

**Memorandum
Office of the City Clerk**

To: Thomas Thomas, City Manager
Subject: Street Closing - Nyman
Date: October 2, 2012



Attached is an application from Karen Nyman requesting a street closure for 28th Street between 29th Avenue and 28th Avenue on Sunday, October 28, 2012 from noon to 4:00 pm for a Block Party.

Also attached is a list of signatures of the neighbors that may be affected by the street closing. Food will not be sold at the event and sound amplification will not be utilized.

RECOMMENDATION:

It is recommended that Council approve the street closing request.

Submitted by: Aleisha L. Patchin, City Clerk

Approved by: Thomas Thomas, City Manager



CITY OF ROCK ISLAND
PERMIT APPLICATION
STREET CLOSING REQUEST

Karen Nyman
Contact Name
2807-29th Ave. R.I.
Address
309-786-0686
Telephone

Sue Murphy
Alternate Name
2819-28th St - R.I.
Address
309-793-5169
Telephone

Street area to be blocked off: (attach map if possible) 28th St/Ave
between 29th St/Ave and 28th St/Ave

Day(s) Sun, Date(s) Oct 28, 2012 Start Time 12:00 noon End Time 4:00 P.M.

TYPE OF EVENT - PURPOSE (Block Party, etc.)
Block Party

Will AMPLIFIED sound be used? YES NO X

If YES - a Sound Amplification Permit required. Application is available from City Clerk. Fee for Sound Amplification Permit is \$25/day. Sound Amplification after 6:00 P.M. and on Sundays requires approval of City Council.

Will FOOD be SOLD? YES NO X
If YES - the City Health Inspector will be notified by the City Clerk and will contact you.

If event is open to the public, a Certificate of Insurance naming the City of Rock Island as additional insured is required.

SIGNATURES of persons affected by the street closing MUST be submitted on attached petition indicating their approval or disapproval of the street closing. (If using Sound Amplification, neighbors' approval must also be obtained and can be done on same form.)

This request requires City Council approval and must be received by the City Clerk at least two weeks before the City Council Meeting prior to your event. The City Council meets each Monday of the month excluding the last Monday of each month and holidays. In July and August, the City Council meets on the second and fourth Mondays of the month.

If approved, barricades will be delivered the Friday prior to your weekend event. If event is during the week, barricades will be delivered one working day prior to the event date. You will be responsible for setting up and taking down the barricades, and returning them to the corners where they were delivered so they may be picked up on the Monday following the weekend event/day following week day event.

Karen A. Nyman
Signature of Applicant

Oct 1, 2012
Date of Application

Do not write below line - to be completed by City Clerk's Office

APPROVALS

Table with 4 columns: Public Works, Police, City Council, Insurance

City Clerk approval: _____ Date: _____

Return completed application and additional documents to:
City Clerk's Office, 1528 3rd Avenue, Rock Island, IL 61201
309-732-2010

