

**MEMORANDUM  
FINANCE DEPARTMENT**

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**TO:** Mr. Thomas E. Thomas, City Manager

**Number: 038-13**

**SUBJECT:** 2014 Budget – Truth-in-Taxation

**Date: 11-12-2012**

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Staff has completed an initial review of department budgets. All Directors continue to work at identifying ways to prepare a balanced budget and at the same time maintain a high level of service to the public. Refinement of the proposed budget will continue until council adoption in March, 2013.

Any assumed increase in the property tax levy does not require a public hearing if it does not exceed last year's tax levy extension by more than 105%. Council must determine whether or not to hold a public hearing on the tax levy at least twenty days before adoption. Thus, a decision needs made November 17, so adoption of the tax levy ordinance on December 17 will meet the requirements of the truth-in-taxation law.

Based upon initial budget reviews, staff recommends that council confirm that a public hearing on the December property tax will not be needed because the levy increase will not exceed five percent.

**Recommendation:**

Council confirm that a public hearing on the December property tax will not be needed because the levy increase will not exceed five percent.

**Submitted by:** Don Reichert, Budget Coordinator  
Cindy Parchert, Finance Director

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**Approved:** Thomas E. Thomas, City Manager