

**Memorandum
Office of the City Clerk**

To: Thomas Thomas, City Manager
Subject: Necker's Jewelers Event
Date: September 10, 2012



Attached is an Activity application from Necker's Jewelers. This year, Necker's Jewelers is requesting permission to host their 3rd annual Diamond Dash Scavenger Hunt in downtown Rock Island on Saturday, September 22, 2012 from noon to 2:00 pm. The event will begin and end at the Stern Center located at 1713 3rd Avenue. The grand prize for this event is a \$10,000.00 diamond ring.

The participants in this event will play in teams of two and will be walking throughout The District looking for clues. All participants will remain on the sidewalks and walk or dash throughout the area in various directions within the two hour period. No streets will be closed for this event and there will be no alcohol outside.

Necker's Jewelers has contacted the downtown businesses to inform them of the event and to request their participation. The certificate of insurance is attached.

Due to this event being held in the downtown area, Executive Director Catherine Rodgers-Ingles was contacted to review the application. No conflicts are anticipated.

RECOMMENDATION:

It is recommended that Council approve the event for Necker's Jewelers.

Submitted by: Aleisha L. Patchin, City Clerk

Approved by: Thomas Thomas, City Manager

September 10, 2012

Ms. Aleisha Patchin, City Clerk
City of Rock Island
1528 Third Avenue
Rock Island, IL 61201

Dear Aleisha,

On Saturday, September 22, 2012, Necker's Jewelers will be hosting the 3rd annual Diamond Dash at the Stern Center in downtown Rock Island. Participants will meet at the Stern Center, and search for clues throughout the downtown area. The grand prize is a \$10,000 diamond ring.

The participants will be on the "dash" from noon till 2pm throughout downtown Rock Island. At 2pm all participants will return to the Stern Center to find out which team has won. The participants will play in teams of 2 and will be over the age of 21. There will be volunteers that will sit at the various clue locations throughout the downtown area. They will guide and encourage all participants. The Diamond Dash is played 100% via walking or running unless there is prior consent for wheelchair/scooter etc. approved through the sponsor. The participants play the game via their internet active smart phone. For complete rules feel free to visit www.neckersdash.com We look forward to having our 3rd annual Diamond Dash in Rock Island!

I have contacted downtown businesses to advise them of the event and to request participation.

Attached, please find our completed plaza activity permit and certificate of insurance. Thank you.

Sincerely,

Carey Ralston
Necker's Jewelers
721 6th Avenue
Dewitt, IA 52742



ROCK ISLAND
ILLINOIS

CITY OF ROCK ISLAND
LICENSE APPLICATION
ACTIVITY PERMIT

Type of Activity: (Check Appropriate Activity)

Parade	Run	Walk <input checked="" type="checkbox"/>	March	Bicycle Ride	Other (specify below)
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Scavenger hunt throughout downtown @ various locations

Day/Date of Activity: 9/22/12

Event Start Time: 12 pm Event Ending Time: 2 pm

Set-up Start Time: n/a Clean-up End Time: n/a

Sponsor Name/Organization: Neckers Jewelers Diamond Dash Contact Person: Carey Ralston

Address: 721 6th Ave Des Moines IA 50319

Telephone: 563-659-3952

Estimated number of: (Put Number in Appropriate Boxes)

Bands	Floats	Vehicles	Wheelchairs	Participants	Horses	Other (Specify)
0	0	0	N/A	1000	0	0

Number of volunteers available for traffic control: 100
(Contact Police Department to arrange for traffic control. Telephone No. 732-2402.)

Tail car provided by sponsor? Yes No

Ambulance/first aid provided by sponsor? Yes No

Route for activity: Detailed description and map of city streets and property involved in activity must be attached to this application. Starting and ending locations as well as direction of travel need to be clearly indicated. If State-owned streets are included in route, Department of Transportation permission will be required for closing of streets. Please allow additional time (at least one month to six weeks) for this to be completed.

Are any State-owned streets involved? Yes No Unknown

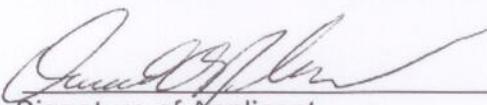
Identify State-owned streets, if known.

Does sponsor provide barricades? Yes No

Are barricades required from City? Yes No Qty: _____

Insurance requirements: In submitting this application, the undersigned agrees to provide certification of Liability Insurance Coverage for this event in an amount not less than \$300,000.00 for any person, and \$500,000.00 for any one accident, with the City of Rock Island being listed as additional insured for claims or damages which may arise out of said event. The undersigned further agrees to reimburse the City of Rock Island for any and all costs that exceed \$200.00 for the use of City streets and personnel.

All required insurance papers must be attached to this application. Permit cannot be issued without proof of insurance.

 _____ _____
Signature of Applicant Date of Application

Note: A copy of your application will be submitted to the Police Department so they will be able to assist you with any needed traffic control.

Do not write below line – to be completed by City Clerk's Office

Route map and/or information included: Yes No
Insurance information included: Yes No

City Council approval: _____

City Clerk approval: _____

License / Permit number: _____

License Printed: _____ License Delivered: _____

Return completed application,
Insurance Certificate, Map and any other additional documents to:

City Clerk's Office, 1528 3rd Avenue, Rock Island, IL 61201

Call 309-732-2010 if you have questions.

