

**Memorandum
Public Works Department**



To: City Manager
Subject: 2012 Tree Trimming /Removal Contract
Date: November 13, 2012
Number: 2012-259

The Public Works Department requested bids for the 2012 Tree Trimming/Removal Contract. Due to the large number of trees on the list this year (1,014 this year, 228 last year) two separate bids were requested, one for downtown trees and one for the rest of the City. Bids were opened on Tuesday, November 13, 2012. The following bids were received (low bid in bold):

<u>Vendor</u>	<u>Downtown Tree Bid (417 Trees)</u>
Turtle's Tree Service	\$ 21,155
Acadian Tree Service	\$ 24,070
Ace Tree Service	\$ 63,150

<u>Vendor</u>	<u>City-wide Tree Bid (597 Trees)</u>
Acadian Tree Service	\$ 79,455
Turtle's Tree Service	\$ 88,700
Ace Tree Service	\$ 121,300
Raney Tree Service	\$ 123,025

Budget amount: \$ 55,000

Recommendation

The Public Works Department recommends that the Downtown Tree Contract be awarded to Turtle's Tree Service and that the City-wide Tree Contract be awarded to Acadian Tree Service, and the City Manager be authorized to sign the contracts.

Vendor: Acadian Tree Service
Amount: \$ 55,000
Fund: 101 General Fund
Dept: 616 Municipal Services
Cost Center: 321 Tree Maintenance
Object Code: 53802 Horticultural S/C
Grant: 0000223 Gaming

Vendor: Turtle's Tree Service
Amount: \$ 21,155
Fund: 101 General Fund
Dept: 616 Municipal Services
Cost Center: 321 Tree Maintenance
Object Code: 53802 Horticultural S/C
Requisition #: R003593

Amount: \$ 24,455
Fund: 101 General Fund
Dept: 616 Municipal Services
Cost Center: 321 Tree Maintenance
Object Code: 53802 Horticultural S/C
Requisition #: R003594

Submitted by: Robert T. Hawes, P.E., Assistant City Manager/Public Works Director
Randy Tweet, Street Maintenance Superintendent

Approved by: Thomas Thomas, City Manager