

# MEMORANDUM

## COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT

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TO: Thomas Thomas, City Manager

SUBJECT: Schwiebert Park Transient Dock Project

DATE: July 29, 2013

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Stanley Consultants, Inc. is due payment of \$9,633.42 for additional services on the Schwiebert Park Transient Dock project. These additional services include shop drawing review of the pile and dock submittals and field observation of selected stages of the marina construction work by a marine subconsultant.

This contract falls under exception #7 of the purchasing policy. The policy requests that if payment will cause the original contract amount to be exceeded by more than \$5,000, it will be submitted to City Council prior to payment.

Vendor: Stanley Consultants, Inc.  
Payment Amount: \$9,633.42

*\$2,601.02 (27%) – Local Share*

Fund:	245	Schwiebert Park Boat Dock
Department:	312	Economic Development
Cost Center:	801	General Development
Object Code:	56501	Engineering Services
Project:	6048	Schwiebert Park Boat Dock
Grant:	000	n/a

*\$7,032.40 (73%) – Grant Funds*

Fund:	245	Schwiebert Park Boat Dock
Department:	312	Economic Development
Cost Center:	801	General Development
Object Code:	56501	Engineering Services
Project:	6048	Schwiebert Park Boat Dock
Grant:	119	Boating Infrastructure

Recommendation: City Council to approve the additional services and payment to Stanley Consultants, Inc. in the amount of \$9,633.42.

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Submitted by: Dena Haag, Budget and Grants Manager  
Jeff Eder, Community and Economic Development Director

Approved: Thomas Thomas, City Manager



225 Iowa Avenue  
Muscatine, IA 52761-3764



June 24, 2013  
Project No: 23577.03.00  
Invoice No: 0159912

City of Rock Island  
1528 Third Avenue  
Rock Island, IL 61201

Attention: Ben Griffith

For: Schwiebert Park Marina - Engineering Services 2013 - Post Design, Bidding, Grant and Construction Phase

**Professional Services for the Period Ending June 01, 2013**

**Professional Personnel**

	Hours	Rate	Amount	
BC-15	15.50	156.00	2,418.00	
BC-14	4.00	146.00	584.00	
BC-10	4.00	106.00	424.00	
BC-05	.50	66.00	33.00	
Totals	24.00		3,459.00	
<b>Total Labor</b>				<b>3,459.00</b>

**SubConsultants**

Subconsultant				
6/1/2013	Lunde Williams, LLC		550.00	
	<b>Total SubConsultants</b>		<b>550.00</b>	<b>550.00</b>

**Reimbursable Expenses**

Telephone		33.23	
Expense Report Mileage		18.24	
<b>Total Reimbursables</b>		<b>51.47</b>	<b>51.47</b>

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**TOTAL THIS INVOICE                    \$4,060.47**

Contract Amount:	\$62,200.00
Amount Invoiced:	\$23,118.67
Amount Remaining:	\$39,081.33

% Complete: 37.16

If you have any questions regarding this invoice, please contact Mike McKenna at 563-264-6477 or Amy at 563-264-6419.

## Billing Backup

Monday, June 24, 2013

Stanley Consultants, Inc.

Invoice 0159912 Dated 6/24/2013

3:24:07 PM

### Professional Personnel

			Hours	Rate	Amount	
BC-15						
05604	Sandhaas, Lawrence	4/29/2013	1.00	156.00	156.00	
	construction permit - EPA					
05604	Sandhaas, Lawrence	5/3/2013	1.00	156.00	156.00	
	submittal review contractor					
05604	Sandhaas, Lawrence	5/9/2013	2.00	156.00	312.00	
	invoicing and project accounting					
05604	Sandhaas, Lawrence	5/16/2013	4.00	156.00	624.00	
	submittal review					
05604	Sandhaas, Lawrence	5/17/2013	1.00	156.00	156.00	
	submittal review					
05604	Sandhaas, Lawrence	5/22/2013	2.00	156.00	312.00	
	shop drawings					
05604	Sandhaas, Lawrence	5/23/2013	2.00	156.00	312.00	
05604	Sandhaas, Lawrence	5/29/2013	2.50	156.00	390.00	
	shop drawings and meeting notes					
BC-14						
03808	Moritz, David	5/16/2013	4.00	146.00	584.00	
	Electrical gear, lighting and telephone reviews					
BC-10						
08139	Koskie, Jeremy	5/13/2013	4.00	106.00	424.00	
	Review Pile and dock Shop Drawing Calcs.					
BC-05						
06089	Hoag, Mandy	5/20/2013	.50	66.00	33.00	
	Totals					3,459.00
	<b>Total Labor</b>					<b>3,459.00</b>

### SubConsultants

Subconsultant							
JE 000001	6/1/2013	Lunde Williams, LLC			550.00		
	<b>Total SubConsultants</b>					<b>550.00</b>	<b>550.00</b>

### Reimbursable Expenses

Telephone							
AP 4190174	5/22/2013	Conference Group			33.23		
Expense Report Mileage							
EX 0080011	5/9/2013	Helms, Michael / ER			18.24		
	<b>Total Reimbursables</b>					<b>51.47</b>	<b>51.47</b>

**Total this Project \$4,060.47**

**Total this Report \$4,060.47**



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Project	23577.03.00	RockIsland-SchwiebertParkMarina-Constr	Invoice	0160648
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Contract Amount: \$71,900.00  
Amount Invoiced: \$28,691.62  
Amount Remaining: \$43,208.38

% Complete: 39.90

If you have any questions regarding this invoice, please contact  
Mike McKenna at 563-264-6477 or Amy at 563-264-6419.

**Professional Personnel**

			Hours	Rate	Amount	
BC-15						
01584	Knott, Michael	4/29/2013	1.00	156.00	156.00	
	Section 401 Cert					
05604	Sandhaas, Lawrence	9/6/2012	1.00	156.00	156.00	
	drawing markup - reduced scope overlook					
05604	Sandhaas, Lawrence	9/7/2012	2.00	156.00	312.00	
	drawing markup - reduced scope overlook					
05604	Sandhaas, Lawrence	6/4/2013	2.00	156.00	312.00	
	Monthly meeting					
05604	Sandhaas, Lawrence	6/19/2013	3.00	156.00	468.00	
	shop drawings piles and dock					
05604	Sandhaas, Lawrence	6/20/2013	3.00	156.00	468.00	
	shop drawings piles and dock					
05604	Sandhaas, Lawrence	6/24/2013	2.00	156.00	312.00	
	shop drawings'					
05604	Sandhaas, Lawrence	6/25/2013	2.00	156.00	312.00	
	shop drawings					
05604	Sandhaas, Lawrence	6/28/2013	2.00	156.00	312.00	
	shop drawing conference call					
BC-05						
06089	Hoag, Mandy	5/7/2013	.50	66.00	33.00	
	supplementary agreement;					
06089	Hoag, Mandy	6/19/2013	.50	66.00	33.00	
	general clerical;					
06089	Hoag, Mandy	6/20/2013	1.50	66.00	99.00	
	sub agreement;					
	Totals		20.50		2,973.00	
	<b>Total Labor</b>					<b>2,973.00</b>

**SubConsultants**

Subconsultant						
AP 4190715	6/7/2013	SAA Design Group			218.74	
AP 4191553	6/29/2013	Lunde Williams, LLC			1,320.00	
AP 4192009	6/29/2013	SAA Design Group			947.08	
	<b>Total SubConsultants</b>				<b>2,485.82</b>	<b>2,485.82</b>

**Unit Billing**

Bindery					45.42	
Duplicator					64.57	
Postage					2.04	
Color Copier - Muscatine	7.0 Copies	@ 0.30			2.10	
<b>Total Units</b>					<b>114.13</b>	<b>114.13</b>

**Total this Project \$5,572.95**

**Total this Report \$5,572.95**