE OF EVENT <i>Jazz & Heritage Festival</i>	WHERE EVENT WILL BE HELD <i>MLK Park</i>

Estimate distance sound will be thrown: one block radius

Is the proposed location within 300 feet of the property line of any church, hospital, school or courthouse?

Yes No

SIGNATURES of persons in the range of the Sound Amplification MUST be submitted on attached petition indicating their approval or disapproval of the use of Sound Amplification.

Sound Amplification after 6:00 pm and/or on Sundays requires approval of City Council and must be received by the City Clerk at least two weeks before the City Council Meeting prior to your event. The City Council meets each Monday of the month excluding the last Monday of each month and holidays. In July and August, the City Council meets on the second and fourth Mondays of the month.


Signature of Applicant

June 21, 2017
Date of Application

DO NOT WRITE BELOW THIS LINE...TO BE COMPLETED BY THE CITY CLERK'S OFFICE

City Council Approval
Date

City Clerk Approval
Date

License Fee

License Fee Receipt
Number

License Number

License Printed Date

License Delivery Date

Return Completed Application to:
City Clerk's Office, 1528 3rd Avenue, Rock Island, IL. 61201
(309) 732-2010



March 8, 2017

Dear Ray,

The Rock Island Park Board has reviewed your special event permit application, and has granted you permission to use the following:

Location: Martin Luther King Jr. Park - Entire
Date: Friday August 18th & Saturday August 19th, 2016
Name of Event: Polyrythms Jazz & Heritage Festival
Time: 11am-11pm (Friday) & 11am-11pm (Saturday)
Facility Rental: \$800 (Daily rate of \$400 x 2 Days)
Non-Profit Alcohol Vendor Fee: \$50
Refundable Security Deposit: \$200
Total Due: \$850+ \$200 refundable security deposit

*****Refundable Security Deposit of \$200 is Due by April 8th, 2017 to hold/contract Event Space. All other fees are due by July 18th.**

The following event plans & insurance are due with final event payment for issuance of permit.

Alcohol: For the successful addition of alcohol sales to your event you must provide me the following:

- **Event Layout via Printed Map indicating location of bar & fenced in "beer garden" area**
- **Fencing Plan (who is providing fencing and location). Fence must be rented from outside agency/rental company**
- **Copy of Dramshop insurance listing both event days**
- **Copy of City of Rock Island Event Temporary Alcohol License listing both event days**
- **Copy of State of Illinois Alcohol Event License listing both event days**
- **Written Security Plan to keep alcohol within fenced in area & ID Plan to curb underage drinking. Volunteers may act as event security but they must stay stationed at entrance to beer area to monitor that all consumption takes place in permitted area**
- **\$50 Non Profit Alcohol Fee (Listed in attached invoice)**

Event Liability Insurance: You must provide me the following:
Copy of General Liability Insurance for both event days with a minimum of \$1 Million Dollar of coverage listing (3) additional certificate holders being (City of Rock Island, Martin Luther King Jr. Center and Rock Island Parks & Recreation)

Street Closure: For the requested closure of 9th Street between 7th Avenue & 5th Avenue, You must contact the City Clerk at 732-2010 to begin the process of obtaining a permit immediately.

Amplified Sound: Noise levels must be contained to the event area and will be monitored. All amplified music must be family friendly/all ages appropriate.

Food Vending: If food is being distributed or sold, your vendors must contact the City Health Inspector at 732-2915 for temporary food service permits. You must turn in a written list of event food vendors (and contract information) to my office.

Below are general rules that I forward to all events, if you have any questions, please let me know.

Rental Period: The rental period begins when the applicant or first member of applicant's party arrives, and ends when the applicant or final member of applicant's party departs. If the Times above are not correct, Please let me know so I can revise in time for the Park Permit (rates also apply).

Set-up & Strike: It is the responsibility of the applicant to set up and tear down all chairs, tables, equipment and decorations; and to clean the rental area, including renting a dumpster if excess trash comes from event. Failure to do so may result in additional fees and/or the loss of damage deposit. There is absolutely no staking at Martin Luther King Jr. Park due to underground irrigation systems.

Signage: Posting signage at the park prior to the day of the event is not allowed without special permission. Ask event manager about signage options. Fastening or attaching the following on RIPB property is strictly prohibited: rope, tape, sign, banner, or other object to any tree, shrub, trash can, planter or other park feature, including park signs without prior approval from the Park Board.

Amendments: It is the responsibility of the applicant to properly inform the Rock Island Park Board of any and all amendments and/or revisions to the original application, upon immediate discovery of such amendments and/or revisions to the original application. **All amendments and/or revisions are subject to the review of RIPB and may result in additional fees or loss of security deposit.**

I look forward to the event and please contact me with any or all questions. Thank you for holding your event again at Martin Luther King Jr. Park and please let me know if I can be of any further assistance. I will be in touch as we get closer to check on the status of all paperwork, again all due by July 18th.

Sincerely,
Dan Gleason
Special Events Manager
Rock Island Parks and Recreation
4303 - 24th St
Rock Island IL 61201
gleason.daniel@rigov.org



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/15/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

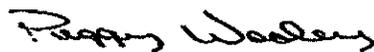
PRODUCER Turner Vermont Agency 734 Avenue of the Cities Suite 2 East Moline IL 61244	CONTACT NAME: Peggy Wooley PHONE (A/C No. Ext): (309) 762-7777 FAX (A/C No): (309) 762-9414 E-MAIL ADDRESS: peggyw@turnervermost.com	
	INSURER(S) AFFORDING COVERAGE INSURER A: US Insurance Co of America	NAIC #
INSURED Quad Cities Jazz Festival LTD, DBA: Polyrhythms PO Box 166 East Moline IL 61244	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: CL1761500818 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	17IL0000161SE00	8/18/2017	8/20/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 0 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMPOP AGG \$ 1,000,000 Liquor Liab \$ 1,000,000 COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					EACH OCCURRENCE \$ AGGREGATE \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Event Held: 601 9th Street, Rock Island, IL 61201
Certificate Holder is listed as an additional insured.

CERTIFICATE HOLDER City of Rock Island 1528 3rd Ave Rock Island, IL 61201	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Peggy Wooley/BMW 



CERTIFICATE OF LIABILITY INSURANCE

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	INSURER(S) AFFORDING COVERAGE	
INSURED Quad Cities Jazz Festival LTD, DBA: Polyrhythms PO Box 166 East Moline IL 61244	INSURER A: US Insurance Co of America	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL1761500818 **REVISION NUMBER:**

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	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Event held at 601 9th St. Rock Island IL 61201
Certificate Holder is listed as an additional insured.

CERTIFICATE HOLDER Martin Luther King Jr. Community Center 601 9th Street Rock Island, IL 61201	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Peggy Wooley/PMW 
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	INSURER(S) AFFORDING COVERAGE INSURER A: US Insurance Co of America	NAIC #
INSURED Quad Cities Jazz Festival LTD, DBA: Polyrhythms PO Box 166 East Moline IL 61244	INSURER B:	
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	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						MED EXP (Any one person) \$ 0
	AUTOMOBILE LIABILITY						PERSONAL & ADV INJURY \$ 1,000,000
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	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						PRODUCTS - COMP/OP AGG \$ 1,000,000
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	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
							EACH OCCURRENCE \$
							AGGREGATE \$
							\$
							PER STATUTE OTH-ER
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Event Held: 601 9th Street, Rock Island, IL 61201

Certificate Holder is listed as an additional insured.

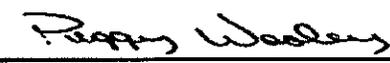
CERTIFICATE HOLDER

Rock Island Parks & Recreation
 4303 24th Street
 Rock Island, IL 61201

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Peggy Wooley/PMW 

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QUAD CITIES JAZZ FESTIVAL, LTD.
dba POLYRHYTHMS

BILL BELL JAZZ & HERITAGE FESTIVAL 2017

August 18th, 19th and 20th, 2017, QCJFL/Polyrhythms, a 501c3, non-profit grass roots organization dedicated to community and cultural arts advocacy, will host its 4th Annual Jazz & Heritage Festival. Friday evening and Saturday will be at the MLK Park in Rock Island. Sunday the festival will continue at the RME's Redstone Room in downtown Davenport. The festival has been re-named in honor of the late Bill Bell. Bill was a native of the Quad Cities whose life work was as a dedicated musician and educator.

Let us be clear about our intentions and our process. At the root, we are community development folk. Our interpretation of the artistic side of bricks and mortar includes building a positive and meaningful tradition in the form of a jazz & heritage festival that celebrates the legacy of our grandparents who also contributed greatly, physically and creatively, to the building of the Quad Cities.

We assure you that we are dedicated to creating and growing an exciting and sustainable event that audiences, locally and regionally can relate to. Our intention is to build and grow a festival reflective of, and befitting the cultural diversity that builds and sustains the Quad-City area.

The 2017 Bill Bell Jazz & Heritage Festival is again a **FREE** and **"open to the public event"**.

Polyrhythms/Quad Cities Jazz festival, LTD. has long sought the opportunity to create/build a jazz & heritage festival here in the Quad Cities modeled after the annual culturally rich New Orleans Jazz & Heritage festival. Every community is greatly enhanced by the opportunity to share and participate in the arts.

The Quad Cities Jazz festival, LTD. wishes to sow the seeds of our unique culture for generations to come in conjunction with our Third Sunday Jazz Workshop & Matinee Series.

POLYRHYTHMS



Jazz & Heritage Festival

QUAD CITIES JAZZ FESTIVAL, LTD

FREE FESTIVAL!

AUGUST | 2016 19 • 20 • 21

Line-up Jazz & Heritage Fest

(Fri 5 – 10 • Sat 12 – 10 • Sun 3 – 8)

FRIDAY: Metropolitan Youth Program
The Curtis Hawkins Band
10 of Soul

SATURDAY: Teranga House Drum Circle
The Jesse White Tumblers
El Mariachi de Glenview

FIRST LEGO League and
FIRST Robotic Competition Team Demonstration

Acoustic Guitar & Piano: Music of Prince
James Culver & Kuchina Collective

Local Blues Legends Band
QC Santana Tribute Band

SUNDAY: Danny Leahy & Manny Lopez
Sam Salamone Trio
Dee Alexander Quartet

"They Can't Take That Away From Me"



SANTANA TRIBUTE BAND



THE BLUES LEGENDS



DEE
ALEXANDER



JAMES CULVER



10 OF SOUL

August 19th & 20th @ MLK Park and August 21st @ The Redstone Room