

**Memorandum
Office of the City Clerk**

To: Thomas Thomas, City Manager
Subject: Moller Street Closing
Date: August 28, 2013



Attached is an application from Steve Moller requesting to close off 22 ½ Avenue between 25th Street and 26th Street on Saturday, September 21, 2013 from 4:00 pm to 8:00 pm for a neighborhood block party.

Also attached is a list of signatures of the neighbors that may be affected by this street closing. Food will not be sold. Sound Amplification will not be used.

RECOMMENDATION:

It is recommended that Council approve the application for the street closing.

Submitted by: Aleisha L. Patchin, City Clerk

Approved by: Thomas Thomas, City Manager



CITY OF ROCK ISLAND
PERMIT APPLICATION
STREET CLOSING REQUEST

Stephen Moller

Contact Name: 2538-22 1/2 Ave
Address: 309-292-0134
Telephone:
Alternate Name:
Address:
Telephone:

Street area to be blocked off: (attach map if possible) 22 1/2 St(Ave)
between 25th St(Ave) and 26th St(Ave)

Day(s) SAT. Date(s) 9-21-13 Start Time 4:00pm End Time 8:00pm

TYPE OF EVENT - PURPOSE (Block Party, etc.) BLOCK PARTY

Will AMPLIFIED sound be used? YES NO [checked]

If YES - a Sound Amplification Permit required. Application is available from City Clerk. Fee for Sound Amplification Permit is \$25/day. Sound Amplification after 6:00 P.M. and on Sundays requires approval of City Council.

Will FOOD be SOLD? YES NO [checked]

If YES - the City Health Inspector will be notified by the City Clerk and will contact you.

If event is open to the public, a Certificate of Insurance naming the City of Rock Island as additional insured is required.

SIGNATURES of persons affected by the street closing MUST be submitted on attached petition indicating their approval or disapproval of the street closing. (If using Sound Amplification, neighbors' approval must also be obtained and can be done on same form.)

This request requires City Council approval and must be received by the City Clerk at least two weeks before the City Council Meeting prior to your event. The City Council meets each Monday of the month excluding the last Monday of each month and holidays. In July and August, the City Council meets on the second and fourth Mondays of the month.

If approved, barricades will be delivered the Friday prior to your weekend event. If event is during the week, barricades will be delivered one working day prior to the event date. You will be responsible for setting up and taking down the barricades, and returning them to the corners where they were delivered so they may be picked up on the Monday following the weekend event/day following week day event.

Signature of Applicant: Stephen G. Moller

Date of Application: 8/22/2013

Do not write below line - to be completed by City Clerk's Office

APPROVALS

Table with 4 columns: Public Works, Police, City Council, Insurance

City Clerk approval: Date:

Return completed application and additional documents to: City Clerk's Office, 1528 3rd Avenue, Rock Island, IL 61201 309-732-2010

CITY OF ROCK ISLAND
STREET CLOSING
NEIGHBORHOOD APPROVAL PETITION

We, the undersigned, approve of the requested street closing for 22 1/2 St Ave
 between 25th St Ave and 26th St Ave
 from 4:00 pm to 8:00 pm on SATURDAY September 21st.
Start Time End Time Day(s) / Date(s)

We understand that a **BLOCK PARTY** is to be held on the aforementioned date. We have also been notified of any SOUND AMPLIFICATION in conjunction with this event.

NAME	ADDRESS	APPROVE STREET CLOSING	APPROVE SOUND AMPLIFICATION
Stephen Moller	2538-22 1/2 Ave	yes	N/A
Justin Brandt	2537 22 1/2 Ave	yes	N/A
Bob Butcher	2540-22 1/2 Ave	yes	N/A
Kathleen Hanna	2509 22 1/2 Ave	yes	N/A
Garnet Laybourn	2527-22 1/2 Ave	yes	N/A
Kari Swanson	254-22 1/2 Ave	yes	N/A
Packard Verdugo	2521 22 1/2 Ave	yes	N/A
Robert Martens	2516-22 1/2 Ave	YES	N/A
John Smith	2510-22 1/2 Ave	YES	N/A
John Lynch	2522 22 1/2 Ave	yes	N/A
Paul Smith	2533 22 1/2 Ave	YES	N/A