

MEMORANDUM
Police Department

TO: Mr. Thomas Thomas, City Manager

SUBJECT: Police Dry Cleaning Contract
RE: Renewal of Contract

NUMBER: 035-12
DATE: 09/20/12

The current Dry Cleaning Contract between the City of Rock Island and Burke Cleaners, Inc. for the cleaning of police uniforms expires December 31, 2012. As outlined in the contract, this contract may be renewed at the request of the contractor. To do this the "Contractor must submit a written request to apply for renewal three (3) months prior to the expiration date of the contract." This written request has been received from Burke Cleaners, Inc. (see attached) and is being submitted for consideration by the City Council.

RECOMMENDATION:

I recommend that the City Council authorize the renewal of the dry cleaning contract with Burke Cleaners, Inc. for one year, expiring December 31, 2013, at the prices quoted in the existing contract.

SUBMITTED BY:


Lt. Jason Foy
Commander, A.T.S.B.

APPROVED:


Scott D. Harris
Chief of Police

APPROVED: Mr. Thomas Thomas
City Manager

CC: Lt. Jason Foy



936 W. Fourth Street • Davenport, Iowa 52802
563-322-3578 • Fax 563-322-3987

September 18, 2012

Rock Island Police Department
Attention: Chief of Police, Scott Harris
316 16th Street
Rock Island, IL 61201-8677

Re: Contract Renewal

Burke Cleaners, Inc. would like to extend its dry cleaning contract with the City of Rock Island Police Department for one additional year (calendar year 2013) under the same provisions of the current contract, which went into effect January 1st of 2011. We enjoy doing business with Rock Island's finest. Thank you for your business! Feel free to contact me directly if you have any questions or concerns.

Sincerely,

Lisa Hendriks
Office Manager
Burke Cleaners, Inc.
563 322-3578 Ext. 104