

**Memorandum
Public Works Department**



To: City Manager
Subject: Boiler Repair
Date: July 31, 2012
Number: 2012-170

The Public Works Department/Fleet Services Division requested bids for the repair of the City hall boiler. Two (2) vendors attended a pre bid meeting on July 11, 2012. On July 25, 2012 bids were opened. A bid was received from one (1) vendor, the other vendor declined to participate.

The Public Works Department/Fleet Services Division compared the bid to the minimum specifications. The bid received met or exceeded the minimum specifications.

Ragan Mechanical, Inc.....\$19,741.00
Commercial Mechanical, Inc..... No Bid

RECOMMENDATION:

The Public Works Department recommends that the City Council award the contract to Ragan Mechanical, Inc., for the repair of the City Hall Boiler in the amount of \$19,741.00

Vendor: Ragan Mechanical, Inc.
Amount: \$19,741.00

Accounts Chargeable: 101-617111-53801-0000000

Fund: 101 General Fund
Division: 617 Fleet Services
Cost Center: 111 City Hall/Police Bldg.
Object Class: 53801 Buildings & Grounds S/C
Project Code: 0000000

Requisition Number: R003432

Submitted by: Robert T. Hawes, P.E., Assistant City Manager, Public Works Director
William R. Woeckener, Fleet Services Director

Approved by: Thomas Thomas, City Manager