

# Memorandum Public Works Department



**To:** City Manager  
**Subject:** Fire Station No.2/SW Library Branch Roof Replacement, Project 2695  
**Date:** September 20, 2012  
**Number:** 2012-206

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The Engineering Division solicited qualifications from consulting firms to provide recommendations and design for the roof replacement at the Fire Station No.2.

The request for proposals invitation was posted on the city website and advertised in the Rock Island Argus on July 17 and 18, 2012. The Engineering Division also contacted the following consultants:

Ament Design, Inc.	Bracke, Hayes, Miller, Mahon, Architects LLP
Gere-Dismer Architects	Italo Milani, Architect, P.C.
Joseph Architectural Group, P.C.	SGGM Architects & Interior Designers, P.C.
KJWW Engineering Consultants, P.C.	Shive-Hattery, Inc.

Submittals were received from:

Kelly & Associates	SGGM Architects & Interior Designers, P.C.
Bracke, Hayes, Miller, Mahon, Architects LLP	Willett Hoffman & Associates Inc.
Legat Architects	Ament Design, Inc.
Shive-Hattery, Inc.	Tyson and Billy Architects
Italo Milani, Architect, P.C.	BLDD Architects, Inc.

The selection committee consisting of the City Engineer, two Assistant City Engineers, the Fire Chief, and the Assistant Fire Chief reviewed the proposals. Based upon review of the firm's qualifications and resources, Shive-Hattery, Inc. was selected by the committee to recommend to City Council for contract negotiations. The top three scoring firms are listed below:

- 1) Shive-Hattery, Inc.
- 2) Kelly & Associates
- 3) BLDD Architects, Inc.

## **Recommendation**

The Public Works Department recommends that the City Council approve the choice of Shive-Hattery, Inc. and authorize the Engineering Division to enter into negotiations with them for a service agreement.

After negotiations are completed with Shive-Hattery, Inc., the service agreement will be submitted to City Council for final approval.

**Submitted by:** Robert T. Hawes, P.E., Assistant City Manager/Public Works Director  
Justin J. Johnson, P.E., Assistant City Engineer

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**Approved by:** Thomas Thomas, City Manager