
MEMORANDUM
Human Resources

To: Thomas Thomas, City Manager

Subject: General Liability Claim

Date: 5-23-13

The General Liability Committee approved one (1) general liability claim for more than \$500.00 for payment.

Victor Cardoso: Mr. Cardoso called on 4-18 reporting a sewer back up and again on 4-19 reporting a second back up. The calls are supported by SAR 59608 saying the main was plugged and the second call by SAR # 59668 requesting jetting. Mr. Cardoso's reimbursement request is for clean up and damaged items in their basement.

Vendor: Victor Cardoso

Payment Amount: \$2,500.00

Account chargeable:

Fund:	621	Self Insurance
Division:	157133	Insurance
Cost Center:	53602	General Liability
Object Class:	0000000	Insurance Claims

Requisition number: R003969

Submitted by: Patrick Doherty, Risk Manager
John Thorson, Human Resources Director

Approved by: Thomas Thomas, City Manager