

**AN ORDINANCE AMENDING CHAPTERS 2, 4, AND 7 OF THE CODE OF
ORDINANCES OF THE CITY OF ROCK ISLAND, ILLINOIS TO CONSOLIDATE CODE
APPEAL BOARDS AND CREATE THE INSPECTIONS COMMISSION**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROCK ISLAND,
ILLINOIS:

Section One: Chapter 2, Article VI, Divisions 6, 6A, 6B, 6C, 6D, and 6E of the Code of Ordinances of the City of Rock Island, Illinois are hereby removed and reserved.

Section Two: Chapter 7, Article II, Section 7-22, "Health Code Board of Appeals" is hereby removed and replaced in its entirety as follows.

Sec. 7-22. Appeals. The Inspections Commission shall be empowered to hear appeals to the Health Code.

Section Three: A new Chapter 4, Article X is hereby created and inserted as follows.

Article X: Inspections Commission

Sec. 4-26. Creation of Commission:

There is created an Inspections Commission to assist the City in the development and enforcement of building and health codes. The Commission shall consist of nine (9) members appointed by the Mayor with the consent of the City Council. Five (5) members of the Commission shall constitute a quorum. The Commission members shall be broadly representative of the building trades including general construction; electrical; plumbing; and heating, ventilation, and air conditioning (HVAC). The Commission shall also include at a minimum one (1) restaurant owner or operator and one (1) residential landlord.

Sec. 4-27. Duties of Commission:

The Inspections Commission shall possess advisory powers only except in regards to their role as a code appeals board. The Commission's duties shall include:

- A. Soliciting community input on the adoption and development of codes;
- B. Advising the Mayor and City Council on building trades and matters to do with property management;
- C. Acting as a liaison between the City, agencies, associations, and residents relative to programs and activities;
- D. Making recommendations on the development of new programs and activities;
- E. Monitoring and evaluating programs and activities; and
- F. Acting as a quasi-adjudicative board of appeals when a property owner or tradesperson dispute the meaning or intent of an adopted code of the City including the building, electrical, plumbing, HVAC, or health codes.
Appeals must be submitted to the City in writing no more than thirty (30)

days following the issuance of a written code interpretation or decision by the Building Official. Appeals shall be heard by the Commission within thirty (30) days or at their next regularly scheduled meeting following the receipt of the appeal. A ruling on the appeal by the Commission shall constitute a final administrative decision by the City.

Sec. 4-28. Officers:

The Commission shall have a Chair and a Vice chair elected by the Commission who shall each serve a term of one (1) year and shall be eligible for reelection. The Chair shall preside over meetings. In the absence of the Chair, the Vice Chair shall perform the duties of the Chair. If both are absent, a temporary Chair shall be elected by those present. A staff liaison from the Community & Economic Development Department shall serve as Secretary to the Commission and be responsible for preparing and publishing agendas and meeting minutes.

Sec. 4-29. Meetings:

The Commission shall schedule regular meetings on a monthly basis. Meetings may be cancelled for lack of business. Additional meetings may be called when needed. All meetings shall be run in accordance with the most recent edition of Robert's Rules of Order as well as all applicable local, state, and Federal codes.

Sec. 4-30. Terms of Appointment:

- A. The Commission members shall be divided into three (3) groups and initially appointed for terms of one (1), two (2), and three (3) years respectively. Thereafter, members shall be eligible to serve three (3) year terms. Members may serve two (2) consecutive terms (including the initial appointment term) before being required to take at least one (1) year off of the Commission. They may thereafter serve again.
- B. During the interval between appointments, any vacancy occurring on the Commission shall be filled by the Mayor with the consent of the City Council. Each member chosen to fill a vacancy shall hold office for the remainder of the unexpired term being occupied.
- C. A member may be removed from the Commission, with or without cause, by a two-thirds (2/3^{rds}) majority vote of the Commission. Any member who does not attend at least two-thirds (2/3^{rds}) of the meetings in any twelve (12) month period (or, if not in office for the entire period, such portion of the period that the member was in office) shall be automatically deemed to have resigned from the Commission unless waived by the affirmative two-thirds (2/3^{rds}) majority vote of the Commission.

Section Four: The membership of the Appeal Boards, now dissolved, is hereby invited to seek appointment to the Inspections Commission.

Section Five: All ordinances and parts of ordinances in conflict herewith are hereby repealed insofar as they do so conflict.

Section Six: This ordinance shall be in full force and effect from and after its passage and approval, as required by law.

MAYOR OF THE CITY OF ROCK ISLAND

PASSED: _____

APPROVED: _____

ATTEST: _____

CITY CLERK