

**MEMORANDUM  
FINANCE DEPARTMENT**

**TO:** Mr. Thomas Thomas, City Manager  
**SUBJECT:** Audit Services 2013-2017

**Number:** 046 – 13  
**Date:** 02-07-13

Bids for audit services were received from five firms: Bohnsack & Frommelt, Eide Bailley, McGladrey, Selden Fox, and Sikich. The city also received letters from three additional firms who could not bid at this time but expressed an interest in responding to future requests for proposals.

The audit selection committee met to review the proposals and select a firm to recommend to City Council for audit services. Each firm was ranked according to the bid requirements and the following technical qualities: (1) Firm Qualifications and Experience, (2) Audit Team Qualifications and Experience, (3) Similar Engagements w/ Other Government Entities, and (4) Specific Audit Approach. The committee then reviewed the sealed fee proposals and ranked each firm according to cost. The following firms received the overall highest ranking and were contacted for oral presentations: Bohnsack & Frommelt, McGladrey, and Sikich.

Following oral presentations, the committee discussed the finalist and though all were very qualified, the committee is recommending Bohnsack & Frommelt, LLP as the best option to provide professional auditing services to the City for the following reasons:

- The Partner's in this firm have significant governmental experience with each one having approximately 20 years governmental audit experience.
- All personnel within this firm have prior experience with City of Rock Island audits.
- They have proposed the most affordable service as indicated in the chart below.
- The Firm is located within the Quad Cities area.
- All members of the firm are CPA's

Fiscal Year Ending	Bohnsack & Frommelt	Eide Bailly	McGladrey	Selden Fox	Sikich
March 31, 2013	54,000	62,000	60,000	58,780	58,500
March 31, 2014	55,620	63,800	61,800	60,640	59,495
March 31, 2015	57,289	65,875	63,500	62,535	60,620
March 31, 2016	59,007	67,950	65,400	64,541	61,770
March 31, 2017	60,777	70,025	67,000	66,585	63,025
Base Proposal Fees	\$286,693	\$329,650	\$317,700	\$313,081	\$303,410

**Recommendation:** The audit selection committee recommends Council accept the professional auditing services bid for Bohnsack & Frommelt, LLP for the fiscal years ending March 31, 2013, 2014, 2015, 2016 and 2017.

**Submitted by:** Cynthia Parchert, Finance Director;

**Audit Selection Committee:** Linda Johnson, Accounting Supervisor; Jaymie Lum, City Auditor; Dena Haag, Budget and Grants Manager; Benjamin McCready, Assistant to the City Manager

**Approved:** Thomas Thomas, City Manager