

**Memorandum  
Public Works Department**



**To:** City Manager  
**Subject:** Uniform Contract  
**Date:** October 29, 2012  
**Number:** 2012-239

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The Public Works Department requested bids from three (3) vendors for a three (3) year lease/maintenance agreement for employee uniforms. Bids were opened in the Fleet Services Division on Wednesday, October 24, 2012. The Division reviewed the bid proposals, comparing them to the minimum specifications and the quality of garments being supplied. A summary of the bid information is attached. The annual cost will depend upon the number of employee participating in the service.

**Recommendation**

The Public Works Department recommends that the City Council award the bid to Phelps Uniform Service Company for a three (3) year uniform lease/maintenance agreement.

**Submitted by:** Robert T. Hawes, P.E., Assistant City Manager/Public Works Director  
Wm. Woeckener, Fleet Services Director

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**Approved by:** Thomas Thomas, City Manager

**2012 UNIFORM BID TABS**

<b>Executive Wear (5 changes per week)</b>	<b>Phelps Muscatine IA</b>	<b>G&amp;K Davenport IA</b>	<b>Premier Dubuque IA</b>
Cotton Burgundy Polo Shirts	\$2.25	\$2.20	\$4.00
Cotton Navy Blue Polo Shirts	\$2.25	\$2.20	\$4.00
Cotton White Polo Shirts	\$2.25	\$2.20	\$4.00
Cotton Burgundy Button Down Shirts	\$2.40	\$3.30 *	\$4.00
Cotton Navy Blue Button Down Shirts	\$2.40	\$3.30 *	\$4.00
Plain & Pleated Casual Khaki Slacks	\$1.75	\$1.98	\$2.95
Khaki Cargo Shorts	\$1.75	\$2.20	\$2.45
Plain & Pleated Khaki Shorts	\$1.75	\$2.20	\$2.45
Sleeve Changes	\$0.00	\$0.00	\$0.00
Weekly cost	\$16.80	\$19.58	\$27.85
<b>Work Uniforms (5 changes per week)</b>	<b>Phelps</b>	<b>G&amp;K</b>	<b>Premier</b>
Cotton Light Blue Button Down Shirts	\$2.40	\$2.31 *	\$4.00
Cotton Dark Blue Button Down Shirts	\$2.40	\$2.31 *	\$4.00
Hi-Visibility Button Down Shirts	\$3.25	\$8.25	\$6.25
Jean Cut Dark Blue Slacks	\$2.20	\$1.43	\$2.45
Regular Cut Dark Blue Slacks	\$2.20	\$1.43	\$2.45
White Lab Coat (1 per week)	\$0.95	\$0.84	\$0.95
Dark Blue Coveralls (1 per week)	\$0.75	\$0.92	\$1.00
Dark Blue Jacket (1 per week)	\$0.50	\$0.50	\$1.00
Sleeve Changes	\$1.00	\$0.00	\$0.00
Weekly cost	\$15.65	\$17.99	\$22.10
<b>Miscellaneous Rental (per item price)</b>	<b>Phelps</b>	<b>G&amp;K</b>	<b>Premier</b>
Floor Mat 3x5	\$1.50	\$0.80	\$1.75
Floor Mat 3x10	\$2.99	\$2.50	\$3.50
Floor Mat 4x6	\$2.25	\$1.75	\$2.80
Dust Mop	\$0.70	\$0.82	\$0.80
White Lab Towels	\$0.11	\$0.08	\$0.13
Red Shop Towels	\$0.05	\$0.05	\$0.06
Rolled Towels (per roll)	\$1.85	\$1.12	\$1.90
Roll Towel Cabinet	\$0.50	\$0.65	\$0.50
Weekly cost	\$9.95	\$7.77	\$11.44
<b>Total Cost Per Week for one of each items.</b>	<b>\$42.40</b>	<b>\$45.34</b>	<b>\$61.39</b>

\* does not meet specification