

**APPENDIX C**

**EQUAL EMPLOYMENT OPPORTUNITY STATEMENT**



# *Invitation To Bid*

**BIDTITLE: ONSITE MEDICAL SERVICES**

## **POLICY STATEMENT**

### **Equal Employment Opportunity**

It is the policy of \_\_\_\_\_ (Insert firm name) to provide equal employment opportunity to all persons regardless of race, color, religion, sex or national origin. Accordingly, we will take Affirmative Action to insure that we will:

1. Recruit, hire and promote in all job classifications regardless of race, color, religion, sex or national origin.
2. Make promotional decisions that are in accordance with principles of equal employment opportunity by imposing only valid requirements for promotional opportunities.
3. Incorporate our equal employment opportunity policy in all personnel actions such as compensations, benefits, transfers, layoffs, returns from layoffs, company sponsored training, education and tuition assistance.
4. Conduct social and recreation programs sponsored by our agency without regard to race, color, sex, religion.
5. Bidder should contact the City's Human Resources Director for specific information regarding the City's Equal Employment Policy.

**FIRM NAME:** \_\_\_\_\_

**AUTHORIZED SIGNATURE:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_