

**Memorandum
Office of the City Clerk**

To: Thomas Thomas, City Manager
Subject: St. Patrick's Day Parade - March 16, 2013
Date: December 3, 2012



Attached is an application from the St. Patrick Society and a Resolution to temporarily close off the east side of 15th Street (Route 67) from 2nd Avenue to the Centennial Bridge for the annual St. Patrick's Day Parade to be held on Saturday, March 16, 2013 between 11:30 am and 1:30 pm.

The staging area for the parade is on 5th Avenue (the parking lane and two (2) traffic lanes) from 17th Street to 23rd Street and 23rd Street between 4th and 5th Avenues. The parade will begin at the intersection of 23rd Street and 4th Avenue.

A certificate of insurance will be submitted prior to the event. The Police Department will create an Operations Order before to the event.

RECOMMENDATION:

It is recommended that Council approve the event and adopt the Resolution.

Submitted by: Aleisha L. Patchin, City Clerk

Approved by: Thomas Thomas, City Manager



CITY OF ROCK ISLAND
LICENSE APPLICATION
ACTIVITY PERMIT

Rec'd 4/6

Type of Activity: (Check Appropriate Activity)

☒ Parade	☐ Run	☐ Walk	☐ March	☐ Bicycle Ride	☐ Other (specify below)
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Day/Date of Activity: March 16, 2013

Event Start Time: 11:30 a.m. Event Ending Time: 1:00 p.m.

Set-up Start Time: 8:00 a.m. Clean-up End Time: 1:30 p.m.

St. Patrick Society, A CA

Julie Walton

Sponsor Name/Organization

Contact Person

P.O. Box 4487, Davenport, IA

P.O. Box 4487, Davenport, IA 52808

Address

52808

Address

(563) 505-9779

Telephone

Telephone

Estimated number of: (Put Number in Appropriate Boxes)

Bands	Floats	Vehicles	Wheelchairs	Participants	Horses	Other (Specify)
<u>4</u>	<u>40</u>	<u>30</u>	<u>-0-</u>	<u>3000</u>	<u>2</u>	<u>-</u>

Number of volunteers available for traffic control: _____

(Contact Police Department to arrange for traffic control. Telephone No. 732-2402.)

Tail car provided by sponsor? _____ Yes ☒ No

Ambulance/first aid provided by sponsor? _____ Yes ☒ No

Route for activity: **Detailed description and map of city streets and property involved in activity must be attached to this application. Starting and ending locations as well as direction of travel need to be clearly indicated. If State-owned streets are included in route, Department of Transportation permission will be required for closing of streets. Please allow additional time (at least one month to six weeks) for this to be completed.**

Are any State-owned streets involved? _____ Yes _____ No _____ Unknown

Identify State-owned streets, if known. _____

Does sponsor provide barricades? _____ Yes ☒ No

Are barricades required from City?

☒ Yes ☐ No Qty: _____

Insurance requirements: In submitting this application, the undersigned agrees to provide certification of Liability Insurance Coverage for this event in an amount not less than \$300,000.00 for any person, and \$500,000.00 for any one accident, with the City of Rock Island being listed as additional insured for claims or damages which may arise out of said event. The undersigned further agrees to reimburse the City of Rock Island for any and all costs that exceed \$200.00 for the use of City streets and personnel.

All required insurance papers must be attached to this application. Permit cannot be issued without proof of insurance.

Sf. Patrick Society,
by: Julie A. Walton
Signature of Applicant

6-19-12
Date of Application

Note: A copy of your application will be submitted to the Police Department so they will be able to assist you with any needed traffic control.

Do not write below line – to be completed by City Clerk's Office

Route map and/or information included: ☒ Yes ☐ No

Insurance information included:

☒ Yes ☐ No
Will forward prior to event

City Council approval: _____

City Clerk approval: _____

License / Permit number: _____

License Printed: _____ License Delivered: _____

Return completed application,
Insurance Certificate, Map and any other additional documents to:

City Clerk's Office, 1528 3rd Avenue, Rock Island, IL 61201

Call 309-732-2010 if you have questions.



St. Patrick Society

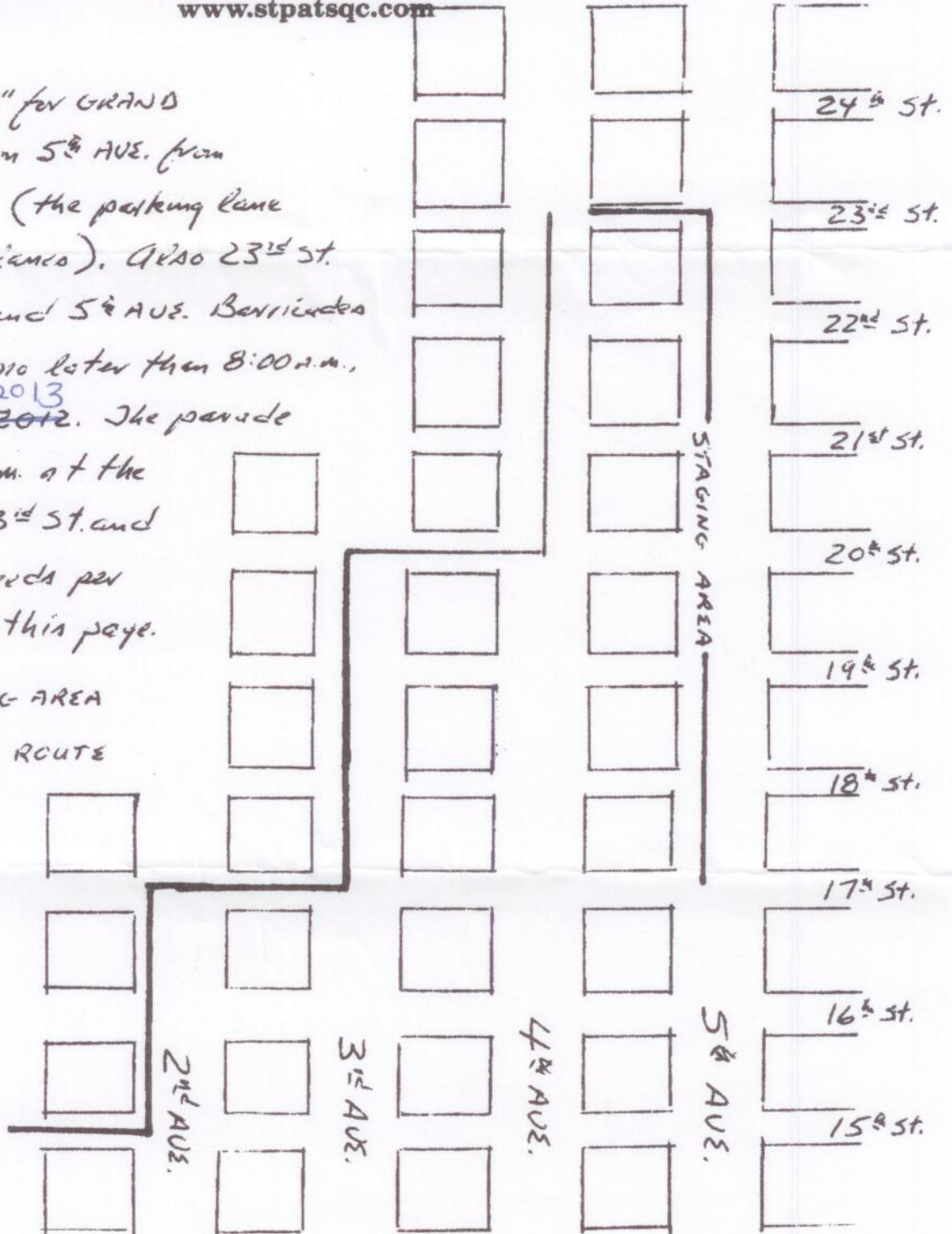
QUAD CITIES, U.S.A.
P.O. Box 4487
Davenport, Iowa 52808
www.stpatsqc.com

The "STAGING AREA" for GRAND PARADE XXVII is on 5th AVE. from 17th St. to 23rd St. (the parking lane PLUS two traffic lanes). Also 23rd St. between 4th AVE. and 5th AVE. Berricades must be in place no later than 8:00 a.m., SAT., MARCH ^{16, 2013} ~~17, 2012~~. The parade begins at 11:30 a.m. at the intersection of 23rd St. and 4th AVE. and proceeds per routing shown on this page.

 STAGING AREA

 PARADE ROUTE

CENTENNIAL BRIDGE



RESOLUTION NO. 19-2012

HIGHWAY RESOLUTION

WHEREAS, the ST. PATRICK SOCIETY is sponsoring a PARADE in the CITY of ROCK ISLAND which event constitutes a public purpose;

WHEREAS, this PARADE will require the temporary closure of the east side of 15th Street (ROUTE 67) a State Highway in the CITY of ROCK ISLAND, from 2nd Avenue to the Centennial Bridge.

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes;

NOW THEREFORE, BE IT RESOLVED by the CITY COUNCIL of the CITY of ROCK ISLAND that permission to close off the east side of 15th Street (ROUTE 67) a State Highway in the CITY of ROCK ISLAND, from 2nd Avenue to the Centennial Bridge as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between the hours of 11:30 a.m. and 1:30 p.m. on SATURDAY, MARCH 16, 2013.

BE IT FURTHER RESOLVED that this closure is for the public purpose of A PARADE.

BE IT FURTHER RESOLVED that traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.) * The detour route shall be as follows: No Detour Needed.

*To be used when appropriate

BE IT FURTHER RESOLVED that the ST. PATRICK SOCIETY assumes full responsibility for

the direction, protection, and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED that police officers or authorized flaggers shall, at the expense of the ST. PATRICK SOCIETY, be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED, that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED, that all debris shall be removed by the ST. PATRICK SOCIETY prior to re-opening the State Highway.

BE IT FURTHER RESOLVED, that such signs, flags, barricades, etc., shall be used by the ST. PATRICK SOCIETY as may be approved by the Illinois Department of Transportation. These items shall be provided by the ST. PATRICK SOCIETY.

BE IT FURTHER RESOLVED, that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersecting highways pursuant to conditions noted above. (Note: this paragraph is applicable when the Resolution pertains to a parade or when no detour is required.)

BE IT FURTHER RESOLVED, that the ST. PATRICK SOCIETY hereby agrees to assume all liabilities and pay all claims for any damage which shall be occasioned by the closing described above.

BE IT FURTHER RESOLVED, that the ST. PATRICK SOCIETY shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the amount of \$100,000 per person and \$500,000 aggregate which has the Illinois Department of Transportation and its officials, employees, and agents as insured and which protects them from all claims arising from the requested road closing.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Department of

Transportation to serve as a formal request for the permission sought in this Resolution and to operate as part of the conditions of said permission.

ADOPTED by the CITY COUNCIL of the CITY OF ROCK ISLAND this 10th day of December, 2012, A.D.

MUNICIPAL CLERK

APPROVED by the CITY COUNCIL of the CITY of ROCK ISLAND this 10th day of December, 2012, A.D.

ATTEST: _____
MUNICIPAL CLERK

MAYOR