

**Memorandum
Public Works Department**



To: City Manager
Subject: Purchase of new registers/touch pads
Date: September 7, 2012
Number: 2012-196

The Public Works Department/Water Meter Division budgets \$21,000.00 to replace ten year old touch pads with batteries. Approximately 350 new register/touch pads are replaced each year.

Badger Meter Inc. is the sole source to supply the new register/touch pads at a cost of \$60.00 each.

Recommendation

The Public Works Department recommends that the City Council approve the purchase of 350 new register/touch pads at a cost of \$21,000.00 from Badger Meter Inc.

Vendor: Badger Meters Inc.
Payment Amount: \$21,000.00
Account Chargeable:
Fund: 501 Water Operation and Maintenance
Division: 613 Water Meter Services
Cost Center: 358 Water Meter System
Object Code: 52303 Plumbing Supplies

Requisition Number: R003478
Purchase Order Number:

Submitted by: Robert T. Hawes, P.E., Assistant City Manager/Public Works Director
Jerry Martin, Utilities Maintenance Supervisor

Approved by: Thomas Thomas, City Manager