

**MEMORANDUM  
FINANCE DEPARTMENT**

---

**TO:** Mr. Thomas Thomas, City Manager  
**SUBJECT:** Adjustment to the FY2013 Budget

**Number:** 034 - 13  
**Date:** 10-24-12

---

An adjustment to the FY2013 budget in the amount of \$3,081.00 is requested by the Community and Economic Development Department reference payment to SAA Design Group for the Schwiebert Riverfront Park sign design concept planning. The funding for this project is to come from the issuance of the 2009A G.O. Bond. A copy of the invoice from SAA Design Group is attached.

The requested budget adjustment is for the following account number:

|                          |            |                      |
|--------------------------|------------|----------------------|
| 301-312801-53102-0524000 | \$3,081.00 | Engineering Services |
|--------------------------|------------|----------------------|

**Recommendation:** Council approve the budget adjustment increasing the Capital Improvement Fund (301) budget for FY2013 by \$3,081.00.

**Submitted by:** Cynthia Parchert, Finance Director  
Donald Reichert, Budget Coordinator

---

**Approved:** Thomas Thomas, City Manager

10/4/12

**SAA DESIGN GROUP**  
 Landscape Architects | Planners | Engineers  
 101 East Badger Road, Madison, WI 53713  
 t 608.255.0800 www.saa-madison.com

City of Rock Island  
 1528 Third Avenue  
 Rock Island, IL 61201  
 Alan Carmen

Invoice number 2281.10 - 3  
 Date 09/30/2012  
 Project 2281.10 SCHWEIBERT PARK SIGN

Professional services for the period ending September 30, 2012

| Description              | Contract Amount | Prior Billed | Remaining | Percent Complete | Current Billed |
|--------------------------|-----------------|--------------|-----------|------------------|----------------|
| <b>Contract Services</b> | 3,081.00        | 2,551.00     | 0.00      | 100.00           | 530.00         |
| <b>Total</b>             | 3,081.00        | 2,551.00     | 0.00      | 100.00           | 530.00         |

Invoice total 530.00

**Aging Summary**

| Invoice Number | Invoice Date | Outstanding | Current | Over 30 | Over 60 | Over 90 | Over 120 |
|----------------|--------------|-------------|---------|---------|---------|---------|----------|
| 2281.10 - 3    | 09/30/2012   | 530.00      | 530.00  |         |         |         |          |
|                | <b>Total</b> | 530.00      | 530.00  | 0.00    | 0.00    | 0.00    | 0.00     |

We appreciate your business.

Invoice terms: Net 30

OK TO PAY  
 [Signature]  
 10/4/12  
 FROM BOND PROCEEDS