

**Memorandum
Public Works Department**



To: City Manager
Subject: 2013 Free Leaf Bag Purchase
Date: August 7, 2013
Number: 2013-161

The Public Works Department opened bids for 150,000 paper yard waste bags for the free leaf pickup program on August 8, 2013. The bags will be printed with the Rock Island Logo and "Free Leaf Pickup". There are 8,000 bags remaining from last year so there will be a total of 158,000 bags available for the fall season. Bag distribution/pickup will take place from October through November. Only one bid was received.

Vendor	# of Bags	Cost Each	Total
Pabco Industries, LLC	150,000	\$.329	\$49,350

The price per bag is lower than the budget estimate of \$.35 per bag.

Recommendation

The Public Works Department recommends that the City Council award the bid to Pabco Industries, LLC in the amount of \$49,350.

Vendor: Pabco Industries, LLC
Payment Amount: \$49,350
Account Chargeable:
Fund: 101 General Fund
Division: 616 Public Works/Municipal Services
Cost Center: 332 Yard Waste
Object Code: 52207 Supplies/Institutional

Requisition Number: R004124

Submitted by: Randall D. Tweet, Public Works Director

Approved by: Thomas Thomas, City Manager