

**Memorandum
Office of the City Clerk**

To: Thomas Thomas, City Manager
Subject: Broadway Presbyterian Church - Street Closing
Date: September 28, 2012



Attached is a street closing application, letter and map from Broadway Presbyterian Church requesting permission to partially close 23rd Street from the corner of 7th Avenue to the end of the Church's property on Saturday, October 20, 2012 from 8:00 am to 3:00 pm for their Octoberfest and Community Health Fair.

The residents will have access to their properties from 9th Avenue and alley entrances. As in the past, no residents will be affected as alleys are in back of all homes for emergency purposes and thruway.

No food will be sold and sound amplification will not be utilized. The certificate of insurance is attached.

RECOMMENDATION:

It is recommended that Council approve the street closing for Broadway Presbyterian Church.

Submitted by: Aleisha L. Patchin, City Clerk

Approved by: Thomas Thomas, City Manager



CITY OF ROCK ISLAND
PERMIT APPLICATION
STREET CLOSING REQUEST

Broadway Presbyterian Church
Contact Name
710 - 23rd Street
Address
(309)786-2631
Telephone
Brian McMaster or Vikki Blair
Alternate Name
710 23rd Street
Address
(309)786-2631
Telephone

Street area to be blocked off: (attach map if possible) 23rd Street St Ave
between 7th St Ave and about 712 - 23rd St Ave

Day(s) 1 Date(s) 10/20/2012 Start Time 8:00am End Time 3:00pm

TYPE OF EVENT - PURPOSE (Block Party, etc.) Octoberfest and Health Fair (Community)

Will AMPLIFIED sound be used? YES NO X

If YES - a Sound Amplification Permit required. Application is available from City Clerk. Fee for Sound Amplification Permit is \$25/day. Sound Amplification after 6:00 P.M. and on Sundays requires approval of City Council.

Will FOOD be SOLD? YES NO X Food will be available at no cost to attendees.
If YES - the City Health Inspector will be notified by the City Clerk and will contact you.

If event is open to the public, a Certificate of Insurance naming the City of Rock Island as additional insured is required.

SIGNATURES of persons affected by the street closing MUST be submitted on attached petition indicating their approval or disapproval of the street closing. (If using Sound Amplification, neighbors' approval must also be obtained and can be done on same form.)

This request requires City Council approval and must be received by the City Clerk at least two weeks before the City Council Meeting prior to your event. The City Council meets each Monday of the month excluding the last Monday of each month and holidays. In July and August, the City Council meets on the second and fourth Mondays of the month.

If approved, barricades will be delivered the Friday prior to your weekend event. If event is during the week, barricades will be delivered one working day prior to the event date. You will be responsible for setting up and taking down the barricades, and returning them to the corners where they were delivered so they may be picked up on the Monday following the weekend event/day following week day event.

Signature of Applicant (Victoria Blair)

Date of Application (9/26/12)

Do not write below line - to be completed by City Clerk's Office

APPROVALS

Table with 4 columns: Public Works, Police, City Council, Insurance

City Clerk approval: Date:

Return completed application and additional documents to:
City Clerk's Office, 1528 3rd Avenue, Rock Island, IL 61201
309-732-2010

CITY OF ROCK ISLAND
STREET CLOSING
NEIGHBORHOOD APPROVAL PETITION

We, the undersigned, approve of the requested street closing for 23rd St Ave
 between 7th St Ave and approx. 712 (along church property) St Ave
 from 8:00am to 3:00pm on 20 October 2012
Start Time End Time Day(s) / Date(s)

We understand that a fair is to be held on the aforementioned date. We have also been notified of any SOUND AMPLIFICATION in conjunction with this event.

NAME	ADDRESS	APPROVE STREET CLOSING	APPROVE SOUND AMPLIFICATION
<p><i>The street closing does not affect the neighborhood and we will not need a sound permit.</i></p>			
<p><i>Area closed (see diagram) is only our property while there are alleys for both residents sides.</i></p>			



Broadway Presbyterian Church

Health Ministry

City Of Rock Island
City Council
1528 – 3rd Avenue
Rock Island, IL 61201

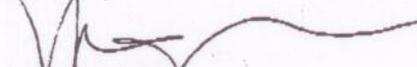
September 19, 2012

Dear City Council Members:

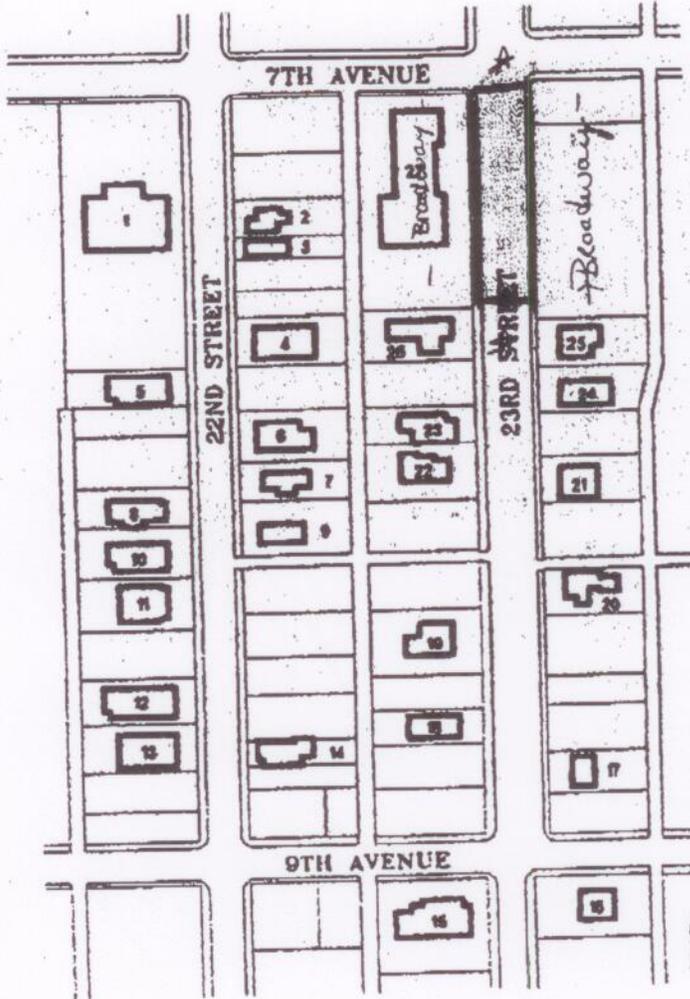
On Saturday, October 20, 2012 Broadway Presbyterian Church is planning to hold an Octoberfest and Health Fair. In years past, we were proud to partner with the Greenbush Neighborhood Association and their Fair that was held in September. This year we have the opportunity to include an emphasis on health related information and topics. Our target audience includes the entire Community from young families to our senior citizen population. We have a broad spectrum of participants including the S.M.A.R.T. Bus, Black Hawk College Career Center, the Regional Office for Early Childhood Education, the American Red Cross, the State of Illinois' Senior Health Insurance Program (S.H.I.P.), and Western Illinois Area Agency on Aging. In all, we have 20 confirmed participants at this time and we will staff a blood pressure and health screening booth as well. We are excited to be able to offer all the activities and food at this event at no cost for the attendees and participants.

We would like to request permission to block off half of 23rd Street from 7th Avenue to 712 – 23rd Street from 8 a.m. for set up until 3:00 p.m. to allow an hour for clean up after the event. If you have any questions or need additional information, please don't hesitate to contact me or Brian McMaster at the Church.

Sincerely,


Mary Pedersen
Health Ministry Coordinator
Broadway Presbyterian Church
710 – 23rd Street
Rock Island, IL 61201
309 786-2631
mary.pedersen@broadwayqc.org

Aleisha
309-732-2055



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(M)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/27/2012

PRODUCER (309)786-4463, Fax(309)794-0841
Ben Farrar & Co.
1712 18th Avenue

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

Rock Island IL 61201

INSURERS AFFORDING COVERAGE

NAIC #

INSURED
Broadway Presbyterian
710 23rd St

INSURER A: Cincinnati Insurance Company

INSURER B: Cincinnati Indemnity Agency

INSURER C:

INSURER D:

INSURER E:

Rock Island IL 61201

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A		GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	CPF/CPA0901028	12/11/2011	12/11/2012	EACH OCCURRENCE \$ 500,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any or e person) \$ 5,000 PERSONAL & ADV INJURY \$ 500,000 GENERAL AGGREGATE \$ PRODUCTS - COM/OP AGG \$ 500,000
A		AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS	CPF/CPA0901028	12/11/2011	12/11/2012	COMBINED SINGLE LIMIT (Ea accident) \$ 500,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY AGG \$
		GARAGE LIABILITY ANY AUTO				
A		EXCESS / UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE RETENTION \$	CCC4408254	12/11/2011	12/11/2012	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ \$ 3,000,000 \$ \$
B		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under SPECIAL PROVISIONS below	WC1834051 02	12/11/2011	12/11/2012	WC STAT - TORY LIMITS OTH- ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
		OTHER				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
City of Rock Island is named as additional insured for event on Oct 20, 2012

CERTIFICATE HOLDER

(309) 732-2055
City of Rock Island
1528 3rd Avenue
Rock Island, IL 61201

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.
AUTHORIZED REPRESENTATIVE

Gary Coni