

**MEMORANDUM
FINANCE DEPARTMENT**

TO: Mr. Thomas Thomas, City Manager
SUBJECT: Adjustment to the FY2013 Budget

Number: 020 - 13
Date: 08-28-12

An adjustment to the FY2013 budget in the amount of \$890.87 is requested by the Police Department reference carrying over funds that were not expended in FY2012 for the printing of the Elderly Service Officer newsletter. In FY2012 the Police Department received a \$1,000.00 donation for this purpose from the Pilot Club of Moline and expended \$109.13 of these funds. As the remaining funds were not included in the FY2013 budget, it is requested that \$890.87 be added to the Police Department budget.

The requested budget adjustment is for the following account number:

274-412206-53505-0000000

\$890.87

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Recommendation: Council approve the adjustment increasing the Elderly Service Contributions Fund (274) budget for FY2013 by \$890.87.

Submitted by: Cynthia Parchert, Finance Director
Donald Reichert, Budget Coordinator

Approved: Thomas Thomas, City Manager