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**MEMORANDUM****ADMINISTRATIVE SERVICES DEPARTMENT****To: Thomas Thomas, City Manager****Subject: General Liability Claim****Date: 10-18-12**

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The General Liability Committee approved one (1) general liability claim for more than \$500.00 for payment.

**Holly Sparkman:** A City tree on 16<sup>th</sup> St needed to be taken down, the City called contractors for bids, it was awarded and the contractor had a week to get it down. Due to the size of the tree a crane was needed and the contractor scheduled the crane for July 26<sup>th</sup>. During the evening of July 25<sup>th</sup> a portion of the tree fell onto Sparkman's fence, hit their pine tree and took out the electricity to their home. The Claimant is requesting \$1,222.55 for reimbursement.

**Vendor: Holly Sparkman**

**Payment Amount: \$1,222.55**

**Account chargeable:**

<b>Fund:</b>	<b>621</b>	<b>Self Insurance</b>
<b>Division:</b>	<b>157133</b>	<b>Insurance</b>
<b>Cost Center:</b>	<b>53602</b>	<b>General Liability</b>
<b>Object Class:</b>	<b>0000000</b>	<b>Insurance Claims</b>

**Requisition number: R003548**

**Submitted by: Patrick Doherty, Risk Manager  
John Thorson, Administrative Services Director**

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**Approved by: Thomas Thomas, City Manager**