

**Memorandum
Office of the City Clerk**

To: Thomas Thomas, City Manager
Subject: American Cancer Society
Date: September 11, 2012



Attached is an application, letter and map from the American Cancer Society requesting permission to hold their Making Strides Against Breast Cancer 5K Walk on Saturday, October 6, 2012 from 8:00 am to 11:00 am.

This event will begin and end at Schwiebert Riverfront Park. The walkers will exit Schwiebert Riverfront Park, cross IL. Route 92 and head south on 18th Street and they will finish the walk by turning north onto 18th Street, crossing IL Route 92 and returning to Schwiebert Riverfront Park. No streets are being closed for this event.

The American Cancer Society is working with the Rock Island Police Department for traffic control. They are also working with the Parks and Recreation Department. Due to this event taking place in the downtown area, Executive Director Catherine Rodgers-Ingles was contacted. It is noted that no conflicts are anticipated.

The certificate of insurance is forthcoming.

RECOMMENDATION:

It is recommended that Council approve the event for the American Cancer Society.

Submitted by: Aleisha L. Patchin, City Clerk

Approved by: Thomas Thomas, City Manager



August 30, 2012

City of Rock Island
1528 3rd Avenue
Rock Island, IL 61201

Aleisha Patchin and Council:

I am writing to you today, to request the use of some city streets for our Making Strides Against Breast Cancer 5K Walk. Our community event will take place on October 6, 2012, beginning and ending in Schwiebert Park. I have been working with Debbi Weston, in Rock Island Parks and Recreation, and everything is secured with that department.

Our route would be as follows:

- *Exiting Schwiebert Park, crossing IL Route 92 and heading south on 18th Street
- *Turn west onto 3rd Avenue
- *Turn south onto 16th Street
- *Turn east onto 18th Avenue
- *Turn north onto 20th Street
- *Turn west onto 3rd Avenue
- *Turn north onto 18th Street, cross IL Route 92 to return to Schwiebert Park

I have also contacted Lt. Tim McCloud with the Rock Island Police Department and will be working with him on coverage for traffic and walkers.

We are very pleased to bring this event to Rock Island and as our event has grown and will continue to grow, we look forward to partnering with you, in the fight against breast cancer.

I look forward to hearing from you.

Thank you for your consideration,
Stacey M. Dutton
American Cancer Society
3727 Blackhawk Rd, Suite 101
Rock Island, IL 61201
309-794-0601, ext 3
Stacey.Dutton@cancer.org



CITY OF ROCK ISLAND
LICENSE APPLICATION
ACTIVITY PERMIT

Type of Activity: (Check Appropriate Activity)

| | | | | | |
|--------|-----|--|-------|--------------|-----------------------|
| Parade | Run | <input checked="" type="checkbox"/> Walk | March | Bicycle Ride | Other (specify below) |
|--------|-----|--|-------|--------------|-----------------------|

Day/Date of Activity: SATURDAY, OCTOBER 6, 2012

Event Start Time: 8:00am Event Ending Time: 11:00am

Set-up Start Time: 6:00am Clean-up End Time: 12:00pm

AMERICAN CANCER SOCIETY STACEY DUTTON
 Sponsor Name/Organization Contact Person
3127 BLACK HAWK RD, ROCK ISLAND, IL 61201
 Address Address
309-794-0601, ext. 3
 Telephone Telephone

Estimated number of: (Put Number in Appropriate Boxes)

| | | | | | | |
|-------|--------|----------|-------------|--------------|--------|-----------------|
| Bands | Floats | Vehicles | Wheelchairs | Participants | Horses | Other (Specify) |
| | | | <u>5</u> | <u>600</u> | | |

Number of volunteers available for traffic control: _____
(Contact Police Department to arrange for traffic control. Telephone No. 732-2402.)

Tail car provided by sponsor? ___ Yes No RI Police Dept. will provide lead + tail car.

Ambulance/first aid provided by sponsor? ___ Yes No

Route for activity: Detailed description and map of city streets and property involved in activity must be attached to this application. Starting and ending locations as well as direction of travel need to be clearly indicated. If State-owned streets are included in route, Department of Transportation permission will be required for closing of streets. Please allow additional time (at least one month to six weeks) for this to be completed.

Are any State-owned streets involved? ___ Yes No ___ Unknown

Identify State-owned streets, if known. _____

Does sponsor provide barricades? ___ Yes No

Are barricades required from City? Yes No Qty: _____

Insurance requirements: In submitting this application, the undersigned agrees to provide certification of Liability Insurance Coverage for this event in an amount not less than \$300,000.00 for any person, and \$500,000.00 for any one accident, with the City of Rock Island being listed as additional insured for claims or damages which may arise out of said event. The undersigned further agrees to reimburse the City of Rock Island for any and all costs that exceed \$200.00 for the use of City streets and personnel.

All required insurance papers must be attached to this application. Permit cannot be issued without proof of insurance.

Stacy M. Johnston
Signature of Applicant

8-30-12
Date of Application

Note: A copy of your application will be submitted to the Police Department so they will be able to assist you with any needed traffic control.

Do not write below line – to be completed by City Clerk's Office

Route map and/or information included: Yes No

Insurance information included: Yes No

City Council approval: _____

City Clerk approval: _____

License / Permit number: _____

License Printed: _____ License Delivered: _____

Return completed application,
Insurance Certificate, Map and any other additional documents to:

City Clerk's Office, 1528 3rd Avenue, Rock Island, IL 61201

Call 309-732-2010 if you have questions.

Google

Address Rock Island, IL

Get Google Maps on your phone
Text the word "GMAPS" to 466453

