

**Memorandum
Public Works Department**



To: City Manager
Subject: 2012 Free Leaf Bag Purchase
Date: July 17, 2012
Number: 2012-163

The Public Works Department opened bids for 100,000 paper yard waste bags for the free leaf pickup program on July 10, 2012. The bags will be printed with the Rock Island Logo and "Free Leaf Pickup". There are 50,000 bags remaining from last year so there will be a total of 150,000 bags available for the fall season. Bag distribution will begin on Monday, October 1st. Curbside pickup will run from Monday, October 8th through Friday, November 30th. Only one bid was received. Last year's vendor did not submit a bid.

Vendor	# of Bags	Cost Each	Total
Pabco Industries, LLC	100,000	\$.33	\$33,000

The price of \$.33 per bag is lower than the budgeted amount of \$.34 per bag.

Recommendation

The Public Works Department recommends that the City Council award the bid to Pabco Industries, LLC in the amount of \$33,000.

Vendor: Pabco Industries, LLC
Payment Amount: \$33,000
Account Chargeable:
Fund: 101 General Fund
Division: 616 Public Works/Municipal Services
Cost Center: 332 Yard Waste
Object Code: 52207 Supplies/Institutional

Requisition Number: R003412

Submitted by: Robert T. Hawes, P.E., Assistant City Manager/Public Works Director
Randy Tweet, Street Maintenance Superintendent

Approved by: Thomas Thomas, City Manager