



Mike Thoms
Liquor Commissioner

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 Rock Island, IL 61201
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**APPLICATION FOR CITY OF ROCK ISLAND
 SPECIAL USE PERMIT LIQUOR LICENSE**

Definition: The Special Use Permit Liquor License shall allow a Rock Island licensed liquor retailer to transfer a portion of its alcoholic liquor inventory from its licensed retail premises to a designated site for a special event. A Special Use Permit Liquor License must be obtained for each location and cannot exceed three (3) consecutive days for Class B, C, D, and H license holders or fifteen (15) days for Class G license holders.

Eligibility: Applicant must already hold a valid Rock Island (Class B, C, D, G, or H) Retail Liquor License.

FEE: \$50.00 (1 DAY ONLY)	PER EVENT LOCATION. EVENT DURATION MUST BE 1 DAY OR LESS AND THE APPLICATION MUST BE RECEIVED AT THE LOCAL LIQUOR COMMISSIONER'S / MAYOR'S OFFICE AT LEAST 14 DAYS PRIOR TO THE SCHEDULED EVENT.
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FEE: \$100.00 (2 - 3 DAYS)	PER EVENT LOCATION. EVENT DURATION CANNOT EXCEED 3 DAYS AND THE APPLICATION MUST BE RECEIVED AT THE LOCAL LIQUOR COMMISSIONER'S / MAYOR'S OFFICE AT LEAST 14 DAYS PRIOR TO THE SCHEDULED EVENT.
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FEE: \$100.00 (2 - 15 DAYS) <u>CLASS "G" ONLY</u>	PER EVENT LOCATION. EVENT DURATION CANNOT EXCEED 15 DAYS AND THE APPLICATION MUST BE RECEIVED AT THE LOCAL LIQUOR COMMISSIONER'S / MAYOR'S OFFICE AT LEAST 14 DAYS PRIOR TO THE SCHEDULED EVENT.
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On the following pages, please print or type the information requested in the spaces provided. The form must bear an original signature, therefore, no faxed signatures or forms with photocopied / rubber stamped signatures will be accepted.

**PLEASE RETURN COMPLETED APPLICATION,
 ALONG WITH A COPY OF YOUR DRAM SHOP INSURANCE,
 A COPY OF YOUR FACILITY RENTAL AGREEMENT
 AND A CHECK MADE PAYABLE TO THE CITY OF ROCK ISLAND
 TO THE LIQUOR COMMISSIONER / MAYOR'S OFFICE
AT LEAST 21 DAYS PRIOR TO YOUR EVENT.**

1. APPLICANT INFORMATION: Provide the following information regarding your organization.

ROCK ISLAND LIQUOR LICENSE NUMBER:	BUSINESS NAME:
APPLICANT NAME:	BUSINESS ADDRESS:
APPLICANT TITLE:	APPLICANT PHONE NUMBER:

2. SPECIAL EVENT DETAIL:

Please note: Only one location is allowed per application.

- Provide the date(s) and time(s) that the event will be held.
- Provide the address / location of the event. If an address is not available, provide specific instructions to enable our investigators to find the event.
- Provide the name / theme of the event, i.e. neighborhood festival, Oktoberfest, etc.
- Only one theme / event type per application. Please use separate application for each theme / event type.

DATE(S) OF EVENT	TIME OF EVENT:
LOCATION OF EVENT: Street Address	EVENT THEME: Type of Event

BRIEFLY DESCRIBE YOUR EVENT AND HOW YOUR ORGANIZATION WILL MONITOR UNDERAGE DRINKING - Wristbands, hand stamps, etc. (Use back of application if necessary.)

I certify that the previous statements are true and that any untruths or omissions could be grounds for this temporary license to not be issued or to be revoked and may lead to sanctions taken by the Local Liquor Commission against your City of Rock Island liquor license.

I have read and understand the Ordinance concerning Special Use Permits and realize that we are subject to any standards issued by the Liquor Commission and agree to abide by them and any amendments thereto.

I also understand that proof of issuance by the State of Illinois Liquor Commission of a State Special Use Permit License must be submitted to the Local Liquor Commissioner / Mayor's office at least 1 day prior to the beginning of the event or this local permit will become null and void.

Date: _____

Signed: _____

Title: _____

Date Received: _____

Accepted: _____

Date sent to Police Department: _____